

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
Matunga, Mumbai 400 019
(Autonomous Institute affiliated to University of Mumbai)

APPLICATION FORM FOR MIGRATION CERTIFICATE

Date:

To,
The Director

I, _____, was a bonafide student of VJTI.
Admitted in the institute in academic year _____ in _____
department for _____ programme. I have completed my
degree from VJTI in year _____. I need my Migration Certificate for the
purpose of _____

Kindly, issue the Migration Certificate.

Your's Truly,

- Encl: 1) Xerox copies of all semester grade sheets / marksheets.
2) Xerox copies of earlier Institute Transfer / Leaving Certificate.
3) Xerox copy of payment receipt.

Student must have to fill his / her details below:

Admission Year :	Registration No.:
Dept. & Program:	Semester:
E Mail ID:	Mobile No.
Parents Contact No.:	E Mail ID:

Procedure to apply for Migration Certificate

- Collect the application form from Academic Section.
- Download the Migration form from Mumbai University www.mu.ac.in.
- Fill the form but not mention any date in the form.
- Submit your application in Academic Section with following documents.
 1. VJTI application form for Transfer Certificate.
 2. Migration form.
 3. Zerox copies of following Certificate Attested:
 - a. H.S.C. Marksheet
 - b. B. Tech all semester Grade Sheets / Mark Sheet.
 - c. University Convocation certificate.
 - d. Original TC Certificate (Duplicate).
- Prepare the DD of amount Rs. 220/- in favour of “FINANCE AND ACCOUNTS OFFICE, UNIVERSITY OF MUMBAI” payable at Mumbai.
- Student should pay amount of Rs. 200/- in V.J.T.I. Account Section for duplicate TC.
- Student will get following documents from Academic Section then he/she have to submit all the documents to Mumbai University and then collect the Migration Certificate from Mumbai University itself.
 - o Students Migration form
 - o Covering letter from VJTI to Mumbai University.
 - o University challen copies.
 - o Duplicate Transfer Certificate.

Note : Fee for Duplicate TC is applicable only for Pass out students before 2014.