



Minutes
of the
THE THIRTY SECOND (32ND) MEETING
of the
Board of Governors
held on
Thursday, August 8, 2013

The Thirty second meeting of Board of Governors of VeermataJijabai Technological Institute, Mumbai was held on 8th August, 2013 at 5.00 PM in the Board Room, VJTI. The following were present:

Shri. Nusli Wadia	Chairman
Dr. Hasit Joshipura	Member
Dr. V. N. Magre	Member
Prof. R.D. Sahani	Member
Dr. (Mrs.) S. S. Sane	Member
Dr. O. G. Kakde	Member Secretary
Dr. Ashok Joshi	Member

Dr. Anil Kakodkar, Shri Sanjay Kumar, Dr. Devang Khakhar, Dr. Navain Singh, Dr. S. K. Mahajan & Dr. J. J. Irani, and Sir D. M. Petit could not attend due to pre-occupations.

1. Confirmation of minutes of the 31stBoG meeting held on March 18, 2013

Minutes of 31stBoG meeting held on March 18, 2013 were confirmed.

2. Action taken by Director on minutes of the 31stBoG meeting held on March 18, 2013

BoG noted the action taken on minutes of 31stBoG meeting held on March 18, 2013.

3. Administrative Matters

i) Crediting Earned Leave in the ratio of 2:1 for vocational staff of VJTI, on duty during vacation.

BoG approved the proposal of crediting earned Leave in the ratio of 2:1 for vocational staff of VJTI on duty during vacation, because the vocational staff of VJTI is entitled for 60 days of vacation in an academic year.

ii) Approval for carrying out recruitment for filling vacant faculty positions, both on Degree as well as Diploma side.

BoG granted the approval to initiate the process of faculty recruitment for filling the sanctioned vacant posts on Degree as well as Diploma side as per rules, because as on today VJTI is working with approximately 60% of the sanctioned faculty strength.

iii) Signing of MoA with PWD in connection with construction of proposed PG hostel.

BoG resolved that an additional clause must be inserted in the MoA, stating that: VJTI will proceed further for taking up of construction of proposed PG hostel, if the detailed estimate prepared by PWD and the final bid value is less than or matching with approved estimated cost of Rs. 35 Cr. If the detailed estimate prepared by PWD or the final bid value exceeds the approved estimated cost of Rs. 35 Cr., VJTI will first approach the government of Maharashtra for getting the additional amount sanctioned and after the approval of Government of Maharashtra for additional amount, VJTI will take the construction of proposed PG hostel.

iv) Request from Prof. A. A. Pandit for sanctioning earned leave in combination with study leave

BoG approved the request from Prof. (Mrs.) A.A. Pandit for sanctioning the accumulated earned leave in combination with study leave subject to condition that if the accumulated EL leave is not sufficient, then remaining period will be treated as leave without pay. This will enable her to complete Ph.D.

4. Financial Matters

i) Authority for Signing Cheques

BoG resolved the following in connection with authority for signing cheques:

Particulars	Authority for Signing Cheques
Cheques below Rs 1,00,000/-	Accounts Officer & Dean (RM&F)
Cheques above Rs 1,00,000/- & below Rs 5,00,000/-	Accounts Officer & Director (VJTI)
Cheques above Rs 5,00,000/-	Director (VJTI) and Chairman Finance Committee / Dr. Anil Kakodkar / Dr.Devang khakhar / Dr. V.N. Magre

A Resolution has to be passed to this effect.

ii) Approval of Budget

BoG approved the budget presented on the recommendation of Finance committee, for financial year 2013-13

iii) Special Allowance for Director

BoG resolved that Chairman's office will get the data in connection with special allowance given to Directors of other autonomous Institutions like College of Engineering Pune, and will take the decision.

iv) DA and Accommodation rates for research scholars visiting and attending conferences abroad

BoG approved the following DA and accommodation rates for the Full time research scholars of VJTI attending conferences abroad, to be funded from TEQIP funds.

S.No.	Country	Rates
1.	Europe, Japan, USA, Australia	US \$100 per diem if hotel accommodation is provided else US \$ 250 on production of hotel voucher
2.	Other Asian and African countries	US \$80 per diem if hotel accommodation is provided else US \$ 200 on production of hotel voucher

5. For Information

i) Center of Excellence

BoG Noted the following in connection with the establishment of Center of excellence:

- The proposed Center of Excellence shall be responsible for carrying out interdisciplinary research into the theory of complex and nonlinear dynamics and its applications across science and Engineering.
- Funding of Rs. 5 Cr. will be made available to VJTI for the project duration. Rs. 2 Cr. Will be released to VJTII as first installment.
- One of the mandatory conditions for release of funds is opening separate bank account for Center of Excellence. Accordingly VJTI opened a separate bank account with SBI VJTI branch.
- The signing authority for the said account will be same as for other Institute accounts as mentioned below:

Sr No	Particulars	Signing Authority
1	Cheques below Rs 1,00,000	Accounts Officer & Dean (RM&F)
2	Cheques above Rs 1,00,000 and below Rs 5,00,000	Accounts Officer & Director (VJTI)
3	Cheques above Rs 5,00,000	Director (VJTI) & Director of Technical Education

ii) Report of the Committee constituted to frame Rules in connection with deputation for Ph.D.

BoG approved the report of the committee presented. Prof. V. N. Magre suggested the insertion of penalty clause as per UGC guidelines which reads as follows:

“A teacher who is unable to complete his / her studies within the period of study leave granted to him / her shall be liable to refund to the Institution, the amount of leave salary and allowances and other expenses, incurred on the teacher or paid to him/her or on his/her behalf in connection with the course of study, with 12% interest.

BoG also approved insertion of this penalty clause

iii) TEQIP II: Progress till 15 July 2013

BoG noted the progress in connection with TEQIP-II activities

iv) Update on Girls Hostel's Construction

Looking at the expenditure incurred till date and the status of completion of the Girl's hostel, BoG expressed concern on completion of the project within the time limit set by BCC (31st December 2013). BoG, therefore asked the Director and the BCC to submit an update report on the status of construction of Girl's hostel, to be prepared by Dean(IP)/faculty in-charge. The report should clearly specify whether the contractor will be in a position to meet deadlines and commitments and if not, suggest course of action. It was also mentioned to invoke the penalty clause if deadlines are exceeded. The same should be circulated to all BoG members.

v) Presentation about initiatives, procedural changes, work undertaken, and efforts put by BCC

BoG noted the initiatives, procedural changes, and efforts put by BCC for infrastructural development of VJTI.

vi) Research and Academic statistics

BoG noted the statistical information presented in connection with research and academic activities carried out by VJTI over last three years. Mr. Hasit Joshipura advised that TPO should put in more efforts to invite companies like Morgan Stanly, not participated in campus selection of VJTI from 2011-12, whereas the same company selected 12 students in 2010-11

6. To take on record

i) Minutes of 22nd meeting of Finance Committee held on 1st April 2013

BoG took on record the minutes of 22nd meeting of Finance Committee held on 1st April, 2013,

ii) Minutes of 23rd meeting of Finance Committee held on 15th May 2013

BoG took on record the Minutes of 23rd meeting of Finance Committee held on 15th May, 2013. Chairman of Finance committee asked the Director to circulate a note on the Rs.4.5 Cr entry in the books.

iii) Appointment of Contractual Faculty

BoG took on record the list of selected candidates to whom offer of appointment was made as contractual faculty for the academic session 2013-14.

7. Tabled Items

i) Signing of MoU with College of Engineering The University of Arizona at Tucson, USA.

BoG approved the proposal of signing MoU with the University of Arizona at Tucson, USA, for research collaboration and exchange of faculty and students.

ii) Inviting Prof. C.S. Desai Regents' Professor at The University of Arizona at Tucson as Distinguished Visiting faculty (Adjunct Professor) for a period of 2 months to VJTI, Mumbai, India.

BoG approved the proposal of inviting Prof. C. S. Desai, Regents' Professor at the University of Arizona at Tucson as Distinguished Visiting Faculty for a period of two months (Between January to March 2014). He will be stationed at VJTI for two months and will help the institute in following academic activities:

- Teaching part of a course work to M. Tech.
- Conducting Short Term courses for professionals and Engineering College Teachers in the following area:
 - i) Introduction to Finite Element Method
 - ii) Advance Finite Element Method
 - iii) Soil-Structure Interaction
- Guide faculty and Students in their research work.

The expenses will be taken care of through TEQIP.

iii) Signing of MoU with India Smart Grid Forum for collaborative research

BoG approved the proposal of signing MoU with India Smart Grid Forum for collaborative research under the Center of excellence for "Complex & Nonlinear Dynamical System".

iv) Deputation of Prof. P. A. Wankhede for pursuing Ph.D. under QIP program.

BoG approved the deputation of Prof. P.A. Wankhede, Asst. Professor in Mechanical engineering department, for pursuing Ph.D. under QIP program at the department of Mechanical Engineering of Jadhvpur University, based on his selection for advance admission for the session 2013-14.

v) Approval for paper presentation in International Conference

BoG approved the proposal submitted by Prof. B.E. Narkhede, Asso. Professor in Production Engineering department, for presenting his research paper titled " Optimum Design and Analysis of Riser for Sand Casting", in IEEE international conference on Industrial Engineering and Engineering management to be held at Bangkok, Thailand on 10-13 Dec. 2013. through TEQIP-II funding.

vi) Approval for paper presentation in International Conference

BoG approved the proposal submitted by Prof. V.M. Topkar, Professor in Civil Engineering department, for presenting his research paper titled " Integrating Delivery of Core Knowledge and Generic Skills in Engineering Education" in Australian Association for Engineering Education conference to be held at Gold Coast, Australia on 8-11 Dec. 2013, through TEQIP-II funding.

vii) Approval for paper presentation in International Conference

BoG approved the proposal submitted by Prof. D.N. Raut, Professor in Production Engineering department, for presenting his research paper titled "Measurement of Manufacturing Effectiveness of a Company using Analytical Hierarchical Process: A Case Study", in IEEE international conference on Industrial Engineering and Engineering management to be held at Bangkok, Thailand on 10-13 Dec. 2013, through TEQIP-II funding.


CHAIRMAN