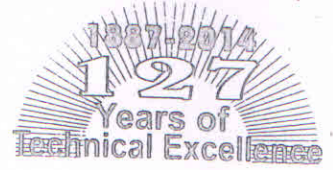




VJTI

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16/3



Prof. O. G. Kakde
Director
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M.:91-9822571618

No.MGT/3/ 7030 /15

16th March 2015

Shri Nusli Wadia
Chairman,
Bombay Dyeing & Mfg. Co. Ltd.
Bombay Dyeing Administrative Office,
Pandurang Budhkar Marg,
PRABHADEVI, MUMBAI 400025

Dear Sir,

I am enclosing herewith minutes of 36th meeting of BoG – VJTI held on 27th August 2014 for your signature, these minutes were confirmed in the 37th meeting of BoG held on 13th March 2015.

Yours Faithfully

O. G. Kakde

Enclose : Minutes



Minutes
of the
THE THIRTY SIXTH MEETING
of the
Board of Governors
held on
Wednesday, August 27, 2014

The thirty sixth meeting of Board of Governors of Veermata Jijabai Technological Institute, Mumbai was held on 27th August, 2014 at 5.00 PM in the Board Room, VJTI. The following were present:

Shri. Nusli Wadia	Chairman
Dr. Anil Kakodkar	Member
Dr. Devang Khakar	Member
Sir D. M. Petit	Member
Dr. O. G. Kakde	Member Secretary
Dr. H.A. Mangalvedekar	Member
Prof. R.D. Sahani	Member
Dr. Ashok Joshi	Member

Dr. D.R. Magare, Dr. J.J. Irani, Shri Sanjay Kumar, and Dr. S. K. Mahajan, could not attend due to pre-occupations. Leave of absence was granted to Dr. Hasit Joshipura.

1. **Confirmation of minutes of the 35thBoG meeting held on April 23, 2014**
Minutes of 35thBoG meeting held on April 23, 2014 were confirmed.
2. **Action taken by Director on minutes of the 35th BoG meeting held on April 23, 2014**
BoG noted the action taken on minutes of 35thBoG meeting held on April 23, 2014

Item 3. Administrative Matters

- I) **Update on Approvals of the teachers appointed against the recruitment done in 2008 and 2010-11.**

BoG approved the proposal of resubmitting all the cases which are not approved by the DTE with clarification based on selection committee report, and along with additional documents if needed, Excluding the cases of Prof. P. A. Wankhede and Prof. Prakash Kubde, and keeping BoG informed about the developments.

- II) **Approval of request for VRS made by Mr. Atul A. Dhonde**

BoG approved the request made by Shri Atul Anant Dhonde, Jr. Clerk for voluntary retirement dated 18-01-2013.

- III) **Approval of study leave requested by Prof. S.A. Patil, Assistant Professor in Textile Department for pursuing Ph.D. at North Carolina State University.**

- IV) BoG approved the study leave requested by Prof. S.A. Patil, Assistant Professor in Textile Department for pursuing Ph.D. at North Carolina State University. The study leave will be for two years, extendable for one more year .

Item 4. Financial Matters

- I) **To take on record the minutes of the 25th meeting of Finance Committee held on April 15, 2014, and Approval of budget for the financial year 2014-15.**

BoG approved the budget for the FY 2014-15 as recommended by the Finance Committee.

It was also resolved that the Chairman BoG will write a letter to the Hon. Chief Minister with a copy to the Minister of Higher & Technical Education in connection with non payment of the total grant for the years for which the assessment has been already completed by DTE.

Director shared with the BoG that State Government has done assessment of the finances of the Institute up to 2011-12 and outstanding dues from the State Government is Rs. 6 Cr.

Till 2013-14 the dues will be higher at about Rs. 10 Cr. Also State Government pays grants towards salary only for positions filled; however they should pay for all sanctioned posts.

BoG discussed the matter and decided that the Director must write a letter to the Education minister and finance minister, taking in the views of other similar institutes on the outstanding dues, seeking these funds.

BoG also directed to transfer the surplus funds to a reserve fund, and treat it "earmarked" for expenditure on various development activities of the Institute like lab upgradation, faculty development, improvement projects etc.

Also took on record the minutes of the 25th meeting of Finance Committee held on April 15, 2014.

II) Appointment of Statutory Auditor for VJTI

BoG ratified the appointment of Statutory Auditor for the assessment year 2014-15.

BoG clarified that the Finance committee is a sub-committee of the Board directed that henceforth Finance committee should recommend the appointment of Statutory Auditor to BoG, and the appointment should be made only after the approval from BoG.

BoG also instructed the Director to look into the scope of work of the Statutory Auditor by defining a comprehensive audit plan so as to get suggestion for initiating corrective action

BoG also suggested to complete the process for recommending the appointment of Statutory Auditor for the next assessment year before the end of this financial year.

Item 5. Update on proposed PG hostel construction

BoG resolved to follow the following course of action:

- Obtain the list of empanelled Architects and Juries from IIT Bombay.
- Invite designs for the proposed PG hostel at VJTI campus from these empanelled Architects.
- The design proposal should also include the scope of work, and the Consultancy charges
- Qualification parameters to be decided and no obligation to select on L1 basis.
- These design proposals will then be submitted to Juries.

- Select an Architect whose design will be the best one as per Juries recommendation to act as an Architectural consultant.
- Dean I &P, Prof. Sangle along with Director of Institute to expedite the process, after seeking necessary inputs from Prof. Khakar of the IIT and update the BoG.

Item 6. Update on Girl's hostel construction

BoG resolved to follow the following course of action:

- Terminating the contract of the present contractor Mr. Fatehi after taking the legal opinion (the termination letter to be drafted by legal counselor).
- Appointing PMC for the getting the project completed
- A document containing the detailed scope of work of the PMC, BoQ will be prepared and the bids will be invited from shortlisted consultants for appointing PMC.
- Institution to follow the process of selection – RFP, Scope of work definition, check legal/financial obligations and liquidated damages clauses of existing contractor.

Item 7. For Information

I) Status of Implementation of Campus Automation Solution Software

BoG noted the progress and asked when will the implementation be completed. Director informed that the modules have gone live and testing by end user and validation is on.

II) Mail Approvals received from Chairman BoG

BoG took a note all mail approvals received from Chairman.

Item 8. To take on record 2nd academic council meeting

Minutes of 2nd meeting of Academic Council held on December 4, 2013.

BoG took on record the Minutes of the 2nd meeting of Academic Council held on 4th December 2013

Additional Suggestions from BoG

- I) Director to present Academic progress report to BoG. Also prepare a mentoring framework for faculty & Students.
- II) It was also resolved that the Chairman BoG will write a letter to the Hon. Chief Minister with a copy to the Minister of Higher & Technical Education placing on record that even though the term of the present BoG ended on 20th April 2013, and the Government has not taken out a GR for constituting/reconstituting the BoG, the present BoG is continuing in the best interest of VJTI.
- III) Dr. Anil Kakodkar had given a suggestion to have a short, forward looking presentation by each department head in BoG, based on the roadmap prepared. The format of the presentation should be common for all the department. The format to be finalized after approval from Dr. Kakodkar.
- IV) The next BoG meeting has been tentatively scheduled on 7th October 2014



CHAIRMAN