

Veermata Jijabai Technological Institute (VJTI), Mumbai

EXPRESSION OF INTEREST (EOI) FOR EMPANLLMENT OF MANPOWER OUTSOURCING AGENCY FOR A FUNDED PROJECT IN CYBER SECURITY DOMAIN

“Project Code- 915”

Veermata Jijabai Technological Institute (established in 1887) is one of the oldest institutes in India and is located in Mumbai, Maharashtra, India. VJTI has pioneered India’s Engineering education, research and training ecosystem. Pre-independence, VJTI had been instrumental in driving industrial growth throughout united India.

VJTI has recently received a research funding in the domain of cyber security studies. In order to satisfactorily complete the committed deliverables of the project, VJTI is looking for a Manpower hiring agency. The agency should have experience of supplying skilled professionals in the areas of Android Forensic, Windows Forensic, OS analysis, Malware analysis, vulnerability assessment and penetration testing. Therefore, VJTI intends to enter into a long-term contract for a primary project period of three years specifically for this project with a suitable Indian Manpower Outsourcing Company (Agency) that can provide highly skilled and suitably experienced manpower for the above mentioned skills.

The bidder should meet the following eligibility criteria for selection as ‘Empanelled Agency for Manpower Services’:

1. Should be a Company / Partnership firm / Society / Proprietorship Firm / Consortium / Joint Venture Firm.
2. Should have valid Service Tax/ Income Tax Registration and PF registration in India as on the date of submission of the proposal.
3. Should have a valid PAN card in India
4. Should be in the Human Resource Business or having qualifications and experience of Partners in the field of Human Resources, preferably in cyber security.
5. Should have sufficient resources (financial & manpower) with professional management, organisation, and business support to deliver the required services.
6. Should have the ability to ramp up an additional quantity of manpower on emergent basis at short notice to ensure operational efficiency as per the requirement of the project.
7. The empanelled agency will have to comply with all statutory requirements like PF, ESI, Service Tax etc. as applicable from time to time.
8. The empanelled agency will be responsible for getting monthly attendance of the manpower recruited on the last date of the month without fail and shall make the monthly payment accordingly to the manpower latest by the 7th of the next month. 7th being holiday payment will have to be made on by 6th.
9. The manpower hiring agency should possess similar experience in supplying skilled professionals to government agencies, law enforcement agencies, and departments like the Ministry of Defence (MOD), the Ministry of Home Affairs (MHA), etc.
10. The manpower hiring agency must verify that deployed manpower is duly vetted.

Interested bidders who can fulfil all the requirements listed above may submit their response, including the details stated above, in writing on or before 17 January, 2023. Companies are requested, as a minimum, to submit the following documents and details for prequalification:

Veermata Jijabai Technological Institute (VJTI), Mumbai

- A. Letter of interest clearly indicating the Project reference
- B. Detail Company Information with Organisation structure, List of manpower with CVs of key personnel, and other facilities & resources.
- C. Details of completion of similar type of projects in the last three years under headings:
 - a) Brief scope of work
 - b) Value of work in INR
 - c) Contractual Duration
 - d) Actual completion of Project
 - e) Clients name
 - f) Contact details of the Client (VJTI may approach the client directly for the feedback)
 - g) Safety Certification / Inspection of plant and machineries
 - h) HSE statistics, LTI graph etc.
- D. Typical Project Planning and Execution methodology.
- E. List all jobs under execution with the value of the Job and percentage completion. (With particular emphasis on project of similar magnitude carried out in Cyber Security domain)
- F. Experience of working in similar terrain.
- G. HSE policy and implementation procedures in line with internationally accepted practices with statistics for last three years.
- H. Quality assurance & Quality control practices currently in place for the execution of similar work.
9. Company's financial performance documents (Audited Balance sheets and Profit and Loss statements etc.) for the last 3 years.
- I. Name, Designation, e-mail, and contact number of the person who will be executing the contract
- J. Methodology proposed to provide the required Manpower as per the Scope of Work.
- K. Copies of all registration Certificates (Service Tax, PF etc.)
- L. Copy of registered PAN card

VJTI request interested and qualified manpower hiring agencies to submit their Expression of Interest (EoI) along the requested details on or before 17 January, 2023 by email as attached PDF File and via speed post to below address. Pl highlight “**Project Code - 915**” in your communication:

(Address for sending the documents)

To,

The Registrar,
Veermata Jijabai Technological Institute (VJTI),
H R Mahajani Marg, Matunga,
Mumbai- 400019, Maharashtra, INDIA
Email- registrar@vjti.ac.in