



Veermata Jijabai Technological Institute, Mumbai
(Government of Maharashtra Aided, Autonomous Institute)

***Institute Level Spot Round for the First Year of the MCA for
the academic year 2023-24***

Veermata Jijabai Technological Institute (VJTI) Mumbai invites applications from eligible candidates for the Institute Level Spot Round for the First Year of MCA for the academic year 2023-24. The round will be conducted on Wednesday, 23 August 2023 at the VJTI Campus (as per rule No 13 mentioned in Information Brochure for academic year 2023-24 published by State Common Entrance Test Cell, Maharashtra State.)

***Rules, regulations prescribed by state CET CELL will be in effect.**

The eligible candidates need to fill an online application through Google Form by **Tuesday, 22nd August 2023 before 10.00AM**, with the required details and payment of processing fees (non-refundable) **by scanning QR code**, in order to participate in the Institute Level Spot Round.

Please go through the following instructions carefully before beginning with the process of application.

1. Eligibility:

1.1 Only those candidates, who have registered through CET portal and verified their applications by SC, are eligible to apply through online mode in order to participate in the Institute Level Spot Round.

1.2 Please refer to annexure II for details of admission fees to be paid.

1.3 The **Provisional vacant seat matrix** for the Institute Level Spot Round

Category	Open	SC	ST	VJ/DT	NT-B	NT-C	NT-D	OBC	PWD	TOTAL
Vacancies	1	0		0	0	1	0	0	0	02

(Final vacancies will be published on the day of spot if there is a change).

1.4 Institute level spot round will be dynamic in nature. Hence there is a possibility of availability of seats which are not shown in the vacant seat matrix. These seats will be available due to cancellation by candidates during the admission process. The vacancy/vacancies generated after cancellation will be offered to the next meritorious candidate.

2.0 Process of Application:

2.1 Before filling the online application please keep ready following items;

- a) Scanned copy of Receipt of Payment of Application Processing Fees for spot round **(Not more than 1 MB)**.
- b) Scanned copy of Receipt cum Acknowledgement issued by State CET Cell, Maharashtra, through its SC &/Receipt of Admission issued by State CET Cell, Maharashtra, through its ARC. **(Not more than 1 MB)**.

2.2 Payment of Application Processing Fees

- a) Payment of Application Processing Fees is to be done by scanning **QR Code attached as Annexure I**.
- b) Application Processing Fees is **INR 1000/- for Unreserved Category** and **INR 800/- for Reserved Categories**.
- c) Once Payment of Application Processing Fees is done, **please note down the Transaction Number and also take a screenshot of the same**.

3. Process of Admission for Institute Level Spot Round.

3.1 The eligible candidates (as per 1.1) need to apply only in online mode through Google Form

3.2 All fields are mandatory in the given Google form; any incomplete or incorrect response will summarily disqualify the candidature.

3.3 Once the candidate fills the Google form and submits, he or she will receive a response email on his/her email ID.

3.4 One candidate will be eligible to fill the form only once. So be careful while entering details in Google Form and cross check before you proceed for submission.

3.5 The cut off time for accepting Google Forms is **Tuesday, 22nd August 2023 till 10.00 AM**. The response accepting link will be closed after that and no request will be entertained to reopen the link.

3.6 Based on accepted responses, the Admission Cell, VJTI will publish a provisional merit list on VJTI Website on **Tuesday, 22nd August 2023, 5:00PM**. (<https://vjti.ac.in/admissions/master-of-computer-applications-mca/>)

4. Important Instructions for the Candidates:

4.1 Applying for Institute Level Spot Round does not essentially guarantee a seat to the candidate as the seat allotment will be done as per inter se merit against the seats available at the time of Counselling.

4.2 Only Maharashtra State candidates, who have registered online through CET portal and verified their applications at FC before **21st August 2023, 05.00 PM**, are eligible to apply in online mode. No fresh applications will be considered.

4.3 These admissions will be made strictly in the order of inter-se-merit from amongst the candidates who have submitted the application through Google form before **22nd August 2023, 10.00 AM** and report in person for admission to VJTI against the seats available in various branches at the time when the candidate actually reports for admission by counselling.

4.4 Candidate will lose claim to participate in the admission counselling process, **if he/she fails to produce ALL the applicable original documents at the time of document verification during the counselling round**. In case a candidate has taken admission elsewhere he/she will be required to submit/produce original fee receipt

and the candidate should submit undertaking stating that original documents will be submitted by him/her within four working days from the date of reporting.

4.5 The seat allotment to the candidate will be carried out based on the vacancy available at the time of his/her merit. Seat allotted, accordingly, to a candidate would then be deleted from the pool of vacant seats displayed on the screen. Candidates are advised to be present in the Counselling hall and wait for their turn. If a candidate is found unavailable when called, the next candidate on the merit rank would be called for allotment of seat and the unavailable candidate may miss his/her chance of merit based seat allotment (Please refer 13 of information brochure published by State CET Cell, Maharashtra State).

4.6 If a candidate of higher merit reports late during the process of counselling, the candidate may be considered for allotment of a seat available at that point of time for a particular category to which he/she belongs. Such a candidate shall be given preference for admission over the candidates with lower rank present at that point of time. The decision of the admission centre in-charge shall be final and binding.

4.7 Confirmation of the allotted seat to the candidate is subject to the submission of the requisite Institute admission fees in the form of Demand Draft(s), applicable original documents, with this candidate confirming the admission through the acceptance of allotted seat at VJTI.

4.8 Candidates are advised to pay the requisite institute admission fee in the form Demand Draft before the seat allotment. **Part payment or payment through cash / cheque will not be accepted.**

4.9 Candidates desiring to attend a particular stage of admission shall report to the admission cell at least 30 minutes prior to the scheduled time.

4.10 Candidate has to furnish a **Demand Draft in favour of 'Director VJTI' payable at Mumbai** at the time of admission as per Annexure II.

5.1 Schedule of Activities & Admission on 23rd August 2023.

Sr. No	Activities on the day of admission
01	Reporting to VJTI MCA department, 3 rd Floor Computer Science Building at 10.00 am on the day of spot round i.e. 23/08/2023.
02	Calling candidates for seat allotment by counselling as per the provisional merit list. If any CAP seat remains or becomes vacant after the CAP Rounds,

	then the same shall be filled as per rule No 10 (1), CAP allotment stages and process of allotment -Stage no I to III mentioned in Information Brochure for academic year 2023-24 published by State Common Entrance Test Cell, Maharashtra State
03	Verification of applicable original documents as notified by State CET Cell and submission of one set of self-attested Xerox copies of documents.
04	Submission of Institute Admission Fees through Demand Draft. (refer point no 4.10 and Annexure II)
05	Allotment of seat based on available vacancy.
06	Submission of required original documents.
07	Confirmation of the allotted seat to the candidate.
08	Issue of allotment letter to the candidate.

Director
Veer mata Jijabai Technological Institute

Annexure I : For Payment of Application processing Fees



SBI Payments

MERCHANT NAME: VEERMATA JIJABAI TECNOLOGICAL

UPI ID: VJT111075@SBI

SCAN & PAY



Annexure II
Fees for confirmation of Admission for AY 2023-24

Sr. No.	Category of Admission	Family Annual Income	Fees to be paid (Rs.) by the student
1.	NT Students	Below 1.50 Lakhs	87,084
2.	NT Students	Above 1.50 Lakhs	72,084
3.	OPEN	--	87,084

Important Instruction about Fees Payment

- 1. Candidates belonging to SC/ST/PWD/OBC/VJ/NT/SBC and willing to take benefit of above concessions in admission fees are required to produce a relevant income certificate, valid till 31st March 2024, as per the income group specified in above table.**
- 2. Such income certificates can be produced at the time of Spot Counselling round. Failing to produce relevant income certificate, the candidate may be considered as General category student and consequently has to pay full fees i.e. Rs. 87,084/-**
- 3. Candidate has to furnish a Demand Draft in favour of 'Director VJTI' payable at Mumbai at the time of admission.**