VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI 400 019

Minutes of 10th Meeting of the
ACADEMIC COUNCIL

Held on

Friday, September 8, 2017 AT 12.30 PM
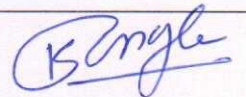
at

Civil Department Seminar Hall (First floor)

VJTI Mumbai, Mumbai 400019

A G E N D A

Item No.	Item Description
1	Confirmation of minutes of 9th Academic Council meeting held on April 25, 2017.
2	Ratification of approval for Academic Calendar of First term of Academic Year 2017-18
3	Improving Teaching Learning Resources and Processes A) Recruitment drive for appointment of permanent faculty on vacant positions. B) Improvement in numbers of quality publications, research funding, Ph.D qualified faculty members. C) Internship for Under Graduate and Post graduate students within Institute. D) Engagement of students beyond working hours. E) Schedule for Training and Placement activities on weekends, holidays and beyond working hours. F) Proposal for starting foreign language classes during evening/weekends.
4	Expanding and Strengthening Ph.D Programs A) Recognition as Ph.D Guid to all Ph.D qualified faculty members of VJTI Mumbai appointed in Under Graduate, Post Graduate and Diploma programs of the Institute. B) Information of Ph.D admission for Academic Year 2017-18 and stipend to full time Ph.D Scholars. C) Proposal for starting Ph.D Programs in Computer Application, Basic Sciences, Mathematics and Humanities and Social Science disciplines, inclusion of IT in CSE and EXTC to Electronics and Telecommunication.
5	Revisiting In-Semester Evaluation, Re-examination, and Summer Term provisions
6	Award of additional marks for students with Learning Disability and sports activities.
7	Distribution norms for Funded Projects/Overhead, Funded Programs, Testing/ Consultancy etc.
8	Any other matter with the permission of chair.

Member Secretary
Dean Academics

Veermata Jijabai Technological Institute
Minutes of Tenth Meeting of Academic Council
Friday, September 08, 2017 at 12.30 PM

Tenth Meeting of Academic Council was held on Friday, September 08, 2017 AT 12.30 PM in the Civil Department Seminar Hall. Following members were present:

1.	Dr. D R Patel, Director & Chairman
2	Dr. G Sivakumar, External Expert
3	Dr. Shubha Pandit, Nominee of Mumbai University
4.	Dr. P U Gharpure, Invitee External Expert
5.	Dr. A S Wayal, Head Civil Engineering Department
6.	Dr. V.B Nikam, Head Computer Engineering & IT Department
7.	Dr. R. D. Daruwala, Head Electrical Engineering Department
8.	Prof. B G Bilapatte, Head Mathematics Department
9.	Dr. A A Pandit, Head MCA Department
10.	Dr. D. K. Shinde, Head Production Engineering Department
11.	Dr. V. B. Deshmukh, Head Structural Engineering Department
12.	Dr. M S Panse, Professor , Electrical Engineering Department
13.	Dr. S Y Mhaske, Associate Professor, Civil Engineering Department
14.	Dr. W S Rathod, Assistant Professor, Mechanical Engineering Department
15.	Dr. K K Sangle, Dean(Academics) & Member Secretary

Following members were given leave of absence:

1.	Dr. B Ravi, External Expert
2.	Dr. D N Badodkar, External Expert
3.	Dr. Deepankar Choudhary, External Expert
4.	Dr. A Kapur, External Expert
5.	Prof. U Nair, Head Humanities and Management Department
6.	Dr. N P Gulhane, Head Mechanical Engineering Department
7.	Dr. V.D Gotmare , Head Textile manufacture Department
8.	Dr. V. M. Topkar, Professor, Civil Engineering Department

Item No 1	Confirmation of minutes of 9th Academic Council meeting held on April 25, 2017

Minutes of 9th Meeting of Academic Council held on April 25, 2017 were confirmed.

Item No 2	Ratification of approval for Academic Calendar of First term of Academic Year 2017-18

Academic Council ratified the approval given by Chairman Academic Council for Academic Calendar of first term of Academic Year 2017-18. It is also resolved to extend the term by two weeks for First Year of Undergraduate and Postgraduate Programs and accordingly postpone the dates of In-Semester Tests for them.

Item No 3	Improving Teaching Learning Resources and Processes

A) **Recruitment drive for appointment of permanent faculty on vacant positions**.

After deliberation and discussions, Academic Council recommended following course of action.

- Institute shall strive to fill vacant positions and recruit well qualified faculty members. Institute shall follow-up with State Government of Maharashtra for getting faculty positions approved for Electronics and Telecommunication Discipline.
- Institute shall develop mechanism for appointing faculty on tenure based by creating additional faculty positions that shall be paid through Institute fund.
- On campus accommodation/residence facilities for faculty should be created at the earliest to boost faculty-student interactions beyond office hours and to attract quality faculty (new recruitment) to VJTI from all over India.

B) **Improvement in numbers of quality publications, research funding, Ph.D qualified faculty members.**

After deliberation and discussions, Academic Council recommended to implement the process of self declaration by faculty on past and future plans for R&D and teaching at the beginning of Academic Year.

C) **Internship for Undergraduate and Post graduate students within Institute.**

Academic Council principally approved the proposal of U.G and P.G students of VJTI doing Internship within Institute and a stipend of Rs 10000 per student/groups/summer. Appropriate mechanism shall be decided to select the students per discipline/program.

D) **Engagement of students beyond working hours.**

Academic Council noted the provisions made by the Institute such as extended timings for Library, Canteen facilities and Internet laboratory etc. to increase the engagement of students beyond working hours.

E) Schedule for Training and Placement activities on weekends, holidays and beyond working hours.

The Academic Council is appraised about the Training and Placement activities in VJTI. In order to streamline the teaching learning process, Academic Council approved the schedule of Training and Placement activities only on Thursday, Friday, Saturday, Sunday and beyond working hours; leaving Monday/Tuesday/Wednesday for non-disturbed activities.

F) Proposal for starting foreign language classes during evening/weekends.

Academic Council approved the proposal to conduct foreign language classes on evening /weekends. Academic Council recommended to devise a mechanism for implementation.

Item No 4	Expanding and Strengthening Ph.D Programs

A) Recognition as Ph.D Guide to Ph.D qualified faculty members of VJTI Mumbai appointed in Under Graduate, Post Graduate and Diploma programs of the Institute.

After deliberation and discussions, Academic Council recommended the recognition as Ph.D Guide to the all Ph.D qualified faculty members appointed in the Institute on UG, Diploma and PG programs subject to fulfillment of requirements of Ph.D Guide of University of Mumbai.

B) Information of Ph.D admission for Academic Year 2017-18 and stipend to full time Ph.D Scholars.

Academic Council took on the record the list of candidates provisionally admitted for Ph.D Program in academic year 2017-18 and resolved to offer suitable stipend as per Institute budget provisions.

C)Proposal for starting Ph.D Programs in Computer Application, Basic Sciences, Mathematics and Humanities and Social Science disciplines, inclusion of IT in CSE and EXTC in Electronics.

After deliberation and discussions, Academic Council recommended to start new Ph.D Programs in Computer Application, Basic Sciences, Mathematics and Humanities and Social Science disciplines, inclusion of IT in CSE and EXTC in Electronics subject to fulfillment of requirements of University of Mumbai.

Item No 5	Revisiting In-Semester Evaluation, Re-examination, and Summer Term provisions

A)In-Semester Evaluation:

Academic Council approved the following revised evaluation scheme for UG and PG Program from Academic Year 2017-18 with provision of make- up test for the students those who fail to appear for MST due to medical and other valid reasons.

Type of Course	Scheme of Evaluation		
	In Semester Continuous Evaluation (ISCE)	Mid Semester Test (MST)	End Semester Examination (ESE)
Theory	20%	20%	60%

B)Re-examination:

Academic Council approved the following proposal of re-examination.

i)Odd Semester

Re-exam will be offered for courses of odd semester only and will be conducted after two weeks of completion of End Semester Examination.

ii) Even Semester

Re-exam will be offered for courses of both odd and even semesters and will be conducted along with Summer Term examinations.

C)Summer Term:

Academic Council approved that during summer term, student can register for maximum of four courses for First Year and Last Year of UG Programs only.

Item No 6	Award of additional marks for students with Learning Disability and sports activities.

A)Benefits to Physical and Learning Disability students

Academic Council ratified the approval given by Chairman Academic Council for procedure to be implemented for giving benefits to the Physical and Learning Disability students as per circular of Government of Maharashtra State Circular No. USC 2004/(86/04) VISHI-4, dated 7th August 2004 and Mumbai University Circular No. / Pariksha / P.NI.KA. / 1353 / 2013 dated 21st September 2013.

B)Benefits to students participating in extracurricular activities

Academic Council approved the provision of Grace of 0.1 grade in CPI to the students participating on extracurricular activities as per Mumbai University Circular No. UG/112 of 2015 dated 27th October 2015.

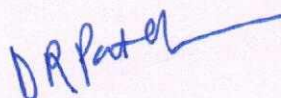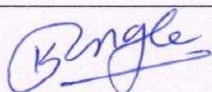| Item No 7	Distribution norms for Funded Projects/Overhead, Funded Programs, Testing/ Consultancy etc.

After deliberation and discussions, It is resolved to have provision of professional development fund for faculty bringing funded projects to VJTI, Department development fund, Dean's and Director's discretionary fund from overhead component of all revenue generation activities/projects of Institute.

Item No 8	Any other matter with the permission of chair.

A) Credit Courses for Ph.D and M.Tech student

Academic Council approved the following proposal of course credit requirements for Ph.D and M.Tech Candidates:

- Internal faculty members registered for Ph.D Program may be allowed to register for MOOC

credit courses (credits >= 3) offered by IIT/Stanford University/ MIT university, NPTL, SWAYAM (MHRDA) etc. These courses will be recommended by the supervisor(s) based on the research problem and subsequently approved by the Dean Academic/Director.

- Internal faculty members registered for Ph.D Program may be allowed to register for computational methods and research methodology offered by other departments of the Institute. Name of the Department will be recommended by the supervisor(s) and subsequently approved by the Dean Academic/Director.

- Internal faculty members who have already acquired requisite Ph.D course credits at IIT, NIT etc prior to admission to Ph.D program at VJTI may be considered as fulfilled credit requirements. They are required to do one suitable MOOC course in consultation with Supervisor.

B) Application of Mr. Kamble Prashant (Roll No 122030062) for Readmission to first year

Request of the Mr. Kamble Prashant was discussed in the meeting. Academic Council Noted the that Student was admitted in Academic Year 2013-14 and not cleared first year till A.Y 2016-17. Academic Council is in opinion that if student is permitted to appear for exams to first year courses in academic year 2017-18, he will not be able to complete the program in eight years and therefore recommended not to allow the student to continue.

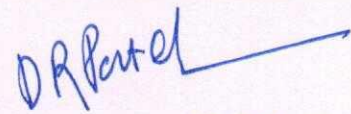**C) Extension to M.Tech and Ph.D students who completed the duration of program.**

Issue of M.Tech and Ph.D student's regarding extension to complete the program after completion of duration of program was discussed in the meeting. Academic Council authorized Chairman, Academic Council, to approve the extension of M.Tech and Ph.D students to complete the program after recommendation of Departmental Advisory Committee/ Supervisor/s and Head of Department.

D) Permission to Ph.D Candidates for satisfying the requirement of minimum CPI of 6.0 in second year of admission.

Issue of Ph.D student's who have not satisfied the requirement of minimum CPI of 6.0 in first year of admission was discussed in the meeting. Academic Council authorized Chairman, Academic Council, to allow such student's to register for course/s in second year of program to satisfy the requirement of minimum CPI of 6.0 after recommendation of Departmental Advisory Committee/ Supervisor/s and Head of Department.

Dean Academic
Member Secretary

Director, VJTI Mumbai
Chairman