

**VJTI Mumbai, Matunga (E), Mumbai 4000 019**

**Minutes of the FORTY NINTH MEETING of the Board of Governors VJTI Mumbai**

The 49<sup>th</sup> meeting of Board of Governors of VJTI Mumbai held on January 23, 2018 at 2.30pm onwards in the Director Office of VJTI. The following members were present:

1	Smt. Sandra Shroff	Chairperson
2	Prof D B Phatak	Member
3	Dr Mangesh V Joshi	Member
4	Dr Prachi Gharpure	Member
5	Prof R D Daruwala	Member
6	Prof G P Bhole	Member
7	Prof V N Gupchup	Invitee
8	Mr Dinanath Kholkar	Invitee
9	Mr Umesh Gupta	Invitee
10	Mr Digant Kapadia	Invitee
11	Prof O G Kakde	Invitee
12	Prof V M Topkar	Invitee
13	Prof S G Bhirud	Invitee
14	Prof Dhiren R Patel	Member Secretary

Dr Sitaram Kunte, Principal Secretary, Higher and Technical Education, Govt of Maharashtra, Dr N Singh, UGC Nominee, Dr Abhay Wagh, Director of Technical Education, Maharashtra (invitee) could not attend the meeting.

At the outset, Director VJTI welcomed all the members.

Item No 1	Confirmation of Minutes of 48 <sup>th</sup> BoG Meeting held on 08.09.2017
The Board of Governors (BoG) confirmed the minutes of the 48 <sup>th</sup> meeting of BoG held on September 08, 2017.	

Item No 2	Action taken report on Minutes of the 48 <sup>th</sup> Meeting
Board took on record Action taken report and expressed satisfaction on action taken. BoG made following observations:	
<ul style="list-style-type: none"><li>• Recognition as PhD Guide : (4.3.1)</li></ul>	
Faculty members from Diploma side shall be recognised as Ph D guide subject to fulfilling requirements of appropriate authorities. BoG suggested to expedite	

*D R Patel*

*Sandra R. Kunte*

Extension of autonomy matter with UGC.

- Promotion to non-teaching employees (8)

BoG noted the promotions to the post of Senior clerk recommended by the committee (subject to approval of DTE) and suggested that while implementing Institute level promotions for supporting staff, all individual cases shall be carefully looked into more details (to confirm the eligibility/suitability) by Deputy Director.

- Faculty Grievances: (11)

BoG accepted the recommendation of the Committee formed for the purpose, to allow the two faculty members, Mrs Swati Kulkarni and Mrs Jayalaxmi Chandale to revert to their earlier posts, subject to approval from DTE.

- Rules for Girls' hostel (12)

Regarding draft rules for girls' hostel, BoG observed that the rules need to be revisited by consulting all stakeholders (ex-Rectors of girls' hostel, senior lady faculty member(s), girl students, and alumni). The list should have appropriate sub-sections as rules and guidelines (concise rules and exhaustive guidelines). The same shall be implemented with the approval of the Director.

BoG expressed satisfaction on action taken and closed this matter.

Item No 3	Report of Activities at VJTI since last BoG Meeting and looking forward
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- Director VJTI appraised the BoG about the achievements of VJTI since last meeting of BoG.
- BoG appreciated the efforts put up by Director and all stakeholders. BoG made special mention for students and faculty mentors on winning at the national and international competitions (esp. GCCS 2017 – where VJTI team is honoured by Hon. Prime Minister of India.
- The Director highlighted and acknowledged the initiatives and support extended by VJTI Alumni Association.
- The Director presented concept of an ideal campus and emphasizes on improving the satisfaction level of students, faculty, staff and society.
- Arising out the discussion, BoG made following suggestions:
- Recruitment Rules for Supporting staff - BoG expressed serious concerns about the Recruitment Rules for supporting staff, educational qualifications and skills required for such appointments in light of the modern lab infrastructure and

*NR Patel*

*Jayalaxmi Chandale*

curriculum requirements. Considering the continuous modernization of laboratories in the Institute, it is necessary to appoint qualified technical support staff in the laboratories. BoG has resolved to frame and adopt suitable Recruitment Rules for such posts as soon as possible.

- Additional land - Considering the requirement of additional infrastructure required for future growth of the Institute, it may be necessary to look for additional land. Alumni suggested that Municipal Corporation be approached for the land of Ackworth Hospital at Wadala.

Item No 4	Further approval to Plan of Procurement for VJTI under TEQIP III and appraisal on RUSA project
<ul style="list-style-type: none"> <li>• TEQIP III Project BoG approved head wise allocation of funds and departmental/central plans and packages for procurement under TEQIP III. BoG empowered the Director to make changes in the allocation and timelines as and when required. BoG confirmed the recommendations of Finance Committee regarding payment of TA / DA under TEQIP III as suggested.</li> <li>• RUSA Project BoG appreciated the efforts of VJTI in submitting a detailed proposal under the RUSA scheme and getting funds of Rs. 15 Crores. BoG resolved and approved the allocation and distribution of funds and empowered the Director to make changes in the allocation and timelines as and when required.</li> </ul>	

Item No 5	To approve opening a separate account for VJTI-TBI
<ul style="list-style-type: none"> <li>• BoG took a note and granted approval for opening a separate account for VJTI-TBI with signatories same as for other accounts of VJTI.</li> </ul>	

Item No 6	To consider revision in faculty and staff strength (positions) in light of revised norms of AICTE, recruitment roadmap, and Ratification of the appointment of adhoc faculty for even semester of 2017-18
<ul style="list-style-type: none"> <li>• Director and Prof. Bhirud appraised the BoG on the newly revised norms of AICTE</li> </ul>	

*Sandeep R. [Signature]*

*na Patel [Signature]*

for faculty student ratio and its effect on number of faculty and staff positions. In light of new curriculum norms of AICTE, BoG directed to make suitable changes in UG, Diploma and PG curriculum of VJTI to bring down the requirements of credits as per new norms of AICTE.

- Considering the requirement of qualified supporting staff, BoG directed to prepare a plan for introduction of new positions, scales and recruitment rules; while safeguarding existing permanent employees.
- BoG resolved and authorised Director to go ahead with the process of faculty recruitment as per approved ROSTER and also to explore recruitment for PG faculty from other resources of institute and outside (e.g. MHRD, AICTE, and Industry).
- The BoG ratified appointment of adhoc faculty for the semester in progress (even semester of 2017-18). BoG also emphasized on expediting construction of faculty tower and search suitable accommodation within HRA to attract new faculty.

Item No 7	To consider grant of Special leave to faculty members
<ul style="list-style-type: none"> <li>• BoG deliberated on the letter received from DTE raising objection on deputation of faculty for full time PhD under QIP scheme, without prior permission of DTE. BoG agreed with Director that such deputation for PhD in institutions of national importance is welcome.</li> <li>• BoG deliberated and approved special leaves as tabled and suggested to make efforts to resolve the issues with DTE.</li> <li>• It is proposed that provision of Rs.1 lac towards reimbursement of expenses under the head 'deputation and delegation' is to be extended for the faculty who are invited to visit foreign universities. BoG approved the same.</li> </ul>	

Item No 8	Take on record minutes of 41 <sup>st</sup> meeting of the Building & Construction Committee (BCC) and minutes of 34 <sup>th</sup> meeting of the Finance Committee (FC)
<ul style="list-style-type: none"> <li>• BoG approved the recommendations made in 41<sup>st</sup> meeting of BCC.</li> <li>• BoG resolved that the funds received from State Government for construction of PG Hostel be transferred to PWD while keeping sufficient balance for expenditure</li> </ul>	

*Sandeep P. Wale*

*DR Patel*

on the part of the Institute like payment of architectural fees etc.

- BoG recommended that third party audit of the work on site from competent agency may be essential including alumni association's representative for the same.
- BoG accepted the recommendations made by the Finance Committee during its 34<sup>th</sup> meeting.
- BoG resolved that M/S Giriraj Khandelwal be appointed as Statutory auditor for FY 2016-17 and FY 2017-18 for a remuneration of Rs 1.25 lacs p.a. plus GST. M/s Khandelwal will also be paid maximum of Rs. 10000 towards reimbursement of out of pocket expenses.
- BoG resolved to accept and adopt TA/DA rules of TEQIP III for all other purposes where reimbursement is not taken from Govt of Maharashtra

Item No 9	To discuss and consider requests received from local units of various Unions
<ul style="list-style-type: none"><li>• The BoG expressed serious concerns and objected to the time spent on unprofessional and beyond scope demands made by various unions.</li><li>• BoG did not accept the request for starting ex-employee union at VJTI.</li><li>• BoG resolved and empowered Director to take all necessary administrative decisions.</li></ul>	

Item No 10	To discuss and consider letters received from the Offices of the Chancellor, Chief Minister and Minister (HTE) regarding previous Director
<ul style="list-style-type: none"><li>• BoG noted the contents of the letters. BoG expressed that the posts of Deans, Associate Deans and Dy. Director are non statutory and are for facilitating administration of the institute.</li><li>• BoG resolved the following and advised to send replies accordingly - Prof O G Kakde was appointed by the BoG after following due procedures. After completion of his 5 years term, he has gone back to his earlier organization. The BoG had given its consent for non-statutory appointments made by Prof Kakde on various positions of Deans etc. and hence cannot be construed as abuse of power. The Board feels that no further inquiry is needed in the matter.</li></ul>	

*N A Patel*

*Panda R. N. B.*

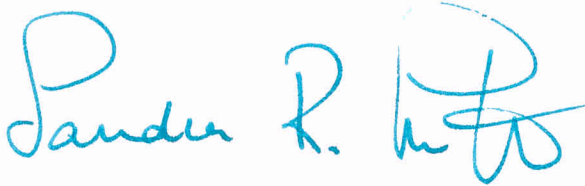
- Further, BoG has resolved and authorized Director to make such appointments (Deans, Dy Director, TPO, other in-charges etc.) for smooth administration of institute and formulate roles and responsibilities of these positions.

Item No 11	Any other Item with the permission of Chairperson
<ul style="list-style-type: none"><li>• For smooth administration of VJTI, BoG has resolved to revive Deans positions for the following and authorised Director to make these appointments for the period of two years with further one term extension if deemed fit:<ol style="list-style-type: none"><li>1. Dean Academics</li><li>2. Dean Admin and Faculty/Staff Welfare</li><li>3. Dean Infrastructure and Planning</li><li>4. Dean Research and Development &amp; Consultancy</li><li>5. Dean Student and Alumni</li></ol></li></ul>	

Meeting is ended with thanks to Chair.



Director, VJTI Mumbai (Member Secretary BoG - VJTI Mumbai)



Chairperson, BoG – VJTI Mumbai