



**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE (VJTI)
MATUNGA, MUMBAI, 400 019**

**MINUTES
of 53rd Meeting of**

Board of Governors of VJTI, Mumbai

held on

27th May, 2019 at 2.30 p.m. at **Director's Office (CoE), VJTI Mumbai 400019**

Members Present

1	Smt Sandra Shroff	Chairperson
2	Prof Dhiren R Patel	Member Secretary
3	Prof D B Phatak	Member
4	Dr Mangesh V Joshi	Member
5	Shri Dinanath Kholkar	Member
6	Prof Prachi Gharpure	Member
7	Dr M S Panse	Member
8	Dr M R Nagare	Member
9	Dr S G Bhirud (Registrar)	Invitee
10	Dr F S Kazi (Dean RDC)	Invitee
11	Dr K K Sangle (Dean AP)	Invitee
12	Mr Gupta (Chairman-VJTI AA)	Invitee

Principal Secretary, HTE, GoM, could not attend due to other engagements and granted leave of absence.

At the outset, Director VJTI welcomed all members. Formal agenda items were taken up and following matters were deliberated and decisions taken:

Item No 53.1	Confirmation of Minutes of 52nd BoG Meeting
BoG confirmed the minutes of 52 nd meeting held on 12 th Feb 2019.	

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Item No 53.2 Action taken report on Minutes of the 51st Meeting and 52nd Meeting

BoG took on record action taken report, and expressed satisfaction on action taken on 51st and 52nd meetings.

BoG made the following observations:

PG program in Textile Technology: Considering the poor admissions in M Tech Textile, Board suggested to write to Government to allow Mechanical, Production and Chemical Engineering graduates for admission in M Tech Textile program

Code of Conduct tabled in this meeting for review and adoption. Board suggested reviewing and simplifying the code of conduct before adopting for VJTI. BoG emphasized to make awareness/knowledge of code of conduct by all the stake holders. BoG also emphasized on taking appropriate measures on improving work ethics and accountability of faculty and staff. BoG suggested to appoint legal advisor (Labour laws).

BoG deliberated at length on the Fees for post graduate programs. Taking into account, government non-support for salary and operating expenses for PG programs, BoG once again endorsed the increase in PG fees.

BoG approved inclusion of Tenure faculty (with PhD) in every semester. BoG suggested to ensure them to take up research including joint PhD supervision. Their performance should be reviewed time to time.

Item No 53.3 Report of VJTI NIRF 2019 ranking and way forward

For VJTI NIRF 2019 ranking and way forward, BoG appreciated the efforts taken for NIRF data preparation and the presentation made by Prof F S Kazi, Dean RDC.

BoG suggested the following:

- Progress with respect to NIRF requirements shall be appraised in every BoG meeting.
- More efforts shall be taken to improve placement of PG students through Campus placement and develop mechanism to collect information of self-placed students.
- VJTI website to be updated regularly and display/post VJTI activities on Social Media.
- VJTI should immediately subscribe for Scopus membership to improve library support and citations
- Encourage and support faculty and students to file patents, paper publication, writing research proposals and to take up consultancy.
- Create Industrial Research & Consultancy Cell at VJTI on the lines of IIT Bombay
- To improve Region Diversity seek approval of DTE/Government to allow VJTI to admit students through CCMT in PG programs and 30 % seats to be filled through JEE in UG programs.
- Increase in capital and operational expenditure, ensure Accounts section to appropriately reflect budget and expenses.
- Appoint Project Management Consultant to monitor major infrastructure projects.

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Item No 53.4	To take on record minutes of 36th and 37th Finance Committee Meetings
BoG took on record Minutes of the 36 th and 37 th Finance Committee and reviewed the budget (including financial power delegation) and ratified it with minor corrections for the Year 2019-20. BoG also approved Technical Testing and Consultancy Norms.	

Item No 53.5	To take on record minutes of 44th and 45th BCC Meetings
BoG took on record Minutes of the 44 th and 45 th BCC and ratified the increase in Budget for Maintenance & Restoration including institute contribution for auditorium refurbishment.	

Item No 53.6	To take on record minutes of 13th Academic Council meeting
BoG took on record Minutes of the 13 th Academic Council Meeting. Board suggested to include foreign languages including Spanish and Japanese in the curriculum. BoG suggested to encourage Diploma faculty to guide Ph D students after committee's report.	

Item No 53.7	Formation of Finance committee and BCC as per GR
BoG took note of notification for Uniform Statutes No 3 of 2019 published by Government of Maharashtra and Para 3.1 clause-vii where an autonomous college shall constitute their own Governing Body, Academic Council, Board of Studies and Finance Committee. BoG resolves to adopt revised Finance committee and BCC.	

Item No 53.8	To consider/ratify the proposal of refurbishment of Institute Auditorium (institute share)
BoG congratulated the Alumni Association for the progress in the refurbishment work of Auditorium. BoG ratified the contribution of Rs 35 Lakh for Refurbishment of Auditorium. BoG disagree the request of giving more money as contribution for Refurbishment of Auditorium, BoG approved to give loan to Alumni Association till they raise fund, for completing work in stipulated time.	

Item No 53.9	Faculty related
<ul style="list-style-type: none"> A. To consider the request of faculty for deputation to PhD under QIP and Post Graduate Program B. To consider request of deputation medical exigency C. To consider post-retirement benefits of unapproved faculty D. To consider faculty/staff recruitment (re-induction of retiring faculty) 	
A. Faculty Request for deputation to PhD and M Tech	

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- BoG approved study leave for completion of M Tech to Ms Khurade, Lecturer in Mechanical Department for two years from academic year 2019-20 subject to approval from DTE. Similarly, those who wish to go on any higher study leave can be relieved only after approval of DTE.
- BoG took note of DTE letter Dt 23 November 2017 and Feb 2019. BoG expressed that VJTI should encourage faculty to complete Ph D and suggested to take up the pending issues of study leave approval to DTE.

B. To consider request of issues arise due to medical exigency during deputation.

- BoG took note of the request submitted by Mr Duryodhan Pendam, Assistant Professor Production Engineering Department and approved his deputation leave with full pay on the ground of medical exigency (as a special case).

C. To consider Post-retirement benefits of unapproved faculty:

- BoG expressed serious concern about unapproved faculty and staff of VJTI; and emphasised that VJTI E-section should take up the issue with DTE and simultaneously inform concerned faculty to make individual efforts to resolve issues with their approval from DTE.

D. To consider faculty /staff recruitment (re-induction of retiring faculty)

- BoG deliberated on the re-induction of retiring faculty in VJTI. BoG approved re-induction of retiring faculty in VJTI subject to satisfaction of following:
- He/She should have very good student feedback, very good quality of publications, active involvement in research work and contributed constructively. Maximum remuneration should not exceed the remuneration applicable as per Government rules. Standing committee for the purpose of selection may approve cases forwarded by Department.

Item No 53.10	To consider the revision of Wages of temporary Class III and IV staff
BoG deliberated on the revision of wages of temporary Class III and IV staff as per the recommendations of the salary fixation committee for contractual staff of VJTI. BoG emphasised on creating mechanism for assessment of performance of these employees. BoG also suggested that rise should not be given, if the performance of the employee is not satisfactory. This is to be implemented only after mechanism for performance assessment is decided and agreed upon by stake holders and BoG.	

Item No 53.11	To consider the corrections in the Promotion chain of Non-Teaching staff
BoG approved the committee recommendations for determination of promotion chain for non-teaching staff of VJTI and emphasized on speedy implementation for the same through DTE/RO/Govt.	

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Item No	Item(s) from Chair
53.12	<p>A. Disposal of Tanks: BoG approved disposal of four badly deteriorated tanks as soon as possible (Considering its half buried status and highly threatening mosquito breeding avenue near VJTI Main gate), and suggested to do it through Alumni association immediately. BoG suggested strongly for the disposal of old machineries and scraps of EE, Mech, Textile and Civil/Structural departments.</p> <p>B. Alumni Life Membership: BoG expressed that with the present caution money deposit of Rs 1000/-; VJTI graduating students should be offered life membership of alumni association. BoG approved Alumni Association to take consent from the students for transfer of Rs. 1000/- from caution money to become Life Member of Alumni Association (after completion of the study).</p>

Meeting ended with thanks to Chair.