

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE

(VJTI), MUMBAI – 400019

Walk in Interview for the post of Assistant Registrar on contractual basis in VJTI

Walk-in-interview is schedule at office of the Director on 20th December 2023 to select on candidate for the position of Assistant Registrar in the Institute, purely on contractual basis for a period of 11 months. Interested candidates are requested to remain present during scheduled time with required original documents and resume. Desirable skills and job description for the position are as under:

Date of Interview : 20th December 2023
Venue : Office of Director, VJTI
Reporting Time : 11.00 AM

Sr. No.	Name of Post	No. of Post	Requirement	Remuneration (Consolidated pay per month)
1	Assistant Registrar	01	<ul style="list-style-type: none">- Candidate having M.E/M.Tech (Comp. Engg/I.T) or MCA- Two-year Academic experience- Knowledge of academic activities, examination & evaluation activities of autonomous Institutes.- Knowledge of Computer Programming, MIS, Data base Management System.	Maximum up to Rs. 50,000/- Depending upon Qualification & Experience

List of Documents to be carried for the interview:

- Hard copy of resume
- All academic original and photocopies of all the documents
- Latest Passport size photograph
- Original photo ID (PAN Card/ Passport/ Adhar Card)
- Experience & reliving letters for all the previous employment (if applicable)



Dean Academics

VJTI