



**Minutes  
of the  
THE FORTY THIRD MEETING  
of the  
Board of Governors  
held on  
Thursday, April 28, 2016**

The forty third meeting of Board of Governors of Veermata Jijabai Technological Institute, Mumbai was held on 28<sup>th</sup> April, 2016 @ 3.00 PM in the Civil Seminar hall, VJTI. The following were present:

Srimati. Sandra Shroff	Chairperson
Dr. Deepak Phatak	Member
Dr. Mangesh Joshi	Member
Dr. O.G. Kakde	Member Secretary
Prof. R.D. Daruwala	Member
Dr. G.P. Bhole	Member

Dr. Sanjay Chahande could not attend the meeting because of their preoccupation.

**Item 1: Confirmation of minutes of the 42<sup>nd</sup> BoG meeting held on March 1, 2016**

Minutes of 42<sup>nd</sup> BoG meeting held on March 1, 2016 were confirmed.

**Item 2: Action taken by Director on minutes of the 42<sup>nd</sup> BoG meeting held on March 1, 2016**

BoG noted the action taken on minutes of 42<sup>nd</sup> BoG meeting held on March 1, 2016.

*Sandra R. Shroff*

*Sanjay Chahande*

**Item 3. Approval of the recommendations of Finance Committee and the Budget for Financial Year 2016-17, and.**

Based on the recommendation of Finance committee BoG approved the following proposals:

1. Revision in Financial Powers (30<sup>th</sup> FC Meeting Item No 3)

Sr. No.	Particulars	Functionary	Financial powers	Proposed changes
1	Top sanctioning authority for all financial and administrative matters of the Institute	BoG	Full powers in all cases	Full powers in all cases
2	All kind of expenditure including purchases under plan/non plan grant-in-aid based on approved budget estimates	Director	Up to Rs15 lakhs	Up to Rs 25 lakhs
3	All kind of expenditure including purchases under plan/non plan grant-in-aid based on approved budget estimates	Dy Director / Dean (RMF)	Up to Rs 5 lakhs	Up to Rs 10 lakhs
4	All kinds of purchases & other expenditure from projects, schemes & consultancy fund	Dean (R&D)	Up to Rs 1 lakh	Up to Rs 2 lakh

2. Revision in limits in Sanctions in Procurement (30<sup>th</sup> FC Meeting Item No 3)

No	Particulars	Functionary	Estimate limited to	Proposed change
•	Purchase of materials urgently required through single cash payment without quotation	HoD	Rs 1,000	Rs 5,000
		Dy Director / Dean	Rs 5,000	Rs 10,000
		Director	Rs 10,000	Rs 25,000

3. Continuing Shri Giriraj Khandelwal as Statutory Auditor for FY 2014-15, and FY 2015-16.
4. Empowering Director to approve foreign travel of student/staff or faculty member for attending conference/workshop/training program etc., to be financed through Institute fund, and putting it to BoG for ratification. Approval.
5. Budgetary proposals for FY 2016-17, including the following recommendations;
  - From AY 2016-17, fees for all post graduate courses leading to M Tech degree shall be charged at the same rate as charged to M Tech (Project Management) course in AY 2015-16.
  - Hostel caution money deposits remaining unclaimed for 3 years after completing the course shall be transferred to Hostel sinking fund account

**Item 4. Appointment of Deputy Director**

Based on the recommendation of Director, BoG approved the appointment of Dr. V.M. Topkar as Deputy Director for a period of two years from the date of issuing an order of appointment.

*Janda K. R. B.*

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**Item 5. Institute level promotions for non teaching staff, and granting scale to eligible contractual employees.**

BoG approved the following proposals:

1. Those regular employees who are due for promotion will be promoted at Institute level, and the additional salary which will be required to paid on account of such promotions will be paid from Institute's fund.
2. Based on the number of years of service put up by contractual employees, some of them will be placed in scale after interviewing by duly constituted committee.
3. Payment towards PF and Gratuity as statutory compliance

**Item 6. Payment of salaries of the faculty members whose appointments are not approved by DTE, and the teachers appointed against PG positions.**

BoG resolved that the salaries of the Faculty members appointed against sanctioned PG positions, and whose appointments are approved by DTE will be paid from Institute's fund till the matter is sorted out at DTE level.

It was also resolved that salaries of those faculty members who were recruited in 2008, and 2010/2011, and whose appointments are not approved by DTE will also be paid from Institute's fund, since the matter is being followed with DTE.

**Item 7. To approve the application for voluntary retirement submitted by Smt. S. S. Phadte**

BoG approved the request made by Smt. S. S. Phadte for Voluntary Retirement vide application dated 17.03.2016, for recommending the same to DTE.

**Item 8. Construction of Multipurpose Academic Building (G+7) in place of existing Smithy workshop with approximate build up area of 4800 m<sup>2</sup>.**

BoG approved the proposal recommended by BCC to undertake construction of Multipurpose Academic Building (G+7) in place of existing Smithy Workshop with approximate build up area of 4800 m<sup>2</sup> to address the need of academic area requirement, through Institute's Fund and Alumni support.

BoG also approved the following process for the appointment of Architect for the said project;

- Institute will prepare request for proposal, and call for expression of interest from interested Architects,
- An expert committee will shortlist the proposals
- The shortlisted Architects will be asked to submit the financial bids,
- Based on the comparison of the financial bids an Architect will be finalized.

*Sanjay K. Phadte*

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*Sanjay K. Phadte*

**Item 9. Representation of Prof. A.L. Bhongade in connection with disciplinary action against him.**

BoG empowered Director to take appropriate decision in this matter in line with MCSR rules, and apprise the BoG about the decision taken.

**Item 10. To take on record Minutes of meeting of 29<sup>th</sup>, 30<sup>th</sup> & 31<sup>st</sup> Finance committee meetings held on 1<sup>st</sup> December 2015, 23<sup>rd</sup> February, 2016, and 5<sup>th</sup> April 2016 respectively.**

BoG took on record the Minutes of meetings of the 29<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup> Finance committee meetings held on 1<sup>st</sup> December 2015, 23<sup>rd</sup> February 2016, and 5<sup>th</sup> April 2016 respectively.

**Item 11. To take on record Minutes of meeting of 36<sup>th</sup>, BCC meetings held on 16<sup>th</sup> February 2016.**

BoG took on record the Minutes of meeting of the 36<sup>th</sup> BCC meetings held on 16<sup>th</sup> February 2016.

**Item 12. To take on record Minutes of meeting of 5<sup>th</sup> Academic Council meeting held on 23<sup>rd</sup> June 2015, and 6<sup>th</sup> Academic Council meeting held on April 5, 2016.**

BoG took on record the Minutes of meetings of the 5<sup>th</sup> Academic Council meeting held on June 23, 2015, and the 6<sup>th</sup> Academic Council meeting held on April 4, 2016.

**Tabled Items**

**1. Proposal for closure of PG (FDC) and non-viable AICTE approved Programs**

The Director and Dr. Daruwala, the teacher representative, explained the following facts:

The Post Graduate Diploma in Chemical Technology – Foods, Drugs and Cosmetics (FDC) program is currently running but not even fifty percent of seats are getting filled. There is no faculty or non teaching staff directly associated with any of these programs.

Similarly, Since last several years admissions to Post Diploma in Automobile Engineering, Post Diploma in Computer Aided Design and Manufacture, and Post Graduate Diploma in Industrial Engineering programs was not carried out on advice of the parent department of the program, because these programs had turned non-viable.

The Mechanical Engineering Department has approval to run an M. Tech. Program in Mechatronics, but because of shortage of faculty and the

*Jandev K. K. H.*

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Government of Maharashtra not sanctioning faculty positions for PG, admission to this program has not been carried out. As per AICTE approval process a formal closure of the program is required.

After discussion, the BOG approved the closure of all mentioned programs.

Director was authorized to carry out all further activities and correspondence with the Government of Maharashtra, University of Mumbai and AICTE.

**2. Request received from Mr. Pratik Ghorpade for compensation**

BoG empowered Director to deal with the case as per employees compensation act.

**3. Proposal for Pilot Project of "Roof Top Solar Power at VJTI"**

BoG approved the proposal of installing a pilot plant of capacity 5kWp (or minimum power capacity necessary for it to be feasible BOO (Build, Own and Operate) model on the roof top of one of the buildings to check the feasibility and reliability of the same.

Monitoring the pilot plant for various aspects of power generation and consumption, especially the effect of harmonics at the load end can be done to find out their impact on computer hard disks, mother boards, CROs, servers and other costly equipment etc.

After this analysis and considering efficiency and profitability of the plant, decision for further expansion in order to utilize rest of the potential may be made at later stage.

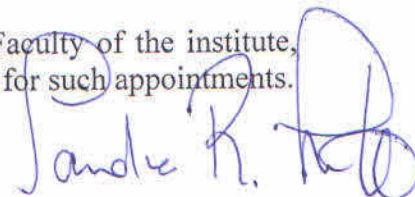
Dr. Phatak instructed to take necessary care while installing the solar panels on the roof top to avoid the problems of leakages from the roof top.

**4. Proposal to appoint Superannuated Faculty of the institute as Emeritus Professor / Emeritus Associate Professor**

Dr. R D Daruwala, Teacher Representative briefed the BOG regarding requirements of AICTE and NBA as well as shortage of senior faculty and need to re-appoint a few Superannuated Faculty of the institute who have contributed in teaching and research as Emeritus Professor / Emeritus Associate Professor.

Prof. Phatak told the BoG that such scheme has worked very nicely at IIT and should also work for VJTI.

BOG gave approval to appoint a few Superannuated Faculty of the institute, and empowered the Director to set terms and conditions for such appointments.



**DIRECTOR**

**(Member Secretary to BoG)**

**CHAIRPERSON**