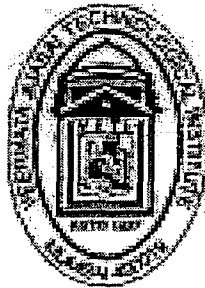


**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE  
(VJTI)  
MATUNGA, MUMBAI 400 019**



## **Minutes**

**28<sup>th</sup> Meeting of  
Board of Governors**

**On**

**July 13, 2012 at 5.00 PM**

**at**

**Board Room, V.J.T.I., Matunga, Mumbai 400019**

(These minutes along with the agenda papers form the  
complete document)



Minutes  
of the  
THE TWENTYEIHTH (28<sup>TH</sup>) MEETING  
of the  
Board of Governors  
held on  
Friday, July 13, 2012

The twenty-eighth meeting of Board of Governors of Veermata Jijabai Technological Institute, Mumbai was held on 13<sup>th</sup> July 2012 at 5.00 PM in the Board Room, VJTI. The following were present:

Shri Nusli Wadia	Chairman
Dr. Haist Joshipura	Member
Dr. V. N. Magre	Member
Dr. (Mrs.) M. A. Dharap	Member
Dr. (Mrs.) S. S. Sane	Member
Dr. O. G. Kakde	Member Secretary
Sir D. M. Petit	Member
Dr. J. J. Irani	Member

Shri Sanjay Kumar, Dr. Anil Kakodkar, Dr. Devang Khakhar, Dr. Navain Singh Dr. S. K. Mahajan, & Dr. Ashok Joshi could not attend due to pre-occupations.

**1 Confirmation of minutes of the 27<sup>th</sup> BoG meeting held on March 9, 2012**

Minutes of 27<sup>th</sup> BoG meeting held on March 9, 2012 were approved.

**2 Action taken by Director on minutes of the 27<sup>th</sup> BoG meeting held on March 9, 2012**

BoG noted the action taken on minutes of 27<sup>th</sup> BoG meeting held on March 9, 2012, and suggested that in future meetings a note related to the action taken, if any, should be attached in the Agenda papers.

**3 Administrative Matters**

**i) Application of Dr. Sangita Joshi for transfer from SGGGS to VJTI**

BoG endorsed the stand taken by the Director that there is no provision of transferring faculty from one aided to another aided institution directly, and directed the Director to send the reply accordingly to applicant as well as DTE / Government.

**ii) Filling of vacant posts of supporting staff through promotions**

BoG approved the proposal for filling vacant posts of supporting staff through promotions, after getting clearance for roster from competent authority

**iii) Nomination for being a member of BoG under Teacher's representative category**

BoG approved the nomination of Prof. R. D. Sahani as a member of BoG under Teacher's representative category in place of Prof. (Mrs.) Dharap.

**4 Administrative Matters (Faculty)**

**i) a) Advocate's opinions - in connection with**

**1) The case of Prof. P. A. Wankhede**

**2) The Case of Prof. M. N. Patel**

**3) The case of appointments made during the tenure of Prof. K. G. Narayankhedkar**

**4) The case of Prof. A. K. Das**

In case of (1) & (2) BoG directed for issuing show cause notices to Prof. Wankhede and Prof. Patel.

In case of (3) BoG accepted the report submitted by Advocate Kulkarni and directed the Director to send the report to Government / DTE with covering letter.

In case of (4) BoG directed the Director to communicate to Prof. Das, that his resignation will be accepted without any conditions and his legal dues will be settled after recovering the cost of breaking the bond.

**b) Letter dated 16<sup>th</sup> June 2012 received from Director of Technical Education**

Item (b) was not discussed due to non availability of documents. To be taken up in next meeting with an executive summary & recommendations attached. All similar matters to be handled in the same way with proper background and notes provided.

**4 ii) Rotation of Heads of the Departments**

BoG approved the proposal for rotation of Heads of the Departments, taking into account the seniority and willingness of the person to be appointed.

**5 Administrative approvals for Infrastructure and Planning**

**i) Administrative approval for routine maintenance work and new infrastructural development for financial year 2012-13**

BoG directed to put up the proposal before the joint meeting of BCC & Finance Committee. The proposal should be in details mentioning for each head the rationale behind figures proposed, procedure to be followed for the selection of contractor, and for placing the work order. Need and justification for each item should be provided as back-up.

**ii) Constitution of the Building and Construction Committee**

BoG resolved to constitute BCC with Sir. D. M. Petit as Chairperson, and other members as follows:

Director of the Autonomous Institute	Prof. O.G Kakde
Superintending Engineer, P. W. D., Maharashtra State	(Government Representative)
Renowned Architect	Shri Romy Shroff
Chief Engineer, Local Governing Body	Shri Sudhakar Dhokane City Engineer , B.M.C
Dean, Infrastructure and Planning of institute	Prof. K.K Sangle
Dean, Resource Mobilization and Finance of institute and Head Civil Engineering Department	Prof. V.M. Topkar

**iii) Progress of Girl's Hostel Construction**

BoG directed to put up the proposal before the joint meeting of BCC & Finance Committee. It was recommended that a notice be sent to the contractor with the penalty clause or call the contractor along with two Architects to understand and resolve the issue.

- iv) **Appointment of Liasoning Architect for obtaining the various approvals from M.C.G.M for Girl's Hostel Construction at V.J.T.I.**

BoG directed to discuss the proposal in the joint meeting of BCC & Finance Committee.

- v) **Utilization of Rs 50 Cr fund announced by Chief Minister and Appointment of Architect for preparation of documents.**

BoG directed to discuss the issue in the joint meeting of BCC & Finance Committee.

**6 Academic matters**

- i) **Change in nomenclature of various academic bodies**

BoG directed to get the item approved by circulation by giving in a tabular form; the current nomenclature, new nomenclature along with the constitution.

**7 Administrative Matters**

- i) **Approval for TNA (for teaching & non – teaching staff) & Procurement Plan**

BoG directed to get the item approved by circulation. The complete TNA plan, and Procurement plan should be circulated to all members.

- ii) **Budget for Financial Year 2012 – 2013**

BoG directed to get the budgetary provisions reviewed by BCC and Finance committee as applicable. Devise the processes to be put in place for monitoring and evaluating the budget utilization.

- iii) **Placement in higher pay band (Associate Professor) after completion of three years as per sixth pay commission pay scales**

BoG directed to consider the cases for placement in higher pay band (Associate Professor) as per Government rules.

**8 Any other matter with permission of Chair**

- 1) **Equivalence for Diploma programmes**

BoG approved the following proposal:

Identify a senior faculty member teaching to Diploma from each department who will act as coordinator for all diploma related activities (can be designated as head Diploma for that program without any additional remuneration), he will also be the representative on the various committees required to be formed as per MSBTE directives.

## **2 Constitution of Purchase Committee**

BoG approved the proposal for constitution of Purchase Committee to expedite & streamline the procurement. The Committee will look into procedural aspects of procurement as per specifications of general financial rules. The following will be the constitution of the purchase committee :

- |   |                   |  |
|---|-------------------|--|
| 1 | Dean RM & Finance | Chairman   |
| 2 | Dean (R & D)      | Member   |
| 3 | Two HoDs          | Members for six months (by rotation)                               |
| 4 | External Expert   | From Govt. Institute / Organization<br>conversant with procurement |

### **3 Request by Prof. S. P. Borkar to forward application to AICTE for the post of ADVISER – II on deputation**

BoG approved the request of Prof. S. P. Borkar.

### **4) Proposal for signing MoU between Wool Research Association, Thane & V.J.T.I.**

BoG approved the proposal for signing MoU between Wool Research Association, Thane & V.J.T.I, since it is for collaborative research.

### **5) Extension for deputation - Dr. S. S. Mantha**

BoG approved the request from Dr. S.S. Mantha for extension of his deputation from 5<sup>th</sup> January, 2012 for further three years, which is required for completion of his tenure as Chairman-AICTE.

### **6) Extension for deputation - Dr. S. G. Bhirud**

BoG approved the request received from Dr. S. G. Bhirud for extension of his deputation upto 4<sup>th</sup> January 2013, which is required for completion of his tenure as Adviser in AICTE.

### **7) Extension for study leave to Prof. (Mrs.) A. A. Pandit**

BoG noted that Prof. Pandit was deputed initially for a period of two years with provision for extension by BoG for one more year based on progress made by her. The said period of two years is due for completion on August 9, 2012. Based on the Director's recommendations BoG approved the extension of one year w.e.f. 10<sup>th</sup> August 2012.

### **8) Extension of superannuation age from 60 to 62**

BoG accepted the proposal of nominating the following persons on the review committee, which needs to be constituted as per GR from Govt. of Maharashtra to recommend the cases of extension of superannuation age from 60 to 62 :

- |                                   |                     |
|-----------------------------------|---------------------|
| 3) Director VJTI                  | - Dr. O. G. Kakde   |
| 4) HoD of the concerned Institute | - Dr. A. K. Rakshit |
| 5) Dean Academics                 | - Dr. R. N. Awale   |

**9) Confidential Reports (CRs) of Professors & HoDs**

BoG did not approve the proposal. Director was asked to reply to the Government stating that a BoG member can not assess Professors and HoDs, because Professors and HoDs are not directly working under BoG, this is in contravention with provisions of GR stating rules for writing CRs. Therefore Director will continue to act as Reporting as well as Reviewing Officer.

**10) Grant of study leave with pay for pursuing Ph. D. in Mechanical Engineering in North Carolina Univ.**

BoG considered the request received from Prof. Vinod Suryavanshi of Department of Mechanical Engineering and directed to grant the study leave with pay for pursuing Ph. D. as per rules.

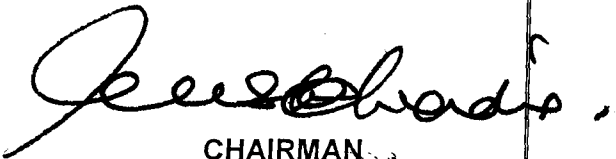
**11) Post Doctoral fellowship to Prof. B. E. Narkhede**

BoG considered the request of Prof. B.E. Narkhede to pursue Post Doctorate from University of Mumbai, and approved the same.

**12) Extension of leave (without pay) to Prof. (Mrs.) U. R. Sharma**

BoG noted the facts and accepted the recommendation of the Director that no further extension of leave be granted to Prof. (Mrs.) U.R. Sharma, and she should be asked to resume her duties on 1<sup>st</sup> September 2012.

The meeting ended with thanks to the Chair



CHAIRMAN