

**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE  
(VJTI)  
MATUNGA, MUMBAI 400 019**



**Draft Minutes**

**29<sup>th</sup> Meeting of  
Board of Governors  
Held On**

**November 8, 2012 at 5.00 PM**

**at  
Board Room, V.J.T.I., Matunga, Mumbai 400019**

(These minutes along with the agenda papers form the complete document)



Draft Minutes  
of the  
THE TWENTYNINTH (29<sup>TH</sup>) MEETING  
of the  
Board of Governors  
held on  
Thursday, November 8, 2012

The twenty-ninth meeting of Board of Governors of Veermata Jijabai Technological Institute, Mumbai was held on 8<sup>th</sup> Nov. 2012 at 5.00 PM in the Board Room, VJTI. Shri Nusli Wadia, Chairman BoG could not attend the meeting because of his pre-occupations, and requested Dr. Anil kakodkar to chair the meeting. The meeting was therefore chaired by Dr. Anil Kakodkar. The following were present:

Dr. Haist Joshipura	Member
Dr. V. N. Magre	Member
Prof. R.D. Sahanikar	Member
Dr. (Mrs.) S. S. Sane	Member
Dr. O. G. Kakde	Member Secretary
Sir D. M. Petit	Member
Dr. Asok Joshi	Member

Shri Sanjay Kumar, Dr. Devang Khakhar, Dr. Navain Singh , Dr. S. K. Mahajan & Dr. J. J. Irani could not attend due to pre-occupations.

1 **Confirmation of minutes of the 28<sup>th</sup> BoG meeting held on July 13, 2012**

Minutes of 28<sup>th</sup> BoG meeting held on July 13, 2012 were approved.

2 **Action taken by Director on minutes of the 28<sup>th</sup> BoG meeting held on July 13, 2012**

BoG noted the action taken on minutes of 28<sup>th</sup> BoG meeting held on July 13, 2012,

3 **Administrative Matters**

**Letter No.4/Estt/enquiry/2012/419 dated 16<sup>th</sup> June 2012 received from Director of Technical Education**

BoG endorsed the action initiated by the Director of referring the matter to Advocate Ashutosh kulkarni, and sending the report submitted by him to DTE, since the reply was to be sent within 15 days in response to the letter

4 **Administrative Matters (Faculty)**

**Application of Prof. (Mrs.) Usha Sharma for Voluntary retirement**

BoG approved the proposal of **voluntary retirement of Prof. Mrs. Usha Sharma w.e.f. 30<sup>th</sup> November 2012** in accordance with rule no. 66, 1& 2 of **Maharashtra Govt. Civil Services ( Pension Rules 1982)**, which says that a government servant is required to give **3 months** notice in writing to the appointing authority for **pre-mature / voluntary retirement** from the service after completion of 20 years of service. And since Prof. Mrs. Usha Sharma is in the service of the Institute w.e.f. 26<sup>th</sup> December 1983, She has completed 28 years & 11 months service with Institute.

5 **Academic matters**

i) **Formation of Academic Board in consonance with Statute S 624 of University of Mumbai**

BoG approved the following nominations:

Nominations for 03 teachers, not designated as Heads or not in the grade of Professor:

Sr No	Name	Address
1	Dr A N Cheeran	Associate Professor, Dept. of Electrical Engineering
2	Dr N P Gulhane	Associate Professor, Dept. of Mechanical Engineering
3	Dr A S Wayal	Associate Professor, Dept. of Civil Engineering

Nominations of 03 professional experts to be co-opted by the Academic Board:

Sr No	Name	Address
1	Dr V M Gadre	Professor, Department of Electrical Engineering, IIT Bombay, Powai, Mumbai 400076. Ph: 25767426, Email: vmgadre@ee.iitb.ac.in
2	Dr Y V Joshi	Director, Walchand College of Engg., Sangli, Dist. Kolhapur Ph: 9422189396, Email: director.wcesangli@gmail.com
3	Shri Ajay Bohra	MD, Credila Finance Ltd, ajayb@credila.com

Nominee of the Director of Technical Education:

Sr No	Name	Address
1	Dr. V. M. Mohitkar	Secretary MSBTE(Maharashtra State Board of technical Education)

Student nominee

Sr No	Name	Address
1	Thumar Tusharkuma Dhirjlal CPI(9.8)	S.Y. B. Tech. (Electronics and telecommunication), V.J.T.I. Mumbai

BoG also approved the additional representation as per the requirement of UGC guidelines

- ii) **Fee waiver for pursuing Ph.D. and M.Tech. at VJTI for regular faculty members (Degree/Diploma) of VJTI**

BoG did not approve the proposal, and suggested that faculty members should be encouraged to register outside to avoid inbreeding.

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**For information**

- i) **Update on progress of Girl's Hostel construction**

Director apprised the BoG about the following

- Submission of Design and Drawings of Rain Water Harvesting by the Architect of girl's hostel, and appointment of the liaisoning Plumber by the Contractor
- Suggestions given by Mr Sudhakar Dhokane to the contractor and liaisoning Plumber in connection with obtaining approvals from MCGM.

## ii) Campus Automation Solution

Director apprised the BoG about the following

- Appointment of L & T Infotech for supply of Campus Automation Solution with the approval of Chairman Finance Committee on the recommendation of the committee consisting of dean(RMF) Dean(AP), Dean(Faculty) and Chairman (IT infrastructure).
- The Chairman Finance Committee informed the BoG that it should be placed on record that he shares professional relation with Mr.A.M. Naik, Chairman L & T, who is the Chairman of the Board of Indian Institute of Management, Ahmedabad, and Mr. Hasit B Joshipura, the Chairman of Finance Committee of VJTI is also a Board Member of Indian Institute of Management, Ahmedabad .

## iii) Appointment of Consultant for reviewing and streamlining accounting systems and procedures

BoG has been informed about appointment of Shri Krishna Thar, with the approval of Chairman Finance Committee on the recommendation of Dean(RMF) and Director for the following scope of work, to be completed within six months

- Reviewing accounting systems, procedures for streamlining the same; and for better control & reporting
- Reviewing organizational & functional roles and responsibilities: Finance & accounts
- Providing necessary help for development and implementation of Campus Automation System to be procured through L & T Infotech.
- Reviewing financial statements for improvements in reporting including appropriate classifications (considering genesis of grants/funds received and their purpose)
- Developing financial MIS reports
- Recommending changes in budget preparation and presentation for easier understanding and for comparability with MIS / Financial statements

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**To take on record**

### i) Minutes of Senate Meeting

BoG took on record the minutes of 24<sup>th</sup> meeting of senate held on 1<sup>st</sup> August 2012

**ii) Minutes of BCC Meeting**

BoG took on record the minutes of 26<sup>th</sup> meeting of BCC held on 30<sup>th</sup> July 2012.

**iii) Minutes of joint BCC and Finance Committee Meeting**

BoG took on record the minutes of the joint meeting of BCC and Finance held on 14<sup>th</sup> August 2012 as per the the directives of BoG

**8 Any other matter with permission of Chair**

**i) Deputation of Dr. S.G. Bhirud**

The request made by AICTE vide letter No. F.No.101-104/BI/Admn(S)/2011/412, dated Oct.23. 2012 in connection with extension of deputation of Prof. S.G. Bhirud, w.e.f. 05-01-2013(FN), for further one year was placed before BoG The matter was discussed in the light of BoG resolution of 18<sup>th</sup> BoG meeting in connection with guidelines for grant of lien, which says that lien be granted at the rate of 1 year for completion of every 5 years by a regular employee, and since Prof. Bhirud has put in 12 years of service at VJTI and has already been on deputation to AICTE for 3 years, BoG did not approve further extension requested.

**ii) DTE approval for the appointment of teachers recruited in 2008**

BoG has been informed that DTE vide letter No. 4/Estt/Permission/2092/414, dated 5<sup>th</sup> Nov. 2012, has approved the appointments in 21 cases out of total 29 cases submitted for approval in connection with appointment of teachers recruited in 2008, and the letters have been issued to all the faculty members whose cases were submitted to DTE for approval about the present status of their approval.

BoG approved the proposal of resubmitting those cases which are not approved to DTE with clarification based on selection committee report, and along with additional documents if needed, and wait for the reply from the DTE

**iii) GR Received from Deputy Secretary, Higher & Technical Education, Govt. Of Maharashtra**

Director informed BoG about a GR No. 2010/(170/10)/TE-2, dated 23 Oct. 2012, received from Govt. of Maharashtra, in connection with governing system in Government/Government owned autonomous colleges, specifying statutory and non statutory bodies to ensure proper management of academic, financial, and general administrative affairs, and stating that Management & Business of the Societies registered under the society registration act-1860 shall be entrusted to the Board of Society/Trust constituted as following:

1.	Minister technical, Education (ex-officio)	Chairman
2.	Minister of State, Technical Education(ex-officio)	Member
3.	ACS/PS/Secretary, Technical Education(ex-officio)	Member
4.	J.Secretary/D.Secretary, Technical Education(ex-officio)	Member
5.	Director of Autonomous Institute *	Member
6.	Joint Director- regional Office	Member Secretary

It also states that the Board of Society/Trust is empowered to take all decisions in consultation with Govt. regarding movable and immovable property of the Institute.

The summary was put before BoG, and the general consensus was that the director should evaluate the implications of GR, and submit the evaluation to Chairman, BoG.

*A. K. K. K.*  
 31.1.2013  
 for CHAIRMAN