



VJTI

Veermata Jijabai Technological Institute
(Erstwhile- Victoria Jubilee Technical Institute, Est.1887)
Matunga, Mumbai 400 019
(Central Technological Institute, Maharashtra
state) Tel. No. 022-24198155(Off), Fax 24102874
www.vjti.ac.in

VJTI/Dean I&M/02/2021

Date:15th August 2021

To,

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Name of the Work: Invitation of Tender for Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department,VJTI , Mumbai -400 019.

- A. Sealed packed Tender documents are invited in two envelopes system for the above work Envelope-1 – Prequalification of the vendors (Technical Bid)
Envelope-2 – Bill of Quantities (Financial Bid)
- B. The bidders are requested to submit the tender documents in two separate sealed envelopes i.e. Technical Bid in Envelope -1 & Financial Bid in Envelope - 2. Both the envelopes (i.e. Envelope-1 & Envelope-2) should be packed in one big envelope subscribing to the name of the work and the last date of tender submission on the envelope.
- C. Bidders should note that the Technical bid (i.e. Envelope -1) will be opened first, and the Financial Bid (i.e. Envelope-2) will be opened only for qualified bidders.
- D. The estimated amount of the work is **Rs. 19,95,000.00 (Nineteen Lacs Ninety Five Thousand Only) Including of GST.**
- E. EMD for the Tender is Rs. 19,950.00/- (Rupees Nineteen thousand Nine Hundred Fifty Only)
- F. Tender Processing Fee is Rs.500.00 + Rs.90.00 (GST@18%) = Rs. 590.00 (Rupees Five hundred ninety only)

The tender Particulars are as below:

Sr No.	Activities	Date
1.	Submission of the tender document	Upto 31 st August 2021 at 5.00 pm
2.	Site visit and Pre-bid meeting	20 th August 2021
3.	Opening of Tender	7 th September 2021
4.	Completion Period	Five (05) Months

You are invited to submit the tender for the above work as per the above schedule.


Director
 VJTI Matunga,
Mumbai-400 019




VJTI

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VJTI/Dean I&M/02/2021

Date:15th August 2021

Notice for Invitation of Tender for Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department , VJTI , Mumbai - 400 019.

Name of Work	Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department, VJTI, Mumbai - 400 019.
Estimated Cost	Rs. 19,95,000.00 (Nineteen Lacs Ninety Five Thousand Only) Including of GST.
Completion Period	Five (05) Months
Earnest Money Deposit	Rs. 19,950.00/- (Rupees Nineteen thousand Nine Hundred Fifty Only)
Tender Processing Fee	Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 (Rupees Five hundred ninety only)
Period of tender download	15 th August 2021 to 31 st August 2021

Tender Form, Qualification Criteria, Terms & Conditions of Tender are available on the official website of VJTI; visit <http://vjti.ac.in> If any queries regarding Tender, contact Infrastructure Development & Maintenance Section (situated at Ground floor, Main Building; Tel:022-24198139).


Director
VJTI Matunga,
Mumbai-400 019

**INVITATION
OF
TENDER FOR
PROVIDING SHED OVER TERRACE
OF VIBRATION LABORATORY
BUILDING, MECHANICAL
ENGINEERING DEPARTMENT, VJTI,
MUMBAI - 400 019.**

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI – 400019.

VJTI/Dean I&M/02/2021

Date: 15th August 2021

1. INVITATION TO BIDDERS

Tenders are invited from experienced Civil Works Contractors working with Government Departments or other reputed organizations to submit Tender in sealed envelopes to Veermata Jijabai Technological Institute (VJTI), Matunga, Mumbai 400019.

1.1 Name of Work:

Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department.

1.2 Location:

Mechanical Engineering Department, Veermata Jijabai Technological Institute, Mumbai - 400019.

1.3 Estimated Cost:

Rs. 19,95,000.00 (Nineteen Lacs Ninety Five Thousand Only) Including of GST.

1.4 Experience in Similar Types of works:

The contractor should have experience in completion of similar type of work during the last 4 years (i.e. works completed after April 2016)

- i.** Three similar completed works costing not less than Rs. 10 lacs. **or**
- ii.** Two similar completed works costing not less than Rs. 15 lacs. **or**
- iii.** One similar completed work costing not less than Rs. 20 lacs.

1.5. Average Annual Turnover

Average annual financial turnover during the last four financial years should be at least Rs. 50 lacs.

1.6 Time of Completion of the Project:

Five (05) Months

1.7 Earnest Money Deposit (EMD):

The Interested Contractors to submit an earnest money deposit of **Rs. 19,950.00/- (Rupees Nineteen thousand Nine Hundred Fifty Only)** in the form of Demand Draft /Pay Order issued by Nationalized/Scheduled Bank in favor of “**Director, VJTI**” along with the Technical Bid Document (ENVELOPE -1) without which Tender will be liable to rejection. The Earnest Money Deposit of the successful tenderer will be retained.

1.8 Security Deposit:

Security Deposit of 2% amount put to the tender amount (estimated cost of the work) rounded to next Rs.1000/- to be paid by Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favor of “**Director, VJTI**” payable at Mumbai on the issue of Letter of Intent(LOI).

1.9 Release of Security Deposit & EMD:

After defects liability period, i.e. one year after the physical completion of the work.

1.10 Tender processing fee (Non-Refundable):

A non-refundable amount of **Rs. 590.00 (Rupees Five hundred ninety only)** in the form of Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favor of “**Director, VJTI**” payable at Mumbai to be submitted along with tender documents (Envelope - 1:Technical Bid) without which Tender will be liable to rejection.

1.11 Availability of Tender document:

The Tender document should be downloaded from the Institute website <http://www.vjti.ac.in/tenders> from 15th August 2021 to 31st August 2021.

1.12 Site Visit (for understanding the scope of work for submitting Tender):

Site visit by the Bidder to understand the scope of work is compulsory for submission of

Tender. Contractor/Authorized representative (having experience in carrying out similar works) should visit the site, which is scheduled on **20th August 2021** forenoon.

Contact Maintenance Section of VJTI for the site visit. Fill up the Site Visit form after the site visit. A copy of the Site visit form (duly signed by the Maintenance supervisor and the representative of the Contractor).

1.13 Pre-bid Meeting:

The Pre-bid meeting is scheduled for **20th August 2021** afternoon (3.00 pm); Venue: **Seminar Hall, Structural Engg. Department, and VJTI**. It is compulsory to attend the pre-bid meeting. Copy of pre-bid meeting attendance record will be provided to the Contractor. The attendance record should be attached with the tender document (Envelope-1: Technical Bid).

Contractor/Authorized representative (having experience in carrying out similar works) should attend the pre-bid meeting. The Pre-bid meeting should be attended by the person who has visited the site.

Contractor should bring (hard copy and soft copy) of Power Point presentation) on the Works executed earlier (with emphasis on a similar type of Work) and make a presentation in a pre-bid meeting (no of slides should not be less than 5 and more than 10).

1.14 Date & Place of Submission of Tender document:

Up to **31st August 2021** at 5.00 PM at Inward Section of VJTI in the Administrative and Academic Section on the first floor in the main building.

1.15 Tender document Addressed to:

The Director, Veermata Jijabai Technological Institute, Matunga, Mumbai – 400019.

1.16 The Director, VJTI reserves the right to accept or reject any Tender document or part thereof without assigning any reason whatsoever.



Director
VJTI Matunga,
Mumbai-400 019

2.Requirements And Instructions

2.1 List of Documents to be submitted:

Certified copies of documents as listed below should be submitted (with the sign and seal of the authorized signatory).

1. Documents related to Company/Firm/Organization establishment (Articles of incorporation of Company/Firm/Organization: Proprietorship/LLP/Pvt. Ltd/Public Ltd., etc.)
2. List of Technical Manpower as per the format - 3 (list must contain at least One Engineer with a Diploma, B.E. or B. Tech in Civil Engg. having experience of executing similar works).
3. Copy of Empanelment/Registration Certificate as Civil Works Contractor with MCGM, PWD, CPWD, MMRDA, MSRDC, TMC, NMMC, KDMC, CIDCO, MHADA, MBPT, BARC, LIC, ONGC, HPCL, BPCL, Nationalized Banks, Indian Railways, and or other public and statutory bodies/organizations (University of Mumbai, COEP, IITB, VNIT, SPCE, NITIE, SAMEER, etc.).
4. Copy of Income Tax - Permanent Account Number (PAN) card.
5. Copy of Income Tax Returns (ITR) of last 4 years.
6. Copy of GST Registration certificate.
7. An audited Balance sheet of the last four years.
8. Latest Bank Statement of the Company/Firm/Organization (Last 6 months) duly authenticated by the bank manager.
9. Credentials (copy of work orders and completion certificates of earlier projects similar to this work)
10. List of Equipment (fill up details in format -4).

2.2 Instructions to Contractor :

1. The contractor shall submit the Tender document by hand delivery (documents submitted by postal or courier service will not be accepted).
2. The Contractor's name & address should also be put on all the envelopes. (Compulsory)
3. **The contractor is required to put his firm's endorsement (signature with the seal of the Company) on each page of the Tender Document as a token of acceptance.**

4. The contractor should fill in all the relevant blanks spaces and put signatures in the relevant places indicated in the documents.
5. Corrections and overwriting, if any, shall be authenticated suitably.
6. No alterations or additions are to be made by the Contractor to the texts in the Tender Document. Violation of this instruction will lead to the rejection of the Tender.
7. The unsealed Tender (envelopes) not superscripted properly, conditional and unsigned Tender Document and Tender Document that is incomplete or otherwise considered defective shall be rejected.
8. After opening the sealed tender document, no unsolicited correspondence or revision in the offer, whatsoever may be in nature, shall be entertained.

I accept the above terms and conditions

Signature of the Contractor

Seal and Stamp

3. General Conditions of Contract

Contractor, please read the general conditions carefully before submitting the offer.

1. The successful Bidder has to submit an insurance document (Contractors All Risk / Employee's Compensation) issued by the Directorate of Insurance within seven days of issue of Letter of Intent (LOI) by VJTI (as per following Notification/GR).

शासकीय विमा निधी महाराष्ट्र राज्य (कंत्राटी कामाचा व ते काम पूर्ण करण्यासाठी नियुक्त करण्यात येणाऱ्या कामगारांचा विमा शासकीय विमानिधीकडे उतरविण्याकरिता कार्यपद्धत निश्चित करणेबाबत.)शासन निर्णय क्रमांक व दिनांक:- महाराष्ट्र शासन, वित्त विभाग, शासन निर्णय क्र. विमासं - १०९७ / प्र. क्र. २८ / शासन हमी दिनांक.१९/०८/१९९८.महाराष्ट्र शासन, नगर विकास विभाग, पत्र क्र. जीईन १०१८/१३५७/प्र. क्र. १६६/९८/ नवि - २४ दिनांक. ०३/११/२००३.

2. The successful Bidder has to submit a copy of the receipt of payment to Labour Welfare Fund issued by the office of the Welfare Commissioner of Labour Welfare Board, Government of Maharashtra within seven days of issue of Letter of Intent (LOI) by VJTI (as per following Notification/GR)

शासनाने इमारत व इतर बांधकाम कामगार (रोजगार नियमन व सेवाशर्ती) अधिनियम १९९६ तसेच इमारत व इतर बांधकाम कामगार कल्याण उपकर नियम १९९८ अंतर्गत उपकर वसूल करावयाची कायपद्धती अवलंबली आहे. सदर शासन निर्णयाची अमंलबजावणी करणे बंधनकारक असून कंत्राटीकामाच्या एकूण मूल्याच्या १% उपकर रकम जमा करावी. शासन निर्णय क्रमांक व दिनांक:-महाराष्ट्र शासन, उद्योग, ऊर्जा व कामगार विभाग, शासन निर्णय क्र. बीसीए २००९/ प्र. क्र.१०/ कामगार ७-अ मंत्रालय, मुंबई दिनांक. १७/०६/२०१०.

3. Contractor will be disqualified if the Tender becomes unbalanced due to quoted rates.
4. A Work Agreement shall be made between the successful Contractor and the Director, VJTI, on stamp paper of amount Rs.1000/- and shall be notarized (the cost of stamp paper and notarization shall be borne by the Contractor).
5. The offer should be submitted in the prescribed format as per **TWO ENVELOPE SYSTEM ONLY.**
6. The offer shall be unconditional, and the Contractor shall quote their offer in the prescribed format only given in the Tender document and not on Company's Letterhead. Offer is given on Company will be liable for rejection.
7. A Checklist is given along with the Tender Form. It should be filled in by tick marking appropriately, signed by the Bidder, and submitted in "Envelope -1: Technical Bid".
8. Please note that submission of all the documents mentioned in the checklist is mandatory.

Documents with incomplete/wrong information will lead to the rejection of Tender.

9. The documents required to be submitted with Tender should be STRICTLY in the order as given in Checklist. Otherwise, the Tender will be liable for rejection. The documents should be serially numbered.
10. In no case, the Tender will be accepted after the due date and time.
11. The rates should be quoted only for the items specified in the Bill of Quantities (BOQ) and should be for items of a given specification.
12. Rates MUST be quoted in Indian currency (Rupee) only (rounded to next Rupee).
13. The Contractor shall be responsible for any injury to a person, and damage to material and properties of the Institute during the execution of work.
14. The items shown in the Bill of Quantity are only for reference. Any item may be cancelled partially or wholly by the VJTI.
15. Contractors have to take prior approval in writing from Dean (I&M) before executing excess quantity or any Extra Items.
16. The contractor has to start the work within 7 days of the issue of Work-Order. If the work is not started within the stipulated period after placing the order with the successful Bidder, the EMD will be forfeited.
17. The work will be carried out without disturbing classes, laboratories when they are in session.
18. All the material to be used shall be approved and of good quality.
19. Materials should be tested as per respective IS code from Government recognized / NABL accredited laboratories and test reports should be submitted along with the R.A. Bills.
20. If The Contractor fails to complete the work within a stipulated time, then the penalty of Rs.10,000/- per week will be recovered from running bills. The Contractor completing the work before the specified time will be paid Rs.10,000/- per week as an incentive.
21. The work may be carried out on all days from 8.00 AM to 6.00 PM. For working in late hour's Dean (I&M) permission shall be obtained.
22. The Contractor has to make his arrangement of cables and switches for electric connections required for the work.
23. No labor hutment will be allowed in the Institute.
24. Contractors have to follow all the safety norms while working in the institute premises and particularly working at a higher level by adopting safety belts, helmets, and safety shoes only **by using double steel scaffolding, etc.** The contractor should install the safety barriers during the

work.

25. The experienced/qualified Supervisor (Diploma / Degree Civil Engineer) should be present at the worksite when work is in progress.
26. All the debris generated from Civil/Electrical works is to be removed by the Contractor. It should be disposed of away from the Institute premises following Municipality rules.
27. The period of completion of work is the essence of the Contract.
28. Earnest money deposit and Tender fee should be paid in the form of Demand Draft/ Pay Order (two separate Demand Draft/ Pay Order should be made). Tender fee Demand Draft/ Pay Order and EMD Demand Draft/ Pay Order should be placed in Envelope-1. **If two separate Demand Draft/ Pay Order of requisite amount are not found in the Envelope -1 then Tender will be rejected (Paying of EMD and Tender Fee in a single Demand Draft/ Pay Order is not allowed).**
29. Interim bills/R.A. bills shall be submitted by the Contractor from time to time (but at an interval not less than one month). The final bill shall be submitted by the Contractor within one month of completion of work. No further claims shall be made by the Contractor after submission of the final bill.
30. Measurements shall be taken jointly by representatives of both parties.
31. EMD amount to non-successful bidders shall be refunded within 45 days.
32. Representative of VJTI may visit the worksite to verify the quality of executed/completed works by the Contractor (list of works submitted in format – 2).
33. The contractor is required to submit a list of materials/equipment inside the campus.
34. The contractor is required to procure a gate-pass for taking out any material/equipment outside the campus. (Gate pass will be issued by Infrastructure Development and Maintenance Section).
35. The contractor will submit the list and details (Name, copy of Adhar Card, Covid Vaccination Record) of all the workers deputed by the Contractor to work in VJTI.
36. The successful contractor shall have to submit a schedule for work/ Bar Chart to complete the work as per the duration of the work.

I accept the above terms and conditions.

Signature of the Contractor

Seal and Stamp

SPECIAL CONDITIONS OF CONTRACT

1.	Earnest Money Deposit	Rs.19,950/- by Demand Draft/ Pay Order in favour of “Director VJTI” payable in Mumbai .
2.	a) Security Deposit	Security Deposit shall be 2% amount put to the tender amount (estimated cost of the work) rounded to next Rs.1000/- to be paid by Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favour of “Director, VJTI” payable in Mumbai on the issue of Letter of Intent(LOI).
	b) Retention Money/Amount	Retention Money/Amount will be deducted 5% from R.A Bill.
	c) Additional Performance Security	As per Govt. Circular No. Sankirna-2017/C.R.121 (Part-II) Building -2 date:-19th September 2017 (point no. 4 - 4.3 – 4.3.1,4.3.1)
3.	a) Refund of Earnest Money Deposit	After the Defect Liability Period (i.e. one year after the physical completion of work)
	b) Refund of Security Deposit	After the Defect Liability Period (i.e. one year after the physical completion of work)
	c) Refund of Retention Money	After the Defect Liability Period (i.e. one year after the physical completion of work)
	d) Refund of Additional Performance Security	After Satisfactory Completion of Work.
4.	Advance Payment	No advance payment/Mobilization advance will be made by VJTI, whatever the case may be.
5.	Date of Commencement of work	Within 7 days from the date of issue of work order
6.	Completion period	Five (05) Months

7.	Period of certification of Running bills	30 days
8.	Final bill certification	60 days
9.	Bid Validity	Rates quoted in the Tender should be valid for at least 3 months from the date of the last date of tender submission.
10.	Arbitration	All disputes arising out of or any way connected with this Work shall deemed to have arisen in Mumbai and shall be settled as per provision of Indian Arbitration and Conciliation Act, 1996, or any subsequent amendments thereof. The venue of arbitration shall be Mumbai, and the language of proceedings shall be English. The matter shall be referred to the sole arbitrator mutually decided and agreed by both parties. The courts of Mumbai shall have exclusive jurisdiction in this matter.
11.	Price variation	Not Applicable
12.	Type of Contract	Item Rate
13.	Site Facilities	Water, electricity will be provided by the Institute
14.	Defect Liability Period	One year from the date of physical completion of the work. During the defect liability period, the contractor shall rectify the work at his own cost and labour.
15.	Variation in quantities	(+/-) 25% of the estimated quantities with Prior Approval of Authorities.
16.	Extra item/ Excess quantities	No extra items or excess quantities are permitted until permission in writing is obtained from Dean (I&M) before the execution of extra items & excess quantities.
17.	Extension of time	The essence of Work is the time period.

		<p>However, if there is a delay in completion of work for any unforeseen reason and situation beyond control, the contractor then contractor should obtain approval for extension in writing.</p> <ul style="list-style-type: none">i. Approval for extension of work up to one month (30 days) will be accorded by Dean I &M.ii. Approval for extension of work by more one month shall be accorded by Director, VJTI.
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Signature of the Contractor

Seal and Stamp

Submission of Tender and its accompaniments: -

The offer should be submitted in the prescribed forms as per **TWO ENVELOPE SYSTEM ONLY**. Both the Bids (Technical as well as Financial) shall have to be submitted separately.

The bidder shall submit the Tender and documents in TWO separate Envelopes as follow:

A) Envelope No.1: Technical Bid

The first envelope shall be marked as “Envelope No.1: Technical Bid”. It shall contain strictly the following documents duly numbered, signed, and stamped by the bidder or his representative and in the serial order given below:

Sr. No.	Requirement	Description
1.	Covering Letter	A covering letter (on the company’s letterhead) stating the list of enclosures should be attached to the documents along with the checklist. Complete address, contact details, email address, website address, etc., must be mentioned on the letterhead for easy and fast communication. The covering letter should be duly signed with the seal of the company by the bidder/ authorized signatory.
2.	Payment of the Tender processing fee	Demand Draft / Pay order issued by nationalized/ scheduled bank drawn in favor of “ Director, VJTI ” for the value of Rs.590.00 as a Tender processing fee. ** If the Tender fee is not submitted, the offer of the Bidder will be rejected.
3.	Payment of the Earnest Money Deposit	Demand Draft / Pay order issued by nationalized/ scheduled bank drawn in favor of “ Director, VJTI ” For the value of Rs.19,950/- as an Earnest Money Deposit. ** If the EMD is not submitted, the offer of the Bidder will be rejected.

4.	GST Registration	Self-attested copy of GST registration certificate.
5.	Income Tax Returns/ Balance Sheet	Self-attested copies of Income Tax Returns of the firm or Balance sheets of the last four consecutive years duly certified by a chartered accountant are required as proof to establish the financial capacity of the supplier/ manufacturer.
6.	General information of tenderer	Duly filled Format -1 to be submitted in “Envelope- 1: Technical Bid”
7.	Particulars in respect of the list of works executed earlier (refer Format- 2- A)	A list of works executed by the company/firm in the last ten years, including name and value of work duly filled in Format- 2A shall be submitted.
8.	Particulars in respect of similar types of works executed earlier (refer Format -2- B)	A list of similar types of work executed by the company/firm in the last ten years, including name and value of work duly filled in Format - 2B shall be submitted.
9.	Details of technical staff (as per Format -3)	A list of technical staff along with their CV and other supporting documents shall be submitted.
10.	List of major/minor construction equipment (As Per Format-4)	The contractor shall enclose the list of major/minor construction equipment with their documentary proof(relevant to the work).
11.	Declaration by the Bidder (As Per Format-5)	Copy of Declaration duly signed by Bidder regarding the acceptance of all Tender conditions and also penalty clause. (As Per Format-5)
12.	Site visit report (As Per Format -6)	Shall be provided by VJTI and to be submitted in “Envelope- 1: Technical Bid”
13.	Pre-bid meeting attendance report	Shall be provided by VJTI and to be submitted in “Envelope- 1: Technical Bid”
14.	Print copy of Powerpoint Presentation	Copy (print) of presentation (PowerPoint presentation) for i. planning and schedule of the proposed Work and ii. Works executed earlier (with emphasis on similar type of Work). (no of slides should not be less than 5 and more than 10

B) Envelope No.2: Financial Bid

The Second Envelope marked as “Envelope - 2: Financial Bid” shall contain the following:

Sr. No.	Requirement	Description
1.	BOQ	Rates should be quoted for each item. Total price inclusive of GST should be quoted at the end of BOQ with original signature & Seal of Bidder.

C) Submission of Tender

1) The two sealed Envelopes (Envelope 1 & Envelope 2) shall be put together in one common cover/envelope and sealed. The sealed cover/envelope shall be marked on the top left-hand corner as below:

“Tender for **Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department, VJTI Main Building, Mumbai -400 019.**

Last Date of Submission **31th August 2021**”

- 2) The full name and address of the bidder submitting the sealed cover containing Tender shall be written on the bottom left-hand corner of each envelope.
- 3) The bidder should ensure that their Tender is submitted before the last date & time of closing of the tender.
- 4) The Tender received after the closing date and time will not be accepted under any condition. All the bidders should submit their Tender to the **Inward Section of VJTI in the Administrative and Academic Section** on the first floor in the main building.

D) Opening of Tender

1. Envelope - 1: Technical Bid

- a. “Envelope -1: Technical Bid” will be opened on **7th September 2021.**
- b. Technical Bid of the Bidder will be opened by the Technical Bid Scrutiny Committee to verify its contents as per requirements. If the documents submitted do not meet the requirements, then the said Bidder’s financial bid will not be opened and considered for further action. The decision of the Director, VJTI will be final in this regard.
- c. The Technical Bid Scrutiny Committee shall also analyze if any collusive or fraudulent

practice is involved in the entire tendering process amongst the tenders received, if any.

- d. The Technical Bid scrutiny committee may ask for an original copy of any of the documents submitted by the Bidder to verify its authenticity.
- e. Tenders that are in full conformity with Tender requirements and conditions shall be declared as eligible for Financial bid opening (i.e. Envelope -2).

2. Presentation

Contractor whose papers submitted in Technical Bid are in order will be required to present (PowerPoint presentation) on i. planning and schedule of the proposed Work and ii. Works executed earlier (with emphasis on similar type of Work). (no of slides should not be less than 5 and more than 10). **Presentation is part of Technical Bid evaluation.** Date of presentation (in front of the Technical Bid Scrutiny Committee) will be communicated to the Contractor accordingly.

3. Envelope - 2: Financial Bid

- a. “Envelope - 2: Financial Bid” will be opened after completion of evaluation of Technical Bids.
- b. The date of opening of “Envelope - 2: Financial Bid” will be communicated to bidders whose technical bid is accepted.
- c. Financial bids of technically valid offers will be opened on a specified date, and the lowest offer will be recommended for the award of the Contract.

E) Acceptance of tender

1	Award of Contract (Acceptance of Tender)	<ul style="list-style-type: none"> • The Contractor quoting the lowest offer will be informed about the intention of award of Contract (Acceptance of Tender) by displaying on Notice board or by Telephone or by email. • Letter of Intent (LOI) will be issued to successful Bidder (L1). • The Contractor has to pay Security Deposit (2% of the amount put to tender rounded to next Rs.1,000.00 by Demand Draft/ Pay Order of issued by Nationalized Bank in favor of “Director, VJTI” payable at Mumbai within Seven days of issue of LOI. • The Contractor has to prepare the agreement on stamp paper and notarize within 7 days of issue of LOI and submit a copy of the agreement to the Infrastructure Development and Maintenance section. • On submission of Demand Draft/Pay order for Security Deposit and duly signed (and notarized) agreement, Work Order shall be issued to the Contractor. • The contractor shall submit a copy (duly signed) of Work Oder to Maintenance Section.
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Checklist for ENVELOPE - 1: TECHNICAL BID

Checklist of documents to be submitted along with tenders

(This checklist should be submitted in Envelope -1)

Sr No	Description	Yes/No	Page no of Technical Bid document set	Remarks (to be filled in by VJTI)
1	Covering Letter for Tender on the company letterhead mentioning office address, Name of the contact person Contact No, email address, and website address (if available).			
2	Demand Draft /Pay Order for Tender fee			
3	Demand Draft /Pay Order for EMD			
4	Copy of Tender form signed and stamped (without price)			
5	GST registration certificate			
6	Income Tax returns or Balance Sheets for the last four (04) financial Years			
7	General Information about Company (Format-1)			
8	Details of the works executed earlier (Format 2- A & Format 2- B)			
9	Details of Technical staff (Format-3)			
10	List of major/minor construction equipment (Format-4)			
11	Declaration by the Bidder (Format-5)			
12	Site visit report (Format-6)			
13	Pre-bid meeting attendance report			
14	One envelope containing all the above documents is enclosed and marked as “Envelope-1:Technical Bid”, mentioning Tender no, work name, name & address of Bidder written on the envelope. THE ENVELOPE SHOULD BE SEALED PROPERLY.			

Checklist for Envelope-2: Financial Bid (BOQ)

Checklist of documents to be submitted along with tenders

(This checklist should be submitted in Envelope -2)

Sr No	Description	Yes/No	Remark (to be filled in by VJTI)
1	Filled up BOQ. Rates should be quoted for each item. Total price inclusive of GST should be quoted at the end of BOQ with original signature & seal of Bidder.		
2	One envelope containing the above document is enclosed and marked as “Envelope-2:Financial Bid”, mentioning Tender no, work name, last date, name & address of Bidder written on the envelope. THE ENVELOPE SHOULD BE SEALED PROPERLY.		

Signature & Seal of Bidder

Date

For office use only (Bidders should not write anything below this line)

After Verification by

VJTI official Remarks:

-

Signature of VJTI

representative Date

FINANCIAL BID(BOQ)

PRICE STRUCTURE

Name of Work: Providing Shed over Terrace of Vibration Laboratory Building, Mechanical Engineering Department, VJTI Main Building, Mumbai -400 019.

Sr. No.	Description of Work	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	Providing and erecting structural steel for sakav with all bracing, gusset plates as per the detailed design and drawing, cutting, fabricating, hoisting, scaffolding, erecting, fixing in position, making riveted/bolted/welded connection, and oil painting with 1 coat of Zinc rich primer and 1 coat of Paint approved quality and shade, etc. complete as directed by Engineer-in-charge.	0.20	MT		
2	Providing, fabricating, and erecting at the site of work the tubular steel structure (shed) including scaffolding as per the standard design and specifications having various spans in between trusses and in multiples of a standard length of bays as specified as per standard specifications, inclusive of the cost of steel tubular trusses, tubular columns purlins, tie runners, foundation bolts, base plates, nuts and bolts, welding wherever required, etc. as per detailed drawing inclusive of one coat of anticorrosive paint (Zinc rich primer) and two coats of an oil	9.00	MT		

	<p>painting of approved quality and shade, etc. complete as directed by Engineer-in-charge.</p>				
3	<p>Providing and fixing colour coated Zincalume (R) AZ150 (min 150gms/sq.mt .and thickness of sheet 0.8 mm total one each side) profiled sheets including scaffolding for roofing. The feed material is manufactured out of nominal 0.8mm Base Metal Thickness(BMT)(0.75 mmTCT), Hi-strength steel with min. 550 MPa yield strength, metallic hot-dip coated with Aluminum-Zinc alloy(55% aluminum 43.4% zinc 1.6% silicon) with COLOR BOND(R) steel quality super durable polyester paint coat (within organic pigment). The paint shall have a total coating thickness of nominal 35um, comprising of nominal 25um exterior coat onto the surface and nominal 10um reverse coat on the back surface. Profile sheet shall have nom.950-1050mm effective cover width and nominal 25-30mm deep ribs with subtle square fluting in the five pans at nominal180-250mm center-to-center. The end rib shall be designed for an anti-capillary groove. And return leg. The feed material should have coil manufacturers' product details marked at a regular interval. Including fasteners with min. 25umZinc-Tin alloy coated, Hexhead,</p>	630.00	Sqm		

	self-drilling screw, etc. complete. (weight of profile sheet (0.8 mm thick) 7.23kg/sqm) as directed by Engineer-in-charge.				
4	Providing and laying in situ/Ready Mix cement concrete M-20 of trap/granite/quartzite/ gneiss metal for R.C.C. work in foundations like a raft, strip foundations, grillage and footings of R.C.C. columns and steel stanchions, etc. including formwork, compaction, and curing roughening the surface if the special finish is to be provided (including reinforcement and structural steel), etc. complete, with fully automatic microprocessor-based PLC with SCADA enabled reversible Drum Type mixer/ concrete batch mix plant (Pan mixer), etc. complete. With natural sand/V.S.I. quality Artificial Sand as directed by Engineer-in-charge.	2.40	Cum		
5	Providing, laying, and fixing P.V.C. pipe of 110 mm. dia. with fittings such as bends, tees, reducers, clamps, including scaffolding, etc., complete as directed by Engineer-in-charge.	15.00	Rmt		
6	Providing, making, bending, 300mm wide and 300mm depth gutter of 24 BWG including scaffolding, etc., complete as directed by Engineer-in-charge.	30.00	Rmt		
7	Providing and fixing Chemical anchor bolt 10x165 mm with Hexa nut and bolt with plain washer etc. complete	88.00	Per No.		

8	Discount for taking a scrap of the mild steel structure on the terrace	- 1,000.00	Kg		
9	Providing optimum design of shed and submitting design calculations to clients for proof checking with autocad drawing etc. complete.	1.00	Job	25,000.00	25,000.00
Total Basic Amount =					
CGST @		(+)	9% =		
SGST @		(+)	9% =		
(Including GST) Total Final Amount					

****Remark: - Taxes will be paid at actual.**

Grand Total Amount in words (Including GST)

Rs. _____

Signature of the Contractor

Date:

Seal and Stamp

**** Note: This page is to be filled only for putting in financial bid envelope.**

NOTHING TO BE MENTIONED IN TECHNICAL BID FORM)

(To be printed on the letterhead of the fill)

FORMAT-1

Information to Be Furnished by the Applicants (To Be Filled in Office Letterhead)

SR.NO.	PARTICULAR	DETAILS		
1	Name of the Organization			
2	Address with Telephone Numbers and E-mail address, if any	Postal Address		
		Telephone		
		Fax Number		
		E-mail		
3	Year of establishment			
4	Status of the firm (enclose copy)	Proprietorship / partnership / limited / trust / any other (please specify)		
5	Name of Directors/ Partners / Proprietor	i)		
		ii)		
		iii)		
6	Name and address of Bankers	i)		
		ii)		
		iii)		
7	Details of similar works/projects completed/executed in the last four years	Project name	Work value	
	a) Three similar completed works costing not less than Rs.20 lacs each	i)	i)	
		ii)	ii)	
		iii)	iii)	
	or		or	
	b) Two similar completed works costing not less than Rs.30 lacs each.	i)	i)	
		ii)	ii)	
	or		or	
	c) One similar completed work costing not less than Rs.40 lacs.	i)	i)	
8	If you are registered in Panel of other Organization/ Statutory bodies such CPWD, PWD, MCGM, Banks, etc., furnish the details (Name of the Organization where registered, Category (if any), and date of registration	i)		
		ii)		
		iii)		

Note: Also Attach photocopies of all documents referred to above.

Place:

Date:

Signature and Seal of Contractor

FORMAT-2

A) List of Work Executed

(To Be Filled in Office Letterhead)

Sr.No.	Name of the work/project executed with the address	Short Description of work	Name and address of Owner/Client (with contact details and Email Id)	Value of work executed	Stipulated time of completion	Date of Commencement	Date of completion	Any other relevant information
	1	2	3	4	5	6	7	8
1								
2								
3								
4								
5								

B) List of similar type work Executed

(To Be Filled in Office Letterhead)

Sr.No.	Name of the similar type of work/project executed with the address	Short Description of work executed	Name and address of Owner/Client (with contact details and Email Id)	Value of work executed	Stipulated time of completion	Date of Commencement	Date of completion	Any other relevant information
	1	2	3	4	5	6	7	8
1								
2								
3								
4								
5								

Instructions:

- The list is to substantiate with the documentary evidence such as work order and completion certificates in the absence of which the application is liable to be rejected.

FORMAT-3

List of technical staff Employed (To Be Filled in Office Letterhead)

Sr. No.	Name of Workforce permanently employed	License no. If any	Nos.	No. of years with the firm	Any other information
1					
2					
3					
4					

5.

****Note: A Consultant who will be deputed by the contractor for design of truss (shed), the name of consultant, address, and his registration number with MCGM to be provided in above Format – 3.**

FORMAT-4

List of Major/Minor Constructional Equipment in the Possession

(To Be Filled in Office Letterhead)

Sr.No	name and detailof the equipment	Nos.
1		
2		
3		
4		
5		

Place:

Date:

Signature and Seal of Contractor

FORMAT-5

Date:-

DECLARATION

To
The Director
Veermata Jijabai Technological Institute,
Matunga, Mumbai -400019.

I, the undersigned for and behalf of M/S _____ hereby accept
and agree

with the Fall clause, penalty clause, all risk & safety clause for the Tender Name _____ Due
on

_____ as per general condition mentioned in the Tender Document.

For and on behalf of _____

Seal of the Contractor

FORMAT-6

A site visit is done by the Bidder

I undersigned Mr. _____ from M/s. _____

have visited the site on _____ to understand the scope of

work in presence of institute engineer / representative

Mr. _____.

For & on behalf of _____

Seal of the contractors



VJTI

Veermata Jijabai Technological Institute

(Erstwhile- Victoria Jubilee Technical Institute, Est.1887) Matunga,
Mumbai 400 019

(Central Technological Institute, Maharashtra state)

Tel. No. 022-24198155(Off), Fax 24102874

www.vjti.ac.in

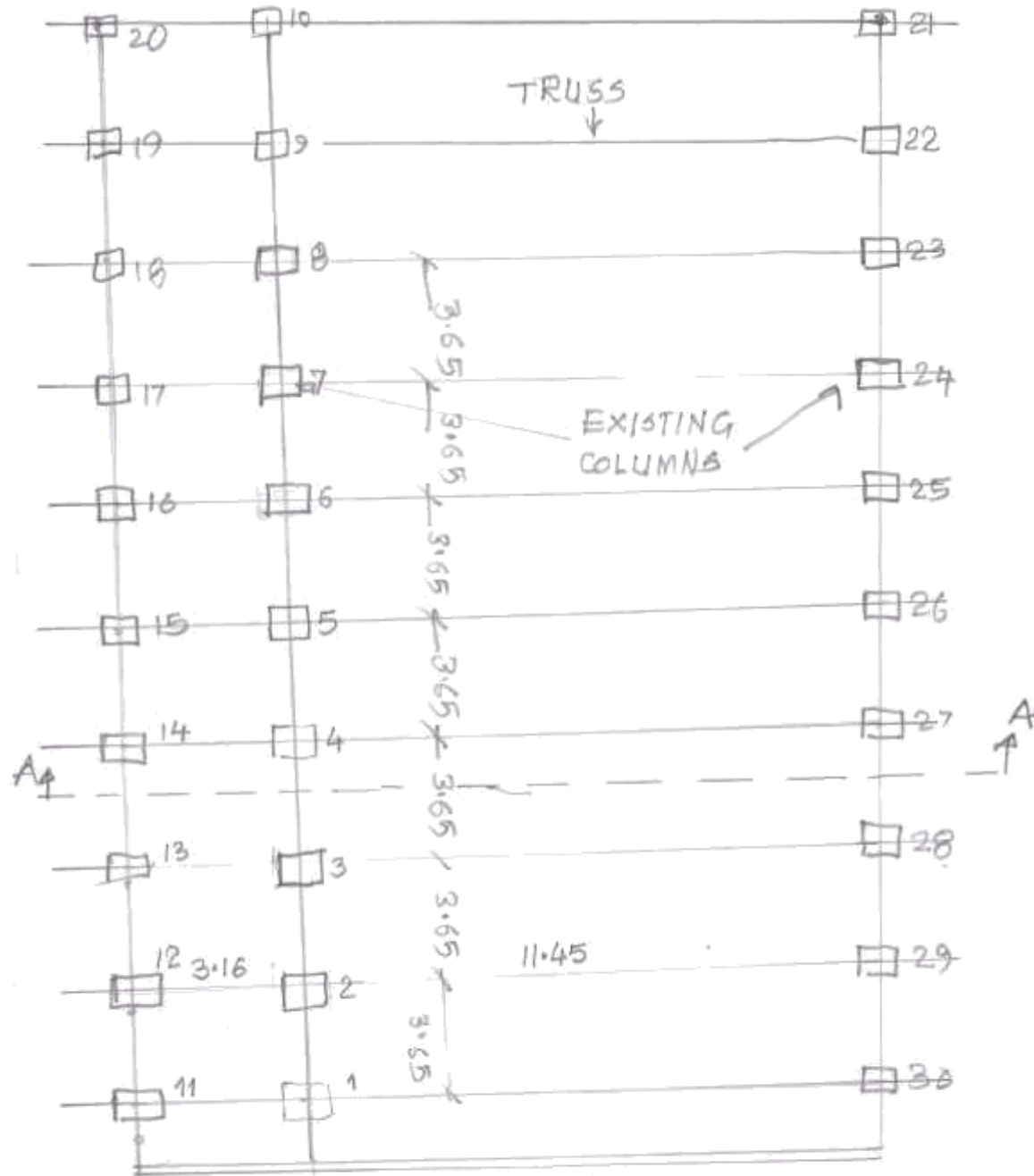
Mandatory form for NEFT / RTGS Payment to Party / Contractor

Name of the Party / Contractor As written on Passbook	
Address of Party / Contractor for Communication	
Party / Contractor Permanent Account No. (PAN No.)	
Party / Contractor Goods and Services Tax (GST No.)	
Mobile No.	
Email ID	
Name of the Bank where NEFT / RTGS to be done	
Bank Branch Name	
Address of the Branch	
	State: Pin:
Bank IFSC Code	
Bank Account Number	
I declare that all the information provided by me is true in all respect.	

Note: Cancelled cheque (Xerox Copy) attached with this form.

Signature of Party / Contractor

PROPOSED PLAN OF SHED



R. Rangate

SECTION AA
PROPOSED TRUSS ON MECHANICAL
VIBRATION LAB.

