



**VEERMATA JIJABAI TECHNICAL INSTITUTE**  
( Central Technological Institute, Maharashtra State)  
Matunga, Mumbai - 400019

VJTI/Dean I&M/12/2023

Date: 5<sup>th</sup> Dec 2023

To,

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**Name of the Work: Supply and Installation of Duct Air Conditioners with non-comprehensive AMC for 5 years in DEP-I (PMMMNTT-FDC Seminar Hall)**

- A. Sealed packed Tender documents are invited in single envelop system for the above work.
- B. The bidders are requested to submit the tender documents in single envelop system in sealed envelope subscribing to the name of the work and the last date of tender submission on the envelope.
- C. The estimated amount of the work is **Rs.9,64,500.00 ( Inclusive of GST). ( Rs. Nine Lacs Sixty Four Thousand Five Hundred Only )**.
- D. EMD for the Tender is **Rs.9,650.00 (Rs. Nine thousand Six hundred Fifty only)**
- E. Tender Processing Fee is Rs.500.00 + Rs.90.00 (GST@18%) = Rs. 590.00 (Rs. Five hundred ninety only)

The tender Particulars are as below:-

Sr. No.	Activities	Date
	Download of the tender document	Up to 18 <sup>th</sup> Dec 2023 at 5.00pm
1.	Submission of the tender document	Up to 18 <sup>th</sup> Dec 2023 at 5.00pm
2.	Site visit & Pre Bid Meeting	14 <sup>th</sup> Dec 2023
3.	Opening of Tender	19 <sup>th</sup> Dec 2023
4.	Completion Period	Two (02 Month from the date of Issue of work Order

You are invited to submit the tender for the above work as per the above schedule.

*Resale*  
Registrar  
VJTI, Matunga,  
Mumbai - 400 019



VJTI

Veermata Jijabai Technological Institute  
(Erstwhile- Victoria Jubilee Technical Institute, Est.1887)  
Matunga, Mumbai 400 019  
(Central Technological Institute,  
Maharashtra state) Tel. No. 022-  
24198155(Off), Fax 24102874  
[www.vjti.ac.in](http://www.vjti.ac.in)


VJTI/Dean I&M/12/2023

Date : 5<sup>th</sup> Dec 2023

Notice for Invitation of Tender for **Invitation of Tender for Supply and Installation of duct Air Conditioners with Non Comprehensive AMC for 5 Years in DEP-I (PMMMNM-TT-FDC-Seminar Hall).**

Name of Work	Supply and Installation of duct Air Conditioners with Non Comprehensive AMC for 5 Years in DEP-I (PMMMNM-TT-FDC-Seminar Hall)
Estimated Cost	Rs. 9,64,500.00 ( Rs. Nine Lacs Sixty Four Thousand Five Hundred Only ) Inclusive of GST.
Completion Period	Two (02) Months
Earnest Money Deposit	Rs.9,650.00 (Rs.Nine thousand Six hundred Fifty only)
Tender Processing Fee	Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 (Rupees Five Hundred Ninety only)
Period of tender download	5 <sup>th</sup> Dec 2023 to 18 <sup>th</sup> Dec 2023.

Tender Form, Qualification Criteria, Terms & Conditions of Tender are available on the official website of VJTI; visit <http://vjti.ac.in> If any queries regarding Tender, contact Infrastructure Development & Maintenance Section (situated at Ground floor, Main Building; Tel: 022-24198139).

  
Registrar  
VJTI Matunga,  
Mumbai - 400 019.

**Tender Document**

**For**

**Supply and Installation of**

**duct Air Conditioners with Non**

**Comprehensive AMC for 5 Years**

**in DEP-I (PMMMNMTT-FDC-**

**Seminar Hall)**

**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE**  
**MATUNGA, MUMBAI – 400019.**

VJTI/Dean I&M/12/2023

Date: 5<sup>th</sup> Dec 2023

**1. INVITATION TO BIDDERS**

**Tenders** are invited from experienced air conditioner works contractors working with Government Departments or other reputed organizations to submit Tender in sealed envelopes to Veermata Jijabai Technological Institute (VJTI), Matunga, Mumbai 400019.

**1.1 Name of Work:**

Supply and Installation of duct Air Conditioners with Non Comprehensive AMC for 5 Years in DEP-I (PMMMNM-TT-FDC-Seminar Hall).

**1.2 Location:**

DEP-I (PMMMNM-TT-FDC-Seminar Hall), Veermata Jijabai Technological Institute, Matunga Mumbai - 400019.

**1.3 Estimated Cost:**

**Rs. 9,64,500.00 ( Rs. Nine Lacs Sixty-Four Thousand Five Hundred only) including of GST.**

**1.4 Experience in Similar Types of works:**

The contractor should have experience in completion of similar type of work during the last 4 years (i.e. works completed after April 2021)

- i.** Three similar completed works costing not less than Rs. 3 Lacs. **or**
- ii.** Two similar completed works costing not less than Rs. 5 Lacs. **or**
- iii.** One similar completed work costing not less than Rs. 10 Lacs.

**1.5 Average Annual Turnover**

Average annual financial turnover during the last four financial years should be at least Rs. 25 Lacs.

**1.6 Time of Completion of the Project:**

Two (02) Month

**1.7 Earnest Money Deposit (EMD):**

The Interested Contractors to submit an earnest money deposit of **Rs.9,650.00 (Rs.Nine thousand Six hundred Fifty only)** in the form of Demand Draft /Pay Order issued by Nationalized/Scheduled Bank in favor of “**Director, VJTI**” along with the Document without which Tender will be liable to rejection. The Earnest Money Deposit of the successful tenderer will be retained after the Defect Liability Period (i.e. one year after the physical completion of work).

**1.8 Security Deposit:**

Security Deposit of 2% of amount put to the tender amount (estimated cost of the work)

rounded to next Rs.1,000.00 to be paid by Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favor of "Director, VJTI" payable at Mumbai after the issue of Letter of Intent(LOI).

**1.9 Release of Security Deposit & EMD:**

After defects liability period, i.e. one year after the physical completion of the work.

**1.10 Tender processing fee (Non-Refundable):**

A non-refundable amount of **Rs.590.00 (Rupees Five Hundred Ninety only)** in the form of Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favor of "Director, VJTI" payable at Mumbai to be submitted along with tender documents without which Tender will be liable to rejection.

**1.11 Availability of Tender document:**

The Tender document should be downloaded from the Institute website <http://www.vjti.ac.in/tenders> from **5th Dec 2023 to 18th Dec 2023**.

**Site Visit & Pre-Bid (for understanding the scope of work for submitting Tender):**

Site visit by the Bidder to understand the scope of work is compulsory for submission of Tender. Contractor/ Authorized representative (having experience in carrying out similar works) should visit the site, which is scheduled on **14th Dec 2023, 11.30am**.

Contact Maintenance Section of VJTI for the site visit. Fill up the Site Visit form after the site visit. A copy of the Site visit form (duly signed by the Maintenance supervisor and the representative of the Contractor).

**1.12 Date & Place of Submission of Tender document:**

Up to **18th Dec 2023 at 5.00 PM** at Inward Section of VJTI in the Administrative and Academic Section on the first floor in the main building.

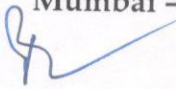
**1.13 Tender document Addressed to:**

The Director, Veermata Jijabai Technological Institute, Matunga, Mumbai - 400019.

1.15. The Director, VJTI reserves the right to accept or reject any Tender document or part thereof without assigning any reason whatsoever.



Registrar  
VJTI Matunga,  
Mumbai - 400 019.



## **2. Requirements And Instructions**

### **2.1 List of Documents to be submitted:**

Certified copies of documents as listed below should be submitted (with the sign and seal of the authorized signatory).

1. Documents related to Company/Firm/Organization establishment (Articles of incorporation of Company/Firm/Organization: Proprietorship/LLP/Pvt. Ltd/Public Ltd., etc.)
2. Copy of Empanelment/Registration Certificate as air conditioners works Contractor with MCGM, PWD, CPWD, MMRDA, MSRDC, TMC, NMMC, KDMC, CIDCO, MHADA, MBPT, BARC, LIC, ONGC, HPCL, BPCL, Nationalized Banks, Indian Railways, and or other public and statutory bodies/organizations (University of Mumbai, COEP, IITB, VNIT, SPCE, NITIE, SAMEER, etc.).
3. Copy of Income Tax - Permanent Account Number (PAN) card.
4. Copy of Income Tax Returns (ITR) of last 4 years.
5. Copy of GST Registration certificate.
6. An audited Balance sheet of the last four years, or Latest Bank Statement of the Company/Firm/Organization (Last 6 months) duly authenticated by the bank manager.
7. Credentials (copy of work orders and completion certificates of earlier projects similar to this work)

### **2.2 Instructions to Contractor:**

1. The contractor shall submit the Tender document by hand delivery (documents submitted by postal or courier service will not be accepted).
2. The Contractor's name & address should also be put on all the envelopes. (Compulsory)
3. The contractor is required to put his firm's endorsement (signature with the seal of the Company) on each page of the Tender Document as a token of acceptance. The contractor should fill in all the relevant blanks spaces and put signatures in the relevant places indicated in the documents.
4. The contractor should fill in all the relevant blanks spaces and put signatures in the relevant places indicated in the documents.
5. Corrections and overwriting, if any, shall be authenticated suitably.
6. No alterations or additions are to be made by the Contractor to the texts in the Tender Document. Violation of this instruction will lead to the rejection of the Tender.
7. The unsealed Tender (envelopes) not superscripted properly, conditional and unsigned Tender Document and Tender Document that is incomplete or otherwise considered defective shall be rejected.
8. After opening the sealed tender document, no unsolicited correspondence or revision in the offer, whatsoever may be in nature, shall be entertained.

I accept the above terms and conditions.

**Signature of the Contractor**  
**Seal and Stamp**

### 3. General Conditions of Contract

**Contractor please read the general conditions carefully before submitting the offer.**

1. The successful Bidder has to submit an insurance document (Contractors All Risk / Employee's Compensation) issued by the Directorate of Insurance issue of Letter of Intent (LOI) by VJTI (as per following Notification / GR).

शासकीय विमा निधी महाराष्ट्र राज्य (कंत्राटी कामाचा व ते काम पूर्ण करण्यासाठी नियुक्त करण्यात येणाऱ्या कामगारांचा विमा शासकीय विमानिधीकडे उतरविण्याकरिता कार्यपद्धत निश्चित करणेबाबत.)शासन निर्णय क्रमांक व दिनांक:- महाराष्ट्र शासन, वित्त विभाग, शासन निर्णय क्र. विमासं - १०९७ / प्र. क्र. २८ / शासन हमी दिनांक.१९/०८/१९९८.महाराष्ट्र शासन, नगर विकास विभाग, पत्र क्र. जीईन १०१८/१३५७/प्र. क्र. १६६/९८/ नवि - २४ दिनांक. ०३/११/२००३.

2. The successful Bidder has to submit a copy of the receipt of payment of payment to Labour Welfare Fund issued by the office of the Welfare Commissioner Of Labour Welfare Board, Government of Maharashtra issue Letter of Indent (LOI) by VJTI (as per following Notification / GR).

शासनाने इमारत व इतर बांधकाम कामगार ( रोजगार नियमन व सेवाशर्ती ) अधिनियम १९९६ तसेच इमारत व इतर बांधकाम कामगार कल्याण उपकर नियम १९९८ अंतर्गत उपकर वसूल करावयाची कायपद्धती अवलंबली आहे. सदर शासन निर्णयाची अमलबजावणी करणे बंधनकारक असून कंत्राटीकामाच्या एकूण मूल्याच्या १% उपकर रकम जमा करावी. शासन निर्णय क्रमांक व दिनांक:-महाराष्ट्र शासन, उद्योग, ऊर्जा व कामगार विभाग, शासन निर्णय क्र. बीसीए २००९/ प्र. क्र.१०/ कामगार ७-अ मंत्रालय, मुंबई दिनांक. १७/०६/२०१०.

3. Contractor will be disqualified if the Tender becomes unbalance due to quoted rates.
4. A work Agreement shall be made between the successful contractor & Director / Registrar, VJTI, on stamp paper of amount Rs.500.00 & shall be notarized (the cost of stamp paper & notarization shall be borne by the Contractor).
5. The offer should be submitted in the prescribed format as per Single bid System Only.
6. The offer shall be unconditional, and the Contractor shall quote their offer in the prescribed format only given in the Tender document and not on Company's Letterhead. Offer is given on Company will be liable for rejection.
7. A Checklist is given along with the Tender Form. It should be filled in by tick marking appropriately, signed by the Bidder, and submitted in single bid.
8. Please note that submission of all the documents mentioned in the checklist is mandatory. Documents with incomplete/wrong information will lead to the rejection of Tender.
9. The documents required to be submitted with Tender should be STRICTLY in the order as given in Checklist. Otherwise, the Tender will be liable for rejection. The documents should be serially numbered.
10. In no case, the Tender will be accepted after the due date and time.
11. The rates should be quoted only for the items specified in the Bill of Quantities (BOQ) and should be for items of a given specification.
12. Rates MUST be quoted in Indian currency (Rupee) only (rounded to next Rupee).
13. The Contractor shall be responsible for any injury to a person and damage to material

- and properties of the Institute during the execution of work.
14. The items shown in the Bill of Quantity are only for reference. Any item may be cancelled partially or wholly by the VJTI.
  15. Contractors have to take prior approval in writing from Dean (I&M) before executing excess quantity or any Extra Items.
  16. The contractor has to start the work within 7 days of the issue of Work-Order. If the work is not started within the stipulated period after placing the order with the successful Bidder, the EMD will be forfeited.
  17. The work will be carried out without disturbing classes, laboratories when they are in session.
  18. All the material to be used shall be approved and of good quality.
  19. Materials should be tested as per respective IS code from Government recognized/ NABL accredited laboratories and test reports should be submitted along with the R.A. Bills.
  20. If The Contractor fails to complete the work within a stipulated time, then the penalty of Rs.10,000.00 per week will be recovered from running bills. The Contractor completing the work before the specified time will be paid Rs.10,000.00 per week as an incentive.
  21. The work may be carried out on all days from 8.00 AM to 6.00 PM. For working in late hour's, Dean (I&M) permission shall be obtained.
  22. The Contractor has to make his arrangement of cables and switches for electric connections required while doing the work.
  23. No labor hutment will be allowed in the Institute.
  24. Contractors have to follow all the safety norms while working in the institute premises and particularly working at a higher level by adopting safety belts, helmets, and safety shoes only by using double steel scaffolding, etc. The contractor should install the safety barriers during the work.
  25. All the loosed damaged wires/debris generated from Civil/Electrical works is to be removed by the Contractor. It should be disposed of away from the Institute premises following Municipality rules.
  26. The period of completion of work is the essence of the Contract.
  27. Earnest money deposit and Tender fee should be paid in the form of Demand Draft/ Pay Order (two separate Demand Draft/ Pay Order should be made). Tender fee Demand Draft/ Pay Order and EMD Demand Draft/ Pay Order should be placed in Envelope-1. If two separate Demand Draft/ Pay Order of requisite amount are not found in the tender documents then Tender will be rejected (Paying of EMD and Tender Fee in a single Demand Draft/ Pay Order is not allowed).
  28. Interim bills/R.A. bills shall be submitted by the Contractor from time to time (but at an interval not less than one month). The final bill shall be submitted by the Contractor within one month of completion of work. No further claims shall be made by the Contractor after submission of the final bill.
  29. Measurements shall be taken jointly by representatives of both parties.



30. EMD amount to non-successful bidders shall be refunded within 45days.
31. Representative of VJTI may visit the worksite to verify the quality of works by the Contractor.
32. The contractor is required to submit a list of materials/equipment inside the campus.
33. The contractor is required to procure a gate-pass for taking out any material/equipment outside the campus. (Gate pass will be issued by Infrastructure Development and Maintenance Section).
34. The contractor will submit the list and details (Name, copy of Adhar Card, Covid Vaccination Record) of all the workers deputed by the Contractor to work in VJTI.
35. The successful contractor shall have to submit a schedule for work/ Bar Chart to complete the work as per the duration of the work.

I accept the above terms and conditions.

**Signature of the Contractor**  
**Seal and Stamp**

**SPECIAL CONDITIONS OF CONTRACT**

1.	Earnest Money Deposit	Rs.9,650/- by Demand Draft/ Pay Order in favor of “Director VJTI” payable in Mumbai
2.	a) Security Deposit	Security Deposit shall be 2% amount put to the tender amount (estimated cost of the work) rounded to next Rs.1000/- to be paid by Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favor of “Director, VJTI” payable in Mumbai on the issue of Letter of Intent (LOI).
	b) Retention Money/Amount	Retention Money/Amount will be deducted 5% from R.A Bill.
	c) Additional Performance Security	As per Govt. Circular No. Sankirna-2017/C.R.121 (Part-II) Building -2 date:-19th September 2017 (point no. 4 - 4.3 - 4.3.1,4.3.1)
3.	a) Refund of Earnest Money Deposit	After the Defect Liability Period (i.e. one year after the physical completion of work)
	b) Refund of Security Deposit	After the Defect Liability Period (i.e. one year after the physical completion of work)
	c) Refund of Retention Money	After the Defect Liability Period (i.e. one year after the physical completion of work)
	d) Refund of Additional Performance Security	After Satisfactory Completion of Work.
4.	Advance Payment	No advance payment/Mobilization advance will be made by VJTI, whatever the case may be.
5.	Date of Commencement of work	Within 7 days from the date of issue of work order
6.	Completion period	Two (02) Months
7.	Period of certification of Running bills	30 days
8.	Final bill Certification	60 days or completion of the work, whichever is earlier
9.	Bid Validity	Rates quoted in the Tender should be valid for at least 3 months from the date of the last date of tender submission.
10.	Arbitration	All disputes arising out of or any way connected with this Work shall be deemed to have arisen in Mumbai and shall be settled as per provision of Indian Arbitration and Conciliation Act, 1996, or any subsequent amendments thereof. The venue of arbitration shall be Mumbai, and the language of

		proceedings shall be English. The matter shall be referred to the sole arbitrator mutually decided and agreed by both parties. The courts of Mumbai shall have exclusive jurisdiction in this matter.
11.	Price variation	Not Applicable
12.	Type of Contract	Item Rate
13.	Site Facilities	Water, electricity will be provided by the Institute
14.	Defect Liability Period	One year from the date of physical completion of the work. During the defect liability period, the contractor shall rectify the work at his own cost and labour.
15.	Variation in quantities	(+/-) 25% of the estimated quantities with Prior Approval of Authorities.
16.	Extra item/ Excess quantities	No extra items or excess quantities are permitted until permission in writing is obtained from Dean (I&M) before the execution of extra items & excess quantities.
17.	Extension of time	The essence of Work is the time period. However, if there is a delay in completion of work for any unforeseen reason and situation beyond control, the contractor then contractor should obtain approval for extension in writing. i. Approval for extension of work up to one month (30 days) will be accorded by Dean I &M. ii. Approval for extension of work by more one month shall be accorded by Director, VJTI.

**Signature of the Contractor**

**Seal and Stamp**

## Submission of Tender and its accompaniments: -

The offer should be submitted in the prescribed forms as per **Single Envelope system only**.

The bidder shall submit the Tender and documents in Single Envelopes as follow:

It shall contain strictly the following documents duly numbered, signed, and stamped by the bidder or his representative and in the serial order given below:

Sr. No.	Requirement	Description
1.	Covering Letter	A covering letter (on the company's letterhead) stating the list of enclosures should be attached to the documents along with the checklist. Complete address, contact details, email address, website address, etc., must be mentioned on the letterhead for easy and fast communication. The covering letter should be duly signed with the seal of the company by the bidder/ authorized signatory.
2.	Payment of the Tender processing fee	Demand Draft / Pay order issued by nationalized/Scheduled bank drawn in favor of " <b>Director, VJTI</b> " for the value of Rs.590.00 as a Tender processing fee.+ **If the Tender fee is not submitted, the offer of the Bidder will be rejected.
3.	Payment of the Earnest Money Deposit	Demand Draft / Pay order issued by nationalized/scheduled bank drawn in favor of " <b>Director, VJTI</b> " For the value of Rs.9,650.00 as an Earnest Money Deposit. ** If the EMD is not submitted, the offer of the Bidder will be rejected.
4.	GST Registration	Self-attested copy of GST registration certificate.
5.	Income Tax Returns/ Balance Sheet	Self-attested copies of Income Tax Returns of the firm or Balance sheets of the last four consecutive years duly certified by a chartered accountant are required as proof to establish the financial capacity of the supplier/ manufacturer.
6.	General information of tenderer	Duly filled Format -1 to be submitted
7.	Particulars in respect of the list of works executed earlier (refer Format-2- A)	A list of works executed by the company/firm in the last ten years, including name and value of work duly filled in Format- 2A shall be submitted.
8.	Particulars in respect of similar types of works executed earlier (refer Format-2B)	A list of similar types of work executed by the company/firm in the last ten years, including name and value of work duly filled in Format -2B shall be submitted.
9.	Declaration by the Bidder (As Per Format-3)	Copy of Declaration duly signed by Bidder regarding the acceptance of all Tender conditions and also penalty clause. (As Per Format-3)

10.	Site visit & Prebid report (As Per Format - 4)	Shall be provided by VJTI and to be submitted along with tender documents.
11.	Bill of Quantities	Rates should be quoted for each item. Total price inclusive of GST should be quoted at the end of BOQ with original signature & Seal of Bidder.

**A) Submission of Tender:**

- (1). All the documents with Bill of Quantities shall be put together in single envelope and sealed. The sealed cover/envelope shall be marked on the top left-hand corner as below:
- (2). Supply and Installation of duct Air Conditioners with Non Comprehensive AMC for 5 Years in DEP-I (PMMMNM-TT-FDC-Seminar Hall)
- (3). The full name and address of the bidder submitting the sealed cover containing Tender shall be written on the bottom left-hand corner of envelope.
- (4). The bidder should ensure that their Tender is submitted before the last date & time of closing of the tender.
- (5). The Tender received after the closing date and time will not be accepted under any condition. All the bidders should submit their Tender to the **Inward Section of VJTI in the Administrative and Academic Section** on the first floor in the main building.

**B) Acceptance of tender**

1	Award of Contract (Acceptance of Tender)	<ul style="list-style-type: none"> <li>• The Contractor quoting the lowest offer will be informed about the intention of award of Contract (Acceptance of Tender) by displaying on Notice board or by Telephone or by email.</li> <li>• Letter of Intent (LOI) will be issued to successful Bidder (L1).</li> <li>• The Contractor has to pay Security Deposit ( 2% of the amount put to tender rounded to next Rs.1,000.00 by Demand Draft/ Pay Order of issued by Nationalized Bank in favor of "<b>Director, VJTI</b>" payable at Mumbai within Seven days of issue of LOI.</li> <li>• The Contractor has to prepare the agreement on stamp paper and notarize within 7 days of issue of LOI and submit a copy of the agreement to the Infrastructure Development and Maintenance section.</li> <li>• On submission of Demand Draft/Pay order for Security Deposit and duly signed (and notarized) agreement, Work Order shall be issued to the Contractor.</li> <li>• The contractor shall submit a copy (duly signed) of Work Order to Maintenance Section.</li> </ul>
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**Checklist of documents to be submitted along with tenders**  
**(This checklist should be submitted in Single Envelope)**

Sr. No.	Description	Yes/No	Page no of Technical Bid document set	Remarks (to be Filled in by VJTI)
1	Covering Letter for Tender on the company letterhead mentioning office address, Name of the contact person Contact No, email address, and website address (if available).			
2	Demand Draft /Pay Order for Tender fee			
3	Demand Draft /Pay Order for EMD			
4	Copy of Tender form signed and stamped(without price)			
5	GST registration certificate			
6	Income Tax returns or Balance Sheets for the last four(04) financial Years			
7	General Information about Company (Format-1)			
8	Details of the works executed earlier (Format 2- A & Format 2- B )			
9	Declaration by the Bidder ( Format-3)			
10	Site visit report(Format-4)			
11	One envelope containing all the above documents is enclosed and mentioning Tender no, work name, name & address of Bidder written on the envelope. <b>THE ENVELOPE SHOULD BE SEALED PROPERLY.</b>			
12	Filled up BOQ Rates should be quoted for each item. Total price inclusive of GST should be quoted at the end of BOQ with original signature & seal of Bidder.			

**Signature & Seal of Bidder**

**Date**

For office use only (Bidders should not write anything below this line)

**\*\* Note: This page is to be filled only for putting in financial bid envelope.**

**NOTHING TO BE MENTIONED IN TECHNICAL BID FORM)**

**(To be printed on the letterhead of the fill)**

**FORMAT-1**

**Information to Be Furnished by the Applicants (To Be Filled in Office Letterhead)**

<b>Sr. No.</b>	<b>Particular</b>	<b>Details</b>		
1	Name of the Organization			
2	Address with Telephone Numbers and E-mail address, if any	Postal Address		
		Telephone		
		Fax Number		
		E-mail		
3	Year of establishment			
4	Status of the firm (enclose copy)	Proprietorship / partnership / limited / trust /any other (please specify)		
5	Name of Directors/ Partners / Proprietor	i)		
		ii)		
		iii)		
6	Name and address of Bankers	i)		
		ii)		
		iii)		
7	Details of similar works/projects completed/executed in the last four years	Project name	Work value	
	a) Three similar completed works costing not less than Rs.3 Lacs each	i)	i)	
		ii)	ii)	
		iii)	iii)	
	or		or	
	b) Two similar completed works costing not less than Rs.5 Lacs each.	i)	i)	
		ii)	ii)	
	or		or	
	c) One similar completed work costing not less than Rs.10Lacs.	i)	i)	
	8	If you are registered in Panel of other Organization/ Statutory bodies such CPWD, PWD, MCGM, Banks, etc., furnish the details (Name of the Organization where registered, Category (if any), and date of registration	i)	
ii)				
iii)				

Note: Also Attach photocopies of all documents referred to above.

**Place:**

**Date:**

**Signature and Seal of Contractor**

**FORMAT-2**

**A) List of Work Executed**

**(To Be Filled in Office Letterhead)**

Sr. No.	Name of the work/project executed with the address	Short Description of work	Name and address of Owner/Client (with contact details and Email Id)	Value of work executed	Stipulated time of completion	Date of Commencement	Date of completion	Any other relevant information
	1	2	3	4	5	6	7	8
1								
2								
3								
4								
5								

**B) List of similar type work Executed**

**(To Be Filled in Office Letterhead)**

Sr. No.	Name of the similar type of work/project executed with the addresses	Short Description of work executed	Name and address of Owner/Client (with contact details and Email Id)	Value of work executed	Stipulated time of completion	Date of Commencement	Date of completion	Any other relevant information
	1	2	3	4	5	6	7	8
1								
2								
3								
4								
5								

**Instructions:** The list is to substantiate with the documentary evidence such as work order and completion certificates in the absence of which the application is liable to be rejected.



**FORMAT-3**

**Date:-**

**DECLARATION**

To

The Director

Veermata Jijabai Technological Institute,

Matunga, Mumbai -400019.

I, the undersigned for and behalf of M/s..... hereby  
accept and agree with the fall clause, penalty clause, and all risk & safety clause for the  
Tender Name.....due on.....as per  
general condition mentioned in the Tender Document.

For and on behalf of

**Seal of the Contractor**

**FORMAT- 4**

**A site visit is done by the Bidder**

I undersigned Mr. ....From M/s.  
.....have visited  
the site on .....to understand the scope of work in  
presence of institute engineer /representative Mr. ....  
.....

**For & on behalf of**.....

**Seal of the contractors**

**BILL OF QUANTITIES/ OFFER**

**Part - A :**

**Supply and Installation Of duct Air Conditioners with Non Comprehensive AMC for 5 Years for PMMMNMTT-FDC- Training Hall (erstwhile DEP-I).**

**A: SUPPLY OF DUCT AC UNITS**

<b>Item No.</b>	<b>Item Title</b>	<b>Item Description</b>	<b>Item Qty</b>	<b>Unit</b>	<b>Rate in Rs.</b>	<b>Amount in Rs.</b>
1	8.5Tr Non Inverter type Duct AC	Supply of 8.5Tr Non-Inverter - Duct AC Units (GAS Included).  Specs : Btu/hr: 102000, KW:29.9, Input power: 11000, Running current: 19A, Power Source: 415/3/50, Refrigerant type: R-410A Indoor: Airflow (H/M/L: 3400/3100/2800), Static Pressure:50Pa, Sound Pressure Level: 52 dBA, Outdoor: refrigerant pre-charged (at 7.5m pipe length): 5.7kg.	2.00	Nos		
					Total Basic Amount =	
					GST @28% =	
					Total Gross Amount (A) Including GST =	

<b>B: LOW SIDE WORK</b>					
<b>Item No.</b>	<b>Item Title &amp; description</b>	<b>Item Qty</b>	<b>Unit</b>	<b>Rate in Rs</b>	<b>Amount in Rs.</b>
1	Standard Installation of 8.5 TR duct Units	2.00	Nos		
2	Copper Refrigerant Piping :				
	Hard Copper Ref.piping of the required sizes for all the units with. The insulation of 9mm thick Armaflex make throughout the running length of Ref. piping. For 8.5TR ducted AC.	60.00	Rmtr		
3	Power Cabling for Indoor to Outdoor units : FRLS Power cabling with earthing for indoor units from power point provided within 2 mtrs. of unit				
	i. 6 Core X 2.5 sqmm)	60.00	Rmtr		
	ii. 4 Core x2.5 sqmm	60.00	Rmtr		
4	Drain Piping				
	Drain Piping shall be Hard PVC. 25mm dia for single unit, 40mm dia for two units and 50mm dia for 3 units. Drain Piping shall be insulated with 12mm Armaflex.	50.00	Rmtr		
5	MS Stand for AC outdoor units with supports etc. for 8.5 tr	2.00	Nos		
6	Indoor Hangers for Indoor Units	2.00	Nos		
7	22G Ducting	450.00	Sq.ft		
8	24G Ducting	850.00	Sq.ft		
9	Acoustic insulation	450.00	Sq.ft		
10	9mm Nitrile Rubber Insulation (Thermal Insulation)	850.00	Sq.ft		
11	Canvass Connection	2.00	Nos		
12	Aluminum Powder Coated Linear Grill	150.00	Rmtr		

13	Valum Control Coller Damper	15.00	Sq.ft		
	<b>Total Basic Amount =</b>				
	<b>GST @ 18%=</b>				
	<b>Total Gross Amount (B) =</b>				
	<b>Total Gross Amount FOR PART A ( A + B ) =</b>				

**Part B : Non - Comprehensive AMC of duct Air Conditioning works in FDC Training Hall (erstwhile DEP-I) for 5 Years.**

Sr. No	Description of Items	Qty	Units	Rate	Amount in Rs.
1	1 <sup>st</sup> Year AMC of Daikin AC-8.5Tn Non-Inverter -Model-fd-frv ducted Units.	2.0	Nos.		
2	2 <sup>nd</sup> Year AMC of Daikin AC-8.5Tn Non-Inverter -Model-fd-frv ducted Units.	2.00	Nos.		
3	3 <sup>rd</sup> Year AMC of Daikin AC-8.5Tn Non-Inverter -Model-fd-frv ducted Units.	2.00	Nos.		
4	4 <sup>th</sup> Year AMC of Daikin AC-8.5Tn Non-Inverter -Model-fd-frv ducted Units.	2.00	Nos		
5	5 <sup>th</sup> Year AMC of Daikin AC-8.5Tn Non-Inverter -Model-fd-frv ducted Units.	2.00	Nos		
	<b>Total Basic Amount =</b>				
	<b>GST @ 18%=</b>				
	<b>Total Gross Amount FOR PART B =</b>				
	<b>Total Gross Amount FOR PART A &amp; B =</b>				
	<b>Make duct Air Conditioning units</b>	<b>Hitachi/Daikin</b>			
	<b>TERMS AND CONDITIONS:</b>	1. Authorization certificate from the OEM to be enclosed. 2. Warrantee should be specifically mentioned (if not mentioned it will be considered to be 1 year on machine, 5 years on PCB and 10 years on			

		<p>compressor for split AC, and 1 year on machine, 1 years on PCB and 1 years on compressor for cassette AC).</p> <ol style="list-style-type: none"><li>3. The agency must be based in Mumbai</li><li>4. The agencies are requested to visit and review the site, for electrical and other suitability for AC units to be installed, prior to submitting the quote. Inputs for installations and hassle-free operations of AC are welcome, if it is required to be available at the AC installation place.</li><li>5. All documents as specified in the bid are to be submitted.</li></ol>
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**Amount in words (Including GST)**

Rs. \_\_\_\_\_

**Signature of the Contractor**

**Seal and Stamp**

**VJTI****Veermata Jijabai Technological Institute**

(Central Technological Institute, Maharashtra State, INDIA)

H.R.Mahajani Marg, Matunga, Mumbai - 400 019

Phone: (022) 2419 8101 • Fax: +91 22 2410 2874

www.vjti.ac.in

**Mandatory form for NEFT / RTGS Payment to Party / Contractor**

<b>Name of the Party / Contractor As written on Passbook</b>	
<b>Address of Party / Contractor for Communication</b>	
<b>Party / Contractor Permanent Account No. (PAN No.)</b>	
<b>Party / Contractor Goods and services Tax (GST No.)</b>	
<b>Mobile No.</b>	
<b>Email ID</b>	
<b>Name of the Bank where NEFT / RTGS to be done</b>	
<b>Bank Branch Name</b>	
<b>Address of the Branch</b>	
	<b>State:</b> _____ <b>Pin:</b> _____
<b>Bank IFSC Code</b>	
<b>Bank Account Number</b>	
<b>I declare that all the information provided by me is true in all respect.</b>	

**Note: Cancelled cheque (Xerox Copy) attached with this form.****Signature of Party / Contractor**