



VJTI

Veermata Jijabai Technological Institute
(Erstwhile- Victoria Jubilee Technical Institute, Est.1887)
Matunga, Mumbai 400 019
(Central Technological Institute, Maharashtra
state) Tel. No. 022-24198155(Off), Fax 24102874
www.vjti.ac.in

VJTI/I&M/ 06 /Supplying Red soil and manure /Tender/2024

Date: 28.10.2024

To,

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Name of the Work: Supplying Red Soil and Manure (Cow Dung) for Gardening purpose in VJTI.

- A. Tenders are invited in single bid system for the above work
- B. The bidders are requested to submit the tender documents in single bid system only.
- C. The estimated amount of the work is **Rs. 7,08,750.00 (Seven Lakhs Eight Thousand Seven Hundred Fifty Only) Including of GST.**
- D. EMD for the Tender is Rs. 7090.00/- (Rupees Seven Thousand ninty Only) in terms of DD.
- E. Tender Processing Fee is Rs.500.00 + Rs.90.00 (GST@18%) = Rs. 590.00 (Rupees Five hundred ninety only) in terms of Demand Draft.

The tender Particulars are as below.

Sr No.	Activities	Date
1.	Submission of the tender document	From 28 th Oct 2024 to 11 th Nov 2024 at 5.00 pm
2.	Opening of Tender	14 th November 2024
3.	Completion Period	30 days

You are invited to submit the tender as per the above schedule.


Registrar

VJTI, Matunga,

Mumbai - 400 019



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VJTI/I&M/10/ Supplying red soil and manure /Tender/2024

Date: 28th October 2024

Notice for Invitation of Tender for Supplying Red Soil and Manure (Cow Dung) for Gardening purpose in VJTI.

Name of Work	Supplying Red Soil and Manure (Cow Dung) for Gardening purpose in VJTI.
Estimated Cost	Rs.7,08,750.00 (Seven Lakhs Eight Thousand Seven Hundred fifty Only) Including of GST.
Completion Period	15 days
Earnest Money Deposit	Rs. 7090.00/- (Rupees Seven Thousand ninety Only)In terms of DD favouring Director VJTI.
Tender Processing Fee	Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 (Rupees Five hundred ninety only) Non-Refundable In terms of DD favouring Director VJTI.
Period of tender download	28 th October 2024 to 11 th November 2024 upto 12 P.M.

Tender Form, Terms & Conditions of Tender are available on the www.vjti.ac.in. If any queries regarding Tender, contact Infrastructure Development & Maintenance Section (situated at Ground floor, Main Building; [Tel:022-24198139](tel:022-24198139), [Mob.N](tel:022-24198139)).


Registrar

VJTI, Matunga,

Mumbai - 400 019

Tender

for

Supplying Red Soil

and

Manure (Cow Dung)

for

Gardening

Purpose in VJTI.

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI – 400019.

VJTI/I&M/06/ Supplying Red soil and manure /Tender/2024

Date: Date: 28th October 2024

1. INVITATION TO BIDDERS

Online Tenders are invited from experienced Gardening/landscaping Contractors working with Government Departments or other reputed organizations to submit Tender on Mahatender portal.

1.1 Name of Work: Supplying Red Soil and Manure (Cow Dung) for Gardening purpose in VJTI.

1.2 Location:

Veermata Jijabai Technological Institute, Premises Mumbai - 400019.

1.3 Estimated Cost:

Rs. 7,08,750.00 (Seven Lakhs Eight Thousand Seven Hundred fifty Only) Including of GST

1.4 Experience in Similar Types of works:

The contractor should have experience in completion of similar type of work during the last 4 years (i.e. works completed after April 2019)

- i. Three similar completed works costing not less than Rs. 2 lacs. **or**
- ii. Two similar completed works costing not less than Rs. 3 lacs. **or**
- iii. One similar completed work costing not less than Rs. 7 lacs.

1.5. Average Annual Turnover

Average annual financial turnover during the last four financial years should be at least Rs. 20 lacs.

1.6 Time of Completion of the Project:

Thirty (30) Days

1.7 Earnest Money Deposit (EMD):

The Interested Contractors to submit an earnest money deposit of Rs. 7090.00/- (Rupees Seven Thousand ninety Only) by DD without which Tender will be liable to rejection. The Earnest Money Deposit of the successful tenderer will be retained till full supply of material.

1.8 Security Deposit:

Security Deposit of 2% amount put to the tender amount (estimated cost of the work) rounded to next Rs.1000/- to be paid .

1.9 Release of Security Deposit:

After the physical material of the work.

1.9 (i) Release of EMD:

After successful supply of material.

1.10 Tender processing fee (Non-Refundable):

A non-refundable amount of **Rs. 590.00 (Rupees Five hundred ninety only)** to be submitted in Form of DD which Tender will be liable to rejection.

1.11 Availability of Tender document:

The Tender document should be downloaded from www.vjti.ac.in 28th October 2024 to 11th November 2024 at 12.00 pm.

1.12 Submission of sample of Red soil and manure before supply on site.

The successful Bidder has to submit sample of red soil and manure and get the sample approved from the Engineer in Charge.

1.13 Date & Place of Submission of Tender document:

28th October 2024 to 11th November 2024 upto 5.00 P.M.at VJTI Academic section First Floor

1.16 Modifications and withdrawal of bid:

The bidder is not allowed to modify or withdraw the Bid after the bid submission.

1.17 Amendment of Bidding Documents:

At any time prior to the deadline for submission of bids, the institute may for any reasons, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the bidding documents by Amendment.

The amendment shall be part of bidding documents, and it will be notified in writing by Fax/E-mail to the all bidders who have received the bidding documents and confirmed their participation to bid, and will be binding on them.

- 1.18 The Director, VJTI reserves the right to accept or reject any Tender document or part thereof without assigning any reason whatsoever.**

2. Requirements And Instructions

2.1 Submission of Bids:

All the bid documents shall be submitted before closing time for submission of the bid. Certified copies of documents as listed below should be submitted along with tender (with the sign and seal of the authorized signatory).

1. Documents related to Company/Firm/Organization establishment (Articles of incorporation of Company/Firm/Organization: Proprietorship/LLP/Pvt. Ltd/Public Ltd., etc.)
2. Copy of Empanelment/Registration Certificate as Civil Works Contractor with MCGM, PWD, CPWD, MMRDA, MSRDC, TMC, NMMC, KDMC, CIDCO, MHADA, MBPT, BARC, LIC, ONGC, HPCL, BPCL, Nationalized Banks, Indian Railways, and or other public and statutory bodies/organizations (University of Mumbai, COEP, IITB, VNIT, SPCE, NITIE, SAMEER, etc.).
3. Copy of Income Tax - Permanent Account Number (PAN) card.
4. Copy of Income Tax Returns (ITR) of last 4 years.
5. Copy of GST Registration certificate.
6. An audited Balance sheet of the last four years.
7. Latest Bank Statement of the Company/Firm/Organization (Last 6 months) duly authenticated by the bank manager.

3. General Conditions of Contract

Contractor, please read the general conditions carefully before submitting the offer.

1. Contractor will be disqualified if the Tender becomes unbalanced due to quoted rates.
2. The offer should be submitted in the prescribed format as per **single Bid system**.
3. The offer shall be unconditional, and the Contractor shall quote their offer in the prescribed format only given in the Tender document.
4. The rates should be quoted only for the items specified in the Bill of Quantities (BOQ) and should be for items of a given specification.
 - 5 Rates MUST be quoted in Indian currency (Rupee) only (rounded to next Rupee).
 - 6 The Contractor shall be responsible for any injury to a person, and damage to material and properties of the Institute during the execution of work.
 - 7 The items shown in the Bill of Quantity are only for reference. Any item may be cancelled partially or wholly by the VJTI.
 - 8 The contractor has to start the work within 7 days of the issue of Work-Order. If the work is not started within the stipulated period after placing the order with the successful Bidder, the EMD will be forfeited.
- 9 The period of completion of work is the essence of the Contract.
10. Tender fee Demand Draft/ Pay Order and EMD Demand Draft/ Pay Order should be paid in terms of DD favouring Director VJTI.
11. Interim bills/R.A. bills shall be submitted by the Contractor from time to time (but at an interval not less than one week). The final bill shall be submitted by the Contractor within one month of completion of work. No further claims shall be made by the Contractor after submission of the final bill.
12. Measurements of truck supplying manure/red soil shall be taken jointly by representatives of both parties.

SPECIAL CONDITIONS OF CONTRACT

1.	Earnest Money Deposit	Rs. 7090.00/- (Rupees Seven Thousand ninety Only)
2.	a) Security Deposit	Security Deposit shall be 2% amount put to the tender amount (estimated cost of the work) rounded to next Rs.1000/- to be paid by Demand Draft/Pay Order issued by Nationalized/Scheduled Bank in favour of “Director, VJTI” payable in Mumbai on the issue of Letter of Intent(LOI).
	b) Additional Performance Security	As per Govt. Circular No. Sankirna-2017/C.R.121 (Part-II) Building -2 date:-19th September 2017
3.	a) Refund of Earnest Money Deposit	After successful completion of the work.
	b) Refund of Security Deposit	After the successful completion of work)
	c) Refund of Additional Performance Security	After Satisfactory Completion of Work.
4.	Advance Payment	No advance payment/Mobilization advance will be made by VJTI, whatever the case may be.
5.	Date of Commencement of work	Within 7 days from the date of issue of work order
6.	Completion period	Thirty days (30) Days

7.	Period of certification of Running bills	30 days
8.	Final bill certification	60 days
9.	Bid Validity	Rates quoted in the Tender should be valid for at least 3 months from the date of the last date of tender submission.
10.	Arbitration	All disputes arising out of or any way connected with this Work shall deemed to have arisen in Mumbai and shall be settled as per provision of Indian Arbitration and Conciliation Act, 1996, or any subsequent amendments thereof. The venue of arbitration shall be Mumbai, and the language of proceedings shall be English. The matter shall be referred to the sole arbitrator mutually decided and agreed by both parties. The courts of Mumbai shall have exclusive jurisdiction in this matter.
11.	Price variation	Not Applicable
12.	Type of Contract	Item Rate
13.	Variation in quantities	(+/-) 25% of the estimated quantities with Prior Approval of Authorities.
14.	Extension of time	The essence of Work is the time period.

Additional Performance Security:

1. If the Bidder quote his offer below by more than 1.00% of the Bid cost of the Institute and found L-1 then the Bidder should submit Additional Performance Security Deposit in the form of **Demand Draft/ Fixed Deposit Receipt** of any Nationalized or Scheduled bank **within 8 days after opening of Bid No.2 to the Employer** as mentioned below.
2. If the Bidder quote his offer below by more than 1.00% upto 10% of the estimated cost put to bid then he should submit a Demand Draft or FDR amounting to 1% of the Bid Cost of the Employer towards Additional Performance Security.
3. If the Bidder quote his offer below by more than 10.00% and upto 15% of the estimated cost put to bid then he should submit Additional Performance Security 1.00% for every additional percentage beyond 10.00% but upto 15% below percentage quoted, in addition to 1.00% Additional Performance Security mentioned in clause 1.10.2 above in the form of Demand Draft or FDR. (e.g. if the Bidder quotes his offer 14.00% below the estimated cost put to Bid, then he should submit $14.00\% - 10.00\% = 4.00\% + 1.00\% = 5.00\%$ amount of cost put to Bid as total additional Performance Security).

If the Bidder quote his offer below by more than 15% of the estimated cost put to tender/bid, then he should submit Additional Performance Security 2% for every additional percent beyond 15% below percentage quoted, in addition to 1% + 5% Additional Performance Security mentioned in Clause 1.10.2 and 1.10.3 above in the form of Demand Draft or FDR.

(e.g. if the bidder quotes his offer at 19% below the estimate cost put to tender/bid, then he should submit $(19\% - 15\%) \times 2 = 8\% + 1\% + 5\% = 14\%$ amount of cost put to bid as Total Additional Performance Security)

If the Additional Performance Security required above is not submitted by the L-1 **Bidder within 8 days to the Employer**, then the offer of L-2 Bidder will be considered, provided he is agrees to complete the work at less than the cost of L-1 Bidder.

Note: For calculating amount of Additional Performance Security contractor's offer rounded upto two decimal points shall be considered.

Submission of Tender and its accompaniments: -

The offer should be submitted in the prescribed forms as per **single Bid system**.

The bidder shall submit the Tender and documents as below.

A) Attachment for Documents.

Sr. No.	Requirement	Description
1.	Covering Letter	A covering letter (on the company's letterhead) stating the list of enclosures should be attached to the documents along with the checklist. Complete address, contact details, email address, website address, etc., must be mentioned on the letterhead for easy and fast communication. The covering letter should be duly signed with the seal of the company by the bidder/ authorized signatory.
2.	Payment of the Tender processing fee	Rs. 590.00 as a Tender processing fee by D.D. ** If the Tender fee is not submitted, the offer of the Bidder will be rejected.
3.	Payment of the Earnest Money	Rs. 7090.00/- (Rupees Seven Thousand ninty Only) by DD ** If the EMD is not submitted, the offer of the Bidder will be rejected.

4.	GST Registration	Self-attested copy of GST registration certificate.
5.	Income Tax Returns/ Balance Sheet	Self-attested copies of Income Tax Returns of the firm or Balance sheets of the last four consecutive years duly certified by a chartered accountant are required as proof to establish the financial capacity of the supplier/ manufacturer.
6.	General information of tenderer	Duly filled Format -1 to be submitted in “Attachment for Technical Bid”
7.	Declaration by the Bidder (As Per Format-5)	Copy of Declaration duly signed by Bidder regarding the acceptance of all Tender conditions and also penalty clause. (As Per Format-5)

A) Attachment for Tender Document

Bidders shall quote for the entire scope of work with a break-up of prices for individual items. The tenderer is required, at his expense to obtain all the information he may require to enable him to submit his tender including necessary visits to the site to ascertain the local conditions, procurement of necessary materials, labours, T & P etc. requirements of the local/ government/ public authorities in such matters. Price quoted by the bidder shall be ‘Firm’ and not subject to any price adjustment during the performance of the contract. **A bid submitted with an adjustable price will be treated as non-responsive and be summarily rejected.**

B) Submission of Tender.

“Last Date of Submission 11th November 2024 at 5.00 pm.”

- 1) Incomplete tenders will not be accepted under any condition.
- 2) The institute may, as its discretion, extend the deadline for the submission of bids by amending the bidding documents.
- 3) There is no provision to accept late bids.

C) Evaluation of Bid

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other person who is not officially concerned with such process. Any effort by a Bidder to influence the Institute’s processing of Bids or award decisions may result in the rejection of the Bidder’s Bid

1. Tender opening.

Tenders will be opened on 14th November 2024.

a : Acceptance of tender

1	Award of Contract (Acceptance of Tender)	<ul style="list-style-type: none">• The Contractor quoting the lowest offer will be informed about the intention of award of Contract (Acceptance of Tender) by displaying on Notice board or by Telephone or by email.• The Contractor has to pay Security Deposit (2% of the amount put to tender rounded to next Rs.1,000.00 by Demand Draft/ Pay Order of issued by Nationalized Bank in favor of “Director, VJTI”• On submission of Demand Draft/Pay order for Security Deposit and duly signed Work Order shall be issued to the Contractor.• The Institute reserves the right to vary the quantity i.e. increase / decrease the numbers/ quantities without any change in terms and conditions during the execution of order.
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(To be printed on the letterhead of the fill)

FORMAT-1

Information to Be Furnished by the Applicants (To Be Filled in Office Letterhead)

SR.NO.	PARTICULAR	DETAILS			
1	Name of the Organization				
2	Address with Telephone Numbers and E-mail address, if any	Postal Address			
		Telephone			
		Fax Number			
		E-mail			
3	Year of establishment				
4	Status of the firm (enclose copy)	Proprietorship / partnership / limited / trust / any other (please specify)			
5	Name of Directors/ Partners / Proprietor	i)			
		ii)			
		iii)			
6	Name and address of Bankers	i)			
		ii)			
		iii)			
7	Details of similar works/projects completed/executed in the last four years	Project name	Work value		
		a) Three similar completed works costing not less than Rs. 4 lakh each	i)	i)	
			ii)	ii)	
			iii)	iii)	
		or		or	
		b) Two similar completed works costing not less than Rs. 6 lakh each.	i)	i)	
			ii)	ii)	
		or		or	
		c) One similar completed work costing not less than Rs. 12 lakh.	i)	i)	
8	If you are registered in Panel of other Organization/ Statutory bodies such CPWD, PWD, MCGM, Banks, etc., furnish the details (Name of the Organization where registered, Category (if any), and date of registration	i)			
		ii)			
		iii)			

Note: Also Attach photocopies of all documents referred to above.

Place:

Date:

Signature and Seal of Contractor

FORMAT-5

Date:-

DECLARATION

To
The Director
Veermata Jijabai Technological Institute,
Matunga, Mumbai -400019.

I, the undersigned for and behalf of M/s. _____ hereby accept and agree

with the Fall clause, penalty clause, all risk & safety clause for the Tender Name _____ Due on

_____ as per general condition mentioned in the Tender Document.

For and on behalf of _____

Seal of the Contractor

This form has to be attached in Technical Bid.



VJTI

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Mandatory form for NEFT / RTGS Payment to Party / Contractor

Name of the Party / Contractor As written on Passbook	
Address of Party / Contractor for Communication	
Party / Contractor Permanent Account No. (PAN No.)	
Party / Contractor Goods and Services Tax (GST No.)	
Mobile No.	
Email ID	
Name of the Bank where NEFT / RTGS to be done	
Bank Branch Name	
Address of the Branch	
	State: Pin:
Bank IFSC Code	
Bank Account Number	
I declare that all the information provided by me is true in all respect.	

Note: Cancelled cheque (Xerox Copy) attached with this form.

Offer to be submitted by the Contractor.

Bill of Quantity for the work of Supplying Red Soil and Manure (Cow Dung) for Gardening purpose in VJTI.

Sr.no	Description	Quantity	Unit	Rate	Amount
1	Supplying red earth soil of good quality for garden purpose with good grain size approved by Engineer in charge (Note :1 Brass=100 cft)	75	Brass		
2	Supplying Cow dung manure of good quality for garden purpose approved by Engineer in Charge (Note :1 Brass=100 cft)	75	Brass		
				Rs.	
	Add GST 5% (Five)			Rs.	
	Gross Amount including GST			Rs.	