



वीरमाता जिजाबाई तंत्रज्ञान संस्था, मुंबई

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE (VJTI), MUMBAI

**MINUTES
OF
67th MEETING
OF
BOARD of GOVERNORS (BoG)**

Held on: 20th May 2025 at 3:00 PM

VENUE: BOARD ROOM, VJTI MUMBAI (hybrid mode)

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE

MINUTES OF 67th BOG MEETING

The 67th meeting of Board of Governors of Veermata Jijabai Technological Institute (VJTI), Mumbai was held on Tuesday, 20th May 2025 @ 3:00pm in hybrid mode when the following were present.

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| 1. Dr. Anand Deshpande | : Chairman |
| 2. Dr. Sudhir Mehta | : Member (attend in online mode) |
| 3. Dr. Makarand Kulkarni | : Absent |
| 4. Dr. Shreyas Khachane | : Member (attend in online mode) |
| 5. Shri. Jahangir Petit | : Absent |
| 6. Shri. Suhas Mehta | : Absent |
| 7. Dr. V.M. Mohitkar | : Member (attend in online mode) |
| 8. Prof. R.P. Singh | : Absent |
| 9. Dr. B.N. Choudhari | : Member (attend in online mode) |
| 10. Dr. Sachin D. Kore | : Member Secretary |
| 11. Dr. R.N. Awale | : Member |
| 12. Dr. S.Y. Mhaske | : Member |

Leave of absence was granted to Dr. Makarand Kulkarni, Shri. Jahangir Petit, Shri. Suhas Mehta and Prof. R.P. Singh.

At the outset the Director welcomed the BoG Chairman and members and appraise regarding the purpose of this meeting.

Director VJTI presented a brief status of VJTI in terms of academic, research, student's activities, infrastructure. Formal Agenda items were taken up and the following matters were deliberated and discussion taken.

Welcome to all BoG Members	
Item No. 1	Items for Confirmation
Item no. 67.01.01	To confirm the minutes of the 65 th and 66 th BoG meetings, held on January 31, 2025, and March 6, 2025, respectively.
Point For confirmation	The minutes of the 65 th and 66 th BoG meetings, held on January 31, 2025, and March 6, 2025, respectively, are presented for approval. (attached as Annexure 67.01.01)
Resolution:	The Board of Governors noted and approved the minutes of the 65 th and 66 th BoG meetings held on 31 st January 2025 and 6 th March 2025, respectively.

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Item no. 67.01.02	To note the Action Taken Report of the 65th and 66th BoG meetings
Point of Approval	The Action Taken Report of the 65 th and 66 th BoG meetings, held on January 31, 2025, and March 6, 2025, is attached. (attached as Annexure 67.01.02)
Resolution:	The Board of Governors noted and approved the action taken on the minutes of the 65 th and 66 th BoG meetings.
Item No. 2	Items for Approval
Item no. 67.02.01	To approve the minutes of 51st Finance Committee Meeting
Background	<p>The minutes of the 51st Finance Committee Meeting, held on 26th March 2025, have been circulated to all members of the Finance Committee and are now presented for approval by the Board of Governors (BoG). (attached as Annexure 67.02.01)</p> <p><u>Key Point Approved by the 51st Finance Committee:</u></p> <ul style="list-style-type: none"> The Finance Committee approved a budget of <u>Rs. 1,16,61,42,000.00</u> for the financial year 2025–26. This budget includes additional allocations specifically for Hostel Maintenance & Repairs (M&R) and Gymkhana-related expenses.
Point of Approval	The matter is placed before the Board of Governors (BoG) for discussion and approval.
Resolution:	<p>The Board of Governors (BoG) noted and approved the Minutes of the 51st Finance Committee Meeting.</p> <p>Further, the BoG approved the Budget for the Financial Year 2025–26, as recommended after detailed deliberation by the 51st Finance Committee (vide item no. 51.03.01).</p> <p>The BoG also instructed that the budget spending should be reviewed and discussed in every Finance Committee meeting (every 3 months) and in every BoG meeting (every 6 months).</p>
Item no. 67.02.02	Donation naming policy
Background	<p>A Donation Naming Policy is typically established by educational institutions, nonprofit organizations, or other entities to outline the guidelines and procedures for naming spaces, programs, scholarships, or other assets in recognition of donors who contribute significant financial support.</p> <p>The purpose of such a policy is to honour the contributions of donors while maintaining consistency, transparency, and fairness in the naming process. The policy provides specific criteria for donors who wish to have a space or program named after them.</p> <p>This may include guidelines on the nature of the gift, the donor's relationship with the institution, and whether the donor or their family has a history of involvement or service to the organization. In some cases, the policy may also establish standards for recognizing donors based on their lifetime giving or the scale of their contributions.</p>
Point of Approval	The matter is placed before the Board of Governors (BoG) for deliberation and approval.

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Resolution:	<ol style="list-style-type: none"> 1. The BoG has reviewed the Donation Naming Policy, which outlines the guidelines for naming spaces, programs, and scholarships in recognition of significant donor contributions. 2. The policy includes criteria based on the donation amount, the donor's relationship with the institution, and their history of involvement or service. 3. The BoG has approved the policy and instructed its implementation to ensure transparency and fairness in honouring donors. 4. The policy establishes donation tiers for naming rights as follows: ₹25 lakhs, ₹50 lakhs, ₹1 crore, ₹2 crores, ₹3 crores and above.
Item no. 67.02.03	Deliberation on the legal opinion regarding consent for confidential issues related to employees
Background	Confidential agenda
Point of Approval	The matter is placed before the Board of Governors (BoG) for deliberation and approval.
Resolution:	<p style="text-align: center;">Confidential Point approved</p>

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Item no. 67.02.04	To approve the resignation of Prof. Sowmiyaksha Naik, Assistant Professor in the Computer Engineering Department
Background	Prof. Sowmiyaksha R. Naik, Assistant Professor in the Department of Computer Engineering, has submitted her resignation from the position of Assistant Professor, with effect from 21st April 2025. (attached as Annexure 67.02.04)
Point of Approval	The matter is placed for approval of BoG
Resolution:	The Board of Governors approved the resignation application of Prof. Sowmiyaksha Naik and directed that it be forwarded to the DTE/ Government of Maharashtra for further process and approval.
Item no. 67.02.05	To approve the VRS application of Shri. Milind Tambe, Hamal in the Mechanical Engineering Department
Background	Shri Milind Tambe, working as a Hamal in the Mechanical Engineering Department, has submitted his VRS application, effective from February 10, 2025. (attached as Annexure 67.02.05)
Point of Approval	The matter is placed for approval of BoG
Resolution:	The Board of Governors approved the VRS application of Shri. Milind Tambe and directed to forward his application to the DTE/ Government of Maharashtra for further process and approval.
Item No. 3	Items for Ratification
Item no. 67.03.01	Action taken report on Security and Housekeeping staff misconduct
Background	Two permanent security guards were suspended, and a departmental inquiry was held in the presence of a government-approved inquiry officer. Based on the officer's recommendations, the punishment given was to withhold their salary increment for three years.
Point for Consideration	The matter is placed for information and ratification of the BoG
Resolution:	The Board of Governors ratified the action taken regarding the misconduct of two permanent security guards, including suspension, departmental inquiry, and the penalty of withholding salary increments for three years as per the inquiry officer's recommendation.
Item no. 67.03.02	Amendment in Head of Department appointment

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Background	<p>The Board of Governors, in its 65th meeting held on 31.01.2025, approved the eligibility criteria for the position of Head of Department (HoD) as follows:</p> <p>Eligibility criteria for nominating the Head of Department deliberated and agreed upon the following:</p> <ol style="list-style-type: none"> 1. All Professors 2. All CAS eligible Associate Professors for the post of Professors. 3. A Ph.D. qualification is mandatory for HoD 4. The tenure for the Head of Department will be 3 years. <p>Under special circumstances, if no faculty members in Associate Professor and Professor Cadre are available in the department for HoD position then Assistant Professor Can be considered with the approval of BoG.</p> <p>An amendment to the above criteria is now proposed/has been made as follows:</p> <p>As resolved by the 65th BoG, incumbent Heads of Departments (HoDs) will now serve a three-year term, increased from two years, starting from their original appointment date. This change is subject to their compliance with the HoD eligibility criteria specified in the minutes of the 65th BoG meeting.</p> <p>In the event that an incumbent HoD does not satisfy the stipulated eligibility criteria specified in the Item. No. 65.02.04 of the 65th BoG, their tenure shall remain two years from their original date of appointment as HoD.</p>
Point for Consideration	The matter is placed for information and ratification of BoG
Resolution:	The Board of Governors ratified the amendment in the appointment of the Head of Department as proposed. The Board directed the Director to issue letters to all HoDs with their updated tenure.
Item no. 67.03.03	To approve the 7th Pay Arrears to all regular staff
Background	<p>An online Finance Committee meeting was held on 21st March 2025 in hybrid mode, Chaired by Dr. Sachin D. Kore, Director, VJTI.</p> <p>The agenda focused on the approval of 7th Pay Commission arrears for permanent teaching and non-teaching staff.</p> <p>After thorough discussion, the committee approved the disbursement of Rs. 4 crores from the institute's account, subject to subsequent approval from the Chair of the Board of Governors (BoG), along with instructions to follow up with the Directorate of Technical Education (DTE) and the Government of Maharashtra for the release of funds.</p> <p>Reference: The Finance Committee approved the disbursement of Rs. 4 Crores, as recorded in the Minutes of the Meeting dated 21st March 2025. (attached as Annexure 67.03.03)</p>
Point for Consideration	The matter is placed for information and ratification of BoG
Resolution:	The Board of Governors ratified the Finance Committee's approval for the disbursement of ₹4 Crores towards 7th Pay arrears for regular staff, as recorded in the Minutes of the Meeting dated 21st March 2025.

[Signature]

Item No. 4	Items for Information and Reporting
	Following items were discussed and noted during the meeting
Item no. 67.04.01	Smt. Nirzari M. Potnis has been appointed as the Councillor for Students, Staff & faculty effective from 15th April 2025. The Board instructed to take necessary steps for mental and physical wellbeing of students, staff and faculty members of the institute.
Item no. 67.04.02	The Internal Auditor, M/s. A.V. Arolkar, has been appointed for a period of one year starting from April 2025, for the Financial Year 2025-26.
Item No. 5	Any other items(s) with the permission of the Chair
Item no. 67.05.01	Request for approval to use remaining funds for infrastructure development in F.Y. 2025-26
Resolution:	The Board approved the use of the balance funds Rs. 18.09 Cr for infrastructure development in the financial year 2025-26.
Item no. 67.05.02	Congratulations to Dr. Mohitkar, Director DTE, on Receiving the "Best Performance Director" Award
Resolution:	The Chairperson and members of the Board of Governors congratulated the Director, DTE, Dr. Vinod Mohitkar, for receiving the "Best Performance Director" award. He was honoured with the award by the Hon'ble Chief Minister of Maharashtra. The award was presented on 1st May 2025 in recognition of his outstanding performance.

Pls.

Dr. Sachin D. Kore
DIRECTOR
Member Secretary, BoG

Anand Deshpande

Dr. Anand Deshpande
CHAIRMAN,
Board of Governors VJT