



**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI-400019**

No. Dean/Diploma/Branch Transfer/ 1971 / 2025

Date: 07th July 2025

CIRCULAR FOR BRANCH TRANSFER FOR DIPLOMA PROGRAMS 2025-2026

As per instructions received from DTE from time to time, first year students admitted during Academic year 2024-2025 are hereby informed that students who are desirous for change of branch at Second Year (Semester III) of Diploma in Engineering /Technology Courses for academic year 2024-2025 should submit the required information on link :- <https://forms.gle/MxuqgARzXKBBkbtVA> and upload the signed copy of application form on the given link, on or before Wednesday, 9th July 2025 by 5.00 pm. All eligible students are requested to report in Diploma Examination Section before 11.00 a.m. on 10th July 2025. Allotment list will be displayed on the Diploma Notice Board and VJTI website on Thursday 10th July, 2025.

The number of seats available for branch transfer is as under:

SrNo	Name of Branch	Number of seats available for branch transfer
1	Civil Engineering	01
2	Electrical Engineering	03
3	Electronics Engineering	04
4	Mechanical Engineering	02
5	Chemical Engineering	02
6	Textile Engineering	25

ELIGIBILITY CRITERIA FOR BRANCH TRANSFER: STUDENTS WHO HAVE PASSED SEMESTER I & II (R-2023) EXAMINATION DURING ACADEMIC YEAR 2024-25 IN FIRST ATTEMPT OR FAILURE IN ONE SUBJECT ARE ONLY ELIGIBLE FOR THE TRANSFER.

****Candidate under “Supernumerary Seat” for example TFWS and EWS will not be eligible for Branch Transfer.**

NOTE: Branch transfer is a dynamic process and the the vacant positions may change during the process as per the cancellation of admission and transfer of branch at that time.

SD

DEAN (DIPLOMA)

Attachment: Link for application form

Copy To:

- All Diploma HODs/ In Charge HODs/First Year In charge /Institute Industrial Training Coordinator /Institute NBACoordinator
- Main Notice Board/ Diploma Examination Notice Board/ Departmental Notice Boards/ Hostel/Library Notice Boards
- COE (Diploma)
- Upload on Institute website.



**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI-400019**

**APPLICATION FOR TRANSFER OF BRANCH AT SECOND YEAR DIPLOMA
PROGRAMS FOR THE ACADEMIC YEAR 2025-26**

To
The Director,
V.J.T.I., Matunga,
Mumbai-400019.

Respected Sir,

I would like to apply for Transfer of Branch at Second Year Diploma

Branch From _____

To (in order of preference)

(1) _____ (2) _____ (3) _____

Particulars of the student:

Name: _____
(Surname) (Name) (Father's Name)

Contact No: _____

Details of Examinations Held:

Semester	Month & Year of Passing	Exam SeatNo.	Attempt (s)	Marks Obtained	Marks out of	Remarks (For office use)
I						
II						
TOTAL MARKS (SEMESTER I & II)						

Details of Backlog subjects (If any) : _____

If the transfer is permitted, I will not seek for re-transfer to previous branch.

Date: _____

Signature of the Student: _____

Please submit the above form with information and signature on the following Link-

<https://forms.gle/MxuqmAARzXKBBkbtVA>