



VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE

Matunga Mumbai 400 019

DIPLOMA EXAMINATION SECTION

Date: 26th November 2025

STUDENT INFORMATION & FEEDBACK NOTICE

This is to inform all the First year Diploma students of the Institute that the portal for taking the students feedback for Teachers will be made available from **28.11.2025 to 03.12.2025**. Students are requested to give their feedback by logging on the MIS portal. Please note that the portal can now be accessed from anywhere (from Home also) either from mobile or PC/Laptop in any network it is not necessary that the portal be accessed only from the college network. Your feedback is valuable for us, so please give your genuine feedback.

INSTRUCTIONS TO BE FOLLOWED FOR GIVING THE FEEDBACK:

· Visit <https://erp.vjti.ac.in>

Please follow the steps as shown in the guidelines below.

To submit your feedback in the MIS portal at the following menu;

Academics -> Feedback -> Feedback Submission.

· After successful login, select the teachers one-by-one who have taught you in the current semesters and give the feedback for them by selecting the appropriate option for the questions asked. Click on the submit button for each teacher.

· FINALLY, DO NOT FORGET TO CLICK ON LOGOUT BUTTON ON THE TOP TO REGISTER ALL THE FEEDBACK.

· ALL REGULAR /RE-ADMISSION STUDENTS HAVE TO COMPULSORILY GIVE THE FEEDBACK for each registered course in each semester.

The link for feedback will be active from

Class Mentor / Class teacher will co-ordinate the activity and scheduled as per availability of departmental computing facility.



Controller of Examinations (Diploma)

Copy To: i) Student Notice Board

ii) All HODs

STEP BY STEP GUIDELINE FOR STUDENT LOGIN

1. Go to the website <https://erp.vjti.ac.in>

2. In username and password enter your registration no. (Roll No.) and enter the captcha given below and click on sign in.
3. After clicking on sign in you will be directed to change the password.
4. There enter your registration no. (Roll No.) in old password and enter a new password in the new password textbox and confirm password textbox and click on submit.
5. Once the password has been reset, please refresh the page and login again using the new password.
6. Once you have logged in hover the cursor on academics and click on Student Related.
(Academic -> Student Related).

6.A * Filled the details as per admission allotment letter (Religion, Category, Seat type), School or college leaving data

7. Student Related - Student Information

- Path - Academic -> Student Related -> Student Information
- There please all the mandatory data in each page by filling the current page data and then clicking on save and continue to go to the next page of details.
- Once all the mandatory details are filled in the last page there will be an option of save and final submit. First click on the save and then click on the Final Submit to completely submit all the data. (Please note that unless and until the final submit button is not clicked the data will not be submitted it will only be saved as a draft).

The screenshot shows the 'STUDENT INFORMATION' form in the VJTI ERP system. The form is divided into several sections for data entry:

- Search New Student:** A search bar at the top left.
- Personal Details:** Includes fields for ID No. (7215), Student Roll Name, Student Middle Name, Student Last Name, Student Mobile No., Date of Birth, Nationality, Sub Centre, and Vota Number.
- Admission Details:** Includes fields for Admission Number, Admission Type (REGULAR), Student Email ID, and Admission Exam ID.
- Qualification Details:** Includes fields for Qualification, Board Group, and Admission Through.
- Other Information:** Includes fields for Religion, Category, and Seat Type.
- Verify Information:** Includes fields for Hierarchy, Transportation, and Security Details.

The form is titled 'STUDENT INFORMATION' and has a sidebar with navigation options like 'PERSONAL DETAILS', 'ADMISSION DETAILS', 'QUALIFICATION DETAILS', 'OTHER INFORMATION', and 'VERIFY INFORMATION'. The bottom of the form shows the copyright notice: '© 2025 MasterSoft, All Rights Reserved'.



8. Faculty Feedback

- Path - Academics -> Feedback -> Feedback Submission.
- Here first select the current session and then the feedback type and then subject type.
- Please note to give the feedback for both theory and practical by selecting the subject type and make sure to click on save as draft in both the subject type and then click on final submit only after the feedback completion status is 100.

The screenshot shows the 'Feedback Submission' form in the 'Academics Examination' system. The form is titled 'Feedback Submission' and includes a breadcrumb trail: 'MT - Main Teacher (ADT) - Additional Teacher'. The form fields are as follows:

Student ID	221010001	Scheme	B.Tech. Civil Engineering 2018-2020
Student Name	ADARSH SAGARSH SAKASHAN	Semester	Open Selection
Session	EVEN 2025 (Regular)		
* Session	EVEN 2025 (Regular)	* Feedback Type	Faculty Before MST
		* Subject Type	Theory
			Feedback Complete Status: 100%

Below the form is a 'Student List' table with columns: SNO, QUESTION HEADER, and QUESTION NAME. The table contains four rows of data:

SNO	QUESTION HEADER	QUESTION NAME
	RACE10152 - Advanced Hydrology - ADVARNA T - MT - [Theory]	
	RACE10151 - Numerical Methods in Engineering - ABHAYKUMAR SAMANTRAD WATAT - MT - [Theory]	
	RACE1005T - Design of RCC & PSC Structures - ABHINAV RANJAN - MT - [Theory]	
	RACE1005S - Advanced Structural Analysis - ADARSH SAGARSH SAKASHAN - MT - [Theory]	

PLEASE NOTE – If there are any issues contact the class CR and the CR should contact the Diploma exam section.

