



V J T I

**Veermata Jijabai T.echnological Institute**

(Central Technological Institute, Maharashtra State, INDIA)

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Ref No.STR/Degree&Diploma Convocation/ 5800 /2026

Date: - 06.03.2026

**QUOTATION NOTICE**

**6 MAR 2026**

M/s. ....

**Subject: - Required of Mandap at VJTI Quadrangle for Diploma Convocation & Degree Distribution Ceremony of AY 2024-25 scheduled on 13<sup>th</sup> & 14<sup>th</sup> March 2026.**

**Enquiry Issue Date: - 06.03.2026**

**Last date of submission: - 09.03.2026**

**Dear Sir,**

**The Institute intends to undertake the required of mandap at VJTI Quadrangle for Diploma Convocation & Degree Distribution Ceremony of AY 2024-25 scheduled on 13<sup>th</sup> & 14<sup>th</sup> March 2026 at 5.00 PM to 8.00 PM You are requested to quote the rates/price/cost in Annexure – I.**

**TERMS & CONDITIONS**

**1.Quotation submission**

- Sealed quotation, addressed to Director, VJTI; shall be posted or hard copy submitted at First Floor, Inward Section, VJTI, H. R. Mahajani Marg, Matunga, Mumbai 400019, in person so as to reach this Office on or before the due date and time.
- The sealed envelope shall be superscripted with Reference No. mentioned overleaf.
- Quotation must be printed on the **letterhead** of the firm/vendor/company/organization otherwise quotation shall be rejected outright.
- **Please mention your GST, PAN and any other relevant identification /registration numbers.**
- The quotation should be valid for a period of 60 days.
- The rate/price/cost quoted should be inclusive of all items, labour charges, transportation cost etc.

**2. Payment:-**

- **Payment after the satisfactory completion of work will be made by bank transfer only.**
- **As per Institute policy, no advance payment will be made.**

**3. Acceptance of quotation**

- Institute reserves the right of rejection of any or all the quotations without assigning any reasons.
- Canvassing in any form would lead to rejection of quotations.
- Quotations received after the due date will not be considered.
- Quotations without Signature and Stamp / Seal are likely to be rejected.
- Terms other than this may be specified separately.

Sd/-  
Registrar

**Annexure – I (Proforma for submission of price quote)**

**A ) Infrasructure Material list (For 2 days)**

Sr. No	Description	Qty	Rate	Amount
1	Providing Complete partition to Quadrangle to all three side and adjacent to stage (100x85 ft.)	(100x85 ft.)		
	a ) (80x25 ft.) with green net and red carpet on stage	(80x25ft.)		
	b) Providing partition to three sides for the stage. (140 x25 ft)	(140 x25 ft)		
2	Additional Extension to the above mandap by 70 x 20 feet area on steps near electrical department.	(70x20 ft)		
4	4. VIP Chairs - a. 05 VVIP chair with special covers; b. 20 VIP Chairs for stage which would be arranged in ONE step (Chusioned chair covered with white cloth) c.3 SEATER sofas for 30 for guests and staff in quadrangle	05 VVIP + 20 VIP		
5	Plastic chairs for studnets and parents	1300 Nos for first day and 700 for 2nd day		
6	Green carpet for general flooring in quadrangle.	(100x85 ft.)		
7	Red carpet for VIPs and Red Carpet on stage.	—		
9	Podiumand branding	2 Nos.		
10	Steps for stage	2 Nos.		
11	Tables with table cloths	20 Nos.		
12	Fire Extinguisher	15 Nos.		
13	Flower decoration on the stage (to be changed next day) original	—		
14	Partition clothing white on procession route	10*350Ft		
15	Banner: Gate Banner (Size:- 10ft x 2 ft 3side) and bouquet 10 nos.	10ft x 2 ft 3side		
16	Wooden Stands (@4' heights) direction marking	50 Nos (First Day)30(2nd day)		
17	Standee displaying award winners	2 Nos.		
18	Selfie booth for students	2 Nos.		
19	<b>6*200 RED CARPET &amp; 10*200 RED CARPET FROM Comp Dept to main entrance porch</b>			
		<b>Amount: -</b>		

## B ) Light and Sound Material List (for 2 days)

	Floor Fans ( Pedastal)	25 nos		
3	AC 1.5 ton on stage with fan	4 Nos		
5	Lights- and halogen with fans (As per size of Pandal)	--		
6	Audio System (Cordless Mikes -05, Speakers - 07, Mixer -01, Power amplifier -01, Stand Mike-04,internet enabled	to be tested with backup		
7	Electricity backup -Generator Van125 kw (2) 6Hrs duration	1		
8	2 Photographers/ Video Shooting and you tube live	—		
9	LED Wall	(12x8 ft)		
10	LED ON STAGE with riser	20X12 Ft		
11	Jumbo Coolers	4		
			Amount :-	0
	B )Total Amount :-			0
	A) Total Amount :-			0
	Total Amount (A + B)			0
	CGST 9%			0
	SGST 9%			0
	Net Amount			0

Sd/-  
Registrar