



VJTI MUMBAI

वीरमाता जिजाबाई तंत्रज्ञान संस्था
Veermata Jijabai Technological Institute
(Autonomous Institute of Govt. of Maharashtra)

H. R. Mahajani Road, Matunga (East), Mumbai - 400 019
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Adv. No. Est/3834/2026

Date: 21 SEP 2026

Advertisement for the posts of (i) Training and Placement Officer (ii) Assistant Training and Placement Officer.

VJTI invites applications for the posts of (i) Training and Placement Officer (ii) Assistant Training and Placement Officer from eligible candidates separately for each post. The post is on temporary basis for 3 years with a break after every 11 Months and continuation of contract will be based on satisfactory evaluation of performance. The qualifications, salary and tenure for the post are as follows:

Sr. No.	Post	Qualifications	Consolidated Salary per month (₹.)	Tenure
1	Training & Placement Officer	MBA / ME / M.Tech	₹. 1,25,000 - ₹. 1,50,000/-	Break after 11 Month and extension based on
2	Assistant Training & Placement Officer	MBA / ME / M.Tech	₹. 75,000 - ₹ 1,00,000/-	satisfactory performance

Eligibility for post of Training and Placement Officer:

1. MBA / ME / M.Tech with **10 (Ten) years** of relevant experience in training and placement office in Industry/reputed educational institute.
2. Skills required: Strong English, Marathi and Hindi communication skills, people management abilities, data management skills, computer proficiency, industry liaison skills and strong industry connect.
3. Work performance will be reviewed after 11 months.
4. Age criteria: Not more than 45 years.

Eligibility for post of Assistant Training and Placement Officer:

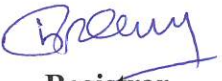
1. MBA / ME / M.Tech with at least **05 (Five) years** of relevant experience in industry / reputed educational institute
2. Strong English, Marathi and Hindi communication skills, Computer proficiency and Data Management skills, Industry Liaison skills and strong industry connect.
3. Work performance will be reviewed after 11 months.
4. Age criteria: Not more than 40.

- The applications and supporting documents should be sent in pdf format to registrar@vjti.ac.in
- Last date for receiving the application is Friday, 09th October 2026.
- Shortlisted candidates for the interview will be informed via email and will be displayed on VJTI website. The mode of selection will be as follows:

Offline interviews will be conducted for the shortlisted candidates as a part of the final selection process.

Important Notes: The candidates should make a single pdf of the filled application form (format attached) along with all the educational, experience, age, category etc., certificates / documents and email a file to registrar@vjti.ac.in




Registrar


Application Form

Veermata Jijabai Technological Institute (VJTI Mumbai)

Application Form for Training and Placement Officer and Assistant Training and Placement Officer

(To be filled in by the candidate and submitted in a single pdf format)

Post Applied for		Affix self-attested recent colour passport size photo here.
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Sr No	Particular	Details
1	Full Name (in BLOCK letters) (as in HSC Mark sheet)	
2	Father's / Spouse Name	
3	Mother's Name	
4	Date of Birth	DD/ MM / YYYY
5	Age (as on last date of application)	Years Months
6	Category (UR/SC/ST/OBC/NT/VJ/SBC/SEBC/EWS)	
7	Nationality	
8	Gender	
9	Marital Status	
10	Address for correspondence	
	Pin Code	
	Mobile	
	e-mail address	

11. Academic Qualifications from 12th (HSC) onwards:

Sr No	Examination / Degree	Board / University	Subject / Specialization	Year of Passing	Percentage / CGPA	Class	Proof (Y / N)
1							

2							
3							
4							
5							

12. Details of employment –experience in academic institution(s) / research organization(s) / industrial or field experience – if any in Chronological order:

Sr. No.	Post held	Organization	Nature of Post (Permanent / Temporary / Probation / Visiting, etc.	Period / Duration				Last salary drawn	Consolidated pay	Proof (Y/N)
				From	To	Years	Months			
1										
2										
3										
4										
5										

13. Total Experience:

Sr No	Experience	Years	Months
1.	Training and Placement Experience		

14. Any other relevant information (Awards, Achievements, etc.):

Signature of Applicant

DECLARATION

(By the candidate)

I _____ hereby declare that the information given by me in this application form is true to the best of my knowledge and belief.

If, at any time, I am found to have concealed any material / information or given any misleading or false information, my candidature / appointment may be summarily rejected / Terminated without any prior notice or compensation.

Date:

Place:

Signature of Applicant

List of Enclosures Attached:

Sr No	Name of the Enclosure
1	
2	
3	
4	
5.	
6.	
7.	

Note:

The candidates shall make a single pdf of the application form and all the relevant certificates/ documents and send to registrar@vjti.ac.in.

