



VJTI MUMBAI

वीरमाता जिजाबाई तंत्रज्ञान संस्था
Veermata Jijabai Technological Institute
(Autonomous Institute of Govt. of Maharashtra)
H. R. Mahajani Road, Matunga (East), Mumbai - 400 019
Phone: +91 22 65398100 / 101 / 102 • www.vjti.ac.in

Ref No. VJTI/ Maintenance/ Enquiry/ 3628 /2026

Date: 3 SEP 2026

QUOTATION NOTICE

M/s.
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Subject: - Emergency work of refurbishment of Compact Wall Mounted Main Distribution Panel Board at Structural Engg. Dept., Gr. Floor.

Quotation Issue Date: 03.09.2026

Due date of Submission: 07.09.2026 upto 3 pm.

Estimated Cost: Rs. 3, 49, 575.00 (Including GST)

Tender Processing Fee: Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 ((Rupees Five hundred ninety only) Non-Refundable.

Earnest Money Deposit: Rs. 3,495.00 (Rupees Three Thousand Four Hundred Ninety-Five only)

Dear Sir,

The Institute intends to undertake the work "Emergency work of refurbishment of Compact Wall Mounted Main Distribution Panel Board at Structural Engg. Dept., Gr. Floor." for which sealed quotations are invited. You are requested to quote the rates/price/cost in Annexure – I (BOQ).

TERMS & CONDITIONS

1. Quotation submission

- Sealed quotation, addressed to Director, VJTI; shall be submitted at First Floor, Inward Section, VJTI, H. R. Mahajani Marg, Matunga, Mumbai 400019, in person so as to reach this Office on or before the due date and time.
- The sealed envelope shall be superscripted with Reference No. mentioned overleaf.
- Quotations must be submitted either on the official letterhead of the firm/vendor/ company/organization, OR on uploaded BOQ with quoted rates duly signed and stamped with the company stamp and seal, else the quotation will be rejected outright.
- **Tender Processing Fee and Earnest Money Deposit** shall be paid **Online** through the link <https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm> (Please refer Annexure II)

Or

Tender Processing Fee and Earnest Money Deposit shall be paid by **Demand Draft** issued by Nationalized/Scheduled Bank in favor of "Director, VJTI" payable at Mumbai.(Two separate Demand Drafts shall be submitted).

- The Transaction details shall be submitted along with quotation/ Tender.
- **Refund of Earnest Money Deposit:** After successful completion of the work, the EMD of successful bidder shall be refunded. The EMD of unsuccessful bidders shall be refunded after acceptance of work order by successful bidder.
- The bidders are requested to quote their rates item wise and not lump sum, else the quotation will be rejected outright.
- Please mention your GST, PAN and any other relevant identification /registration numbers.
- Please submit the BOCW Registration certificate if employing 10 or more workers, else submit the undertaking in the attached format along with quotation.
- If the due date turns out to be a holiday for unforeseen reason, quotation should be accepted on the next working day.
- The quotation should be valid for a period of 60 days.
- The rate/price/cost quoted should be inclusive of all items, labour charges, transportation cost etc.

2. Payment: -

- Payment after the satisfactory completion of work will be made by bank transfer only.
- As per Institute policy, no advance payment will be made.

3. Acceptance of quotation

- Institute reserves the right of rejection of any or all the quotations without assigning any reasons.
- Canvassing in any form would lead to rejection of quotations.
- Quotations received after the due date will not be considered.
- Quotations without Signature and Stamp / Seal will be rejected.

4. Additional Terms & Conditions: -

- The contractor should have experience in completion of similar type of work costing minimum 60% of estimated cost of the work during the last three years.
- No extra item shall be executed without obtaining prior written approval from the Engineer-in-Charge. Any extra item carried out without such approval shall not be considered for payment. Payment for approved extra items shall be processed and released only along with the final bill.

1. General Provision:

The method of determining rates for extra or additional items shall apply uniformly to all Quotation/Tenders, including item-rate, percentage-rate, and any other type of Quotation/Tenders

2. For Quotation/Tenders Quoted Below (Rebate):

The rates for extra or additional items shall be based on the applicable DSR/SSR rates and shall be payable after applying the same percentage rebate (below) as quoted by the contractor in the tender.

3. For Quotation/Tenders Quoted Above (Premium):

The rates for extra or additional items shall be based and payable on the applicable DSR/SSR rates.

4. If the extra items are not covered under any Government SSR/USOR/CPWD rates, the rate analysis shall be carried out by the Engineer-in-Charge based on market survey.

- The work site should be inspected on any working day within office hours before submitting the quotation. A site visit form must be obtained from the maintenance section and attached along with the quotation.
- The experienced/qualified Supervisor should be present at the worksite when work is in progress.

- All the debris generated from the works is to be removed by the Contractor. It should be disposed of away from the Institute premises following Municipality rules with all loads and lifts. No separate payment shall be paid for the removal of debris.
- The work may be carried out on all days from 8.00am to 6.00pm and for working in late hours, permission shall be obtained.
- The contractor has to provide the Geotagged photos of before work, in progress work and after work.
- **Duration: 30 days.** Works should be completed within 30 calendar days from the date of work order.
- **Defect Liability Period: Two year** from the date of physical completion of the work. During the defect liability period, the contractor shall rectify the work at his own cost and risk.
- **Retention Money/Amount:** Retention Money/Amount will be deducted @ 5% from R.A and final Bill.
- **Refund of Retention Money/Amount:** After the Defect Liability Period (i.e., Two year from the date of physical completion of the work.)
- In the event that the bidder quotes an amount lower than the estimated cost, the bidder shall be liable to pay Additional Security Deposit (ASD), as stipulated under the prevailing PWD norms.
- Penalty of Rs. 500/- per day will be levied for the delay in completion of work.
- Variation in quantity shall be executed only after prior approval of Engineer In charge. (Dean I D & M / Director)
- The Dean (ID & M) shall act as the "Engineer-in-Charge" for the work.
- **During the Progress of work in Monsoon season, the contractor shall at his own cost protect the structure from rainwater leakages through roof by providing and fixing tarpaulin over all affected areas. No additional payment shall be paid for this work.**

Dean (ID & M)



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Annexure – I (BOQ)

Name of Work: Emergency work of refurbishment of Compact Wall Mounted Main Distribution Panel Board at Structural Engg. Dept., Gr. Floor.

Sr. No.	Description	Qty	Unit	Rate	Amount
1	SITC of Main Distribution Panel SITC of Compact Wall Mounted Main Distribution Panel fabricated from 2.0 mm CRCA sheet steel, IP54, powder coated, complete with busbars, wiring, gland plate, earthing arrangement, labels and accessories No. 1 125A, 4 Pole RCCB (Incomer) No. 1 100A, 4 Pole RCCB (Outgoing) No. 3 63A, 4 Pole RCCB (Outgoing) No. 3 63A, 2 Pole RCCB (Outgoing) No. 3 Electrolytic Copper Phase & Neutral Busbars with insulated supports Set 1 Earth Busbar complete with terminals Set 1 Internal FRLS Copper Wiring, Ferrules, Cable Markers, Identification Labels, Brass Glands, Hardware and Accessories Lot 1	1	Nos		
2	Complete Meter Room Renovation Repairing of damaged rear wall by chipping loose plaster, masonry repairs, plastering and surface finishing Job 1 Supply & installation of heavy-duty cement/fibre cement sheet on the rear wall including GI framework, anchor fasteners and supports wherever required Job 1 Repair of damaged floor, wall openings, cable entry points and other civil finishing works Job 1 Painting of repaired surfaces with primer and matching finish Job 1 Cleaning, debris removal and disposal after completion of work Job 1	1	Job		

3	Electrical Installation & Rewiring Supply, laying, dressing, glanding and termination of 35 Sq.mm Copper Lead Wires from existing meter(s) to the proposed Main Panel complete with lugs, ferrules and heat shrink sleeves Job 1 Rearrangement, dressing and identification of all incoming and outgoing wiring within the meter room Job 1 Supply and fixing of cable saddles, clamps, supports, PVC sleeves and protective covering as required Lot 1 Earthing continuity connections, earth links and bonding of panel and metallic parts Job 1 Supply & fixing of cable identification ferrules, circuit labels and danger notice boards Job 1 Termination of all existing outgoing circuits into the newly installed Main Distribution Panel Job 1 Testing of insulation resistance, polarity, earth continuity, RCCB operation and complete commissioning Job 1	1	Job		
4	Civil Repair & Finishing Works Dismantling and removal of obsolete wiring, damaged supports and unwanted materials within the meter room Job 1 Making good all openings after cable installation including sealing of wall penetrations Job 1 Consumables including anchor fasteners, screws, cable ties, PVC channels, insulation tape, hardware and miscellaneous materials Lot 1	1	Job		
5	Testing & Commissioning Labour, transportation, supervision, testing, commissioning and handing over	1	Job		
	Total Basic Amount				
	Add CGST 9%				
	Add SGST 9%				
	Total Amount including GST 18%				

Annexure - II

Steps to be followed for making online payment through

STATE BANK COLLECT

- 1) Visit <https://www.onlinesbi.sbi/>
- 2) Click on "SB Collect"
- 3) Select the category type as "Educational Institutions"
- 4) Click on 'Go'
- 5) Choose the institution name as "Veermata Jijabai Technological Institute"
- 6) Select the appropriate payment category: "EMD" or "Tender Processing Fees"
- 7) On the next screen, fill in all the required details
- 8) Proceed as instructed and click on "Next"
- 9) You will be redirected to the payment gateway
- 10) Select the preferred payment mode and complete the transaction
- 11) Upon successful payment, an online receipt will be generated, which is to be submitted along with quotation



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SITE VISIT FORM (to be attached with quotation)

Name of Work: - Emergency work of refurbishment of Compact Wall Mounted Main Distribution Panel Board at Structural Engg. Dept., Gr. Floor.

I undersigned Mr. _____ from M/s. _____
have attended the site visit on _____ to
understand the scope of work in presence of institute engineer / representative.

Mr./Ms. _____.

For & on behalf of _____

Seal of the contractors