



VJTI

Veermata Jijabai Technological Institute

(Central Technological Institute, Maharashtra State, INDIA)

H. R. Mahajani Marg, Matunga, Mumbai 400019

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www.vjti.ac.in

Ref No. Maintenance/ 4143/2026

Date: - 08 OCT 2026

QUOTATION NOTICE

M/s.
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Subject: - "Annual Maintenance Contract for Mosquito Management, Rodent Control and General disinfection Services in the Institute and Hostel premises.

Quotation Issue Date: 09.10.2026

Due date of Submission: 22.10.2026 upto 5.00 pm.

Estimated Cost: Rs.9,19,000.00 (Including GST)

Tender Processing Fee: Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 ((Rupees Five hundred Ninety only) Non-Refundable.

Earnest Money Deposit: Rs. 9200.00 (Rupees Nine thousand Two hundred only).

Dear Sir,

The Institute intends to undertake the work "Annual Maintenance Contract for Mosquito Management, Rodent Control and General disinfection Services in the Institute and Hostel premises." for which sealed quotations are invited. You are requested to quote the rates/price/cost in Annexure - I (BOQ).

TERMS & CONDITIONS

1. Quotation submission

- Sealed quotation, addressed to Director, VJTI; shall be submitted at First Floor, Inward Section, VJTI, H. R. Mahajani Marg, Matunga, Mumbai 400019, in person so as to reach this Office on or before the due date and time.
- The sealed envelope shall be superscripted with Reference No. mentioned overleaf.
- Quotations must be submitted either on the official letterhead of the firm/vendor/ company/organization, OR on uploaded BOQ with quoted rates duly signed and stamped with the company stamp and seal, else the quotation will be rejected outright.
- The contractor is required to submit the quotation notice duly stamped and signed as a token of accepting all terms and condition mentioned therein.

- Tender Processing Fee and Earnest Money Deposit shall be paid Online through the link <https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm> (Please refer Annexure II)

- The Transaction details shall be submitted along with quotation/ Tender.
- **Refund of Earnest Money Deposit:** After successful completion of the work, the EMD of successful bidder shall be refunded. The EMD of unsuccessful bidders shall be refunded after acceptance of work order by successful bidder.
- The bidders are requested to quote their rates item wise and not lump sum, else the quotation will be rejected outright.
- Please mention your GST, PAN and any other relevant identification /registration numbers.
- Please submit the BOCW Registration certificate if employing 10 or more workers, else submit the undertaking in the attached format along with quotation.
- If the due date turns out to be a holiday for unforeseen reason, quotation should be accepted on the next working day.
- The quotation should be valid for a period of 60 days.
- The rate/price/cost quoted should be inclusive of all items, labour charges, transportation cost etc.

2. Payment: -

- Payment after the satisfactory completion of work will be made by bank transfer only.
- As per Institute policy, no advance payment will be made.

3. Acceptance of quotation

- Institute reserves the right of rejection of any or all the quotations without assigning any reasons.
- Canvassing in any form would lead to rejection of quotations.
- Quotations received after the due date will not be considered.
- Quotations without Signature and Stamp / Seal will be rejected.

4. Additional Terms & Conditions: -

- The contractor should have experience of Pest control services costing minimum 60% of estimated cost of the work during the last three years.
- No extra item shall be executed without obtaining prior written approval from the Engineer-in-Charge. Any extra item carried out without such approval shall not be considered for payment. Payment for approved extra items shall be processed and released only along with the final bill.

1. General Provision:

The method of determining rates for extra or additional items shall apply uniformly to all Quotation/Tenders, including item-rate , percentage-rate, and any other type of Quotation/Tenders

2. For Quotation/Tenders Quoted Below (Rebate):

The rates for extra or additional items shall be based on the applicable DSR/SSR rates and shall be payable after applying the same percentage rebate (below) as quoted by the contractor in the tender.



3. For Quotation/Tenders Quoted Above (Premium):

The rates for extra or additional items shall be based and payable on the applicable DSR/SSR rates.

4. If the extra items are not covered under any Government SSR/USOR/CPWD rates, the rate analysis shall be carried out by the Engineer-in-Charge based on market survey.

- The work site should be inspected on any working day within office hours before submitting the quotation. A site visit form must be obtained from the maintenance section and attached along with the quotation.
- The work may be carried out on all days from 8.00am to 6.00pm and for working in late hours, permission shall be obtained.
- The contractor has to provide the Geotagged photos of before work and after work and shall be submitted along with Bill.
- **Duration: 365 days.** The AMC Period is 1 year (365 days) Works from the date of work order.
- In the event that the bidder quotes an amount lower than the estimated cost, the bidder shall be liable to pay Additional Security Deposit (ASD), as stipulated under the prevailing PWD norms.
- Penalty of Rs. 500/- per day will be levied for the delay in completion of work.
- Variation in quantity of Services shall be executed only after prior approval of Engineer In charge. (Dean I D & M / Director)
- The Dean (ID & M) shall act as the "Engineer-in-Charge" for the work.


Dean (ID & M)



Annexure - I

(BOQ)

Annual Maintenance Contract for Mosquito management and Rodent Control Services in the Institute and Hostel Premises.

Sr.no	Description of work	Total Services in One year	Unit	Rate per Service	Total Amount
1	Rodent Management Services : Identification of rodent activity& entry points within premises. The scope of this item is as follows: Placement of bait stations and traps at suitable locations, Use of safe, approved rodenticides, Sealing of minor entry points, cracks, holes, gaps etc, complete. as per the direction of Engineer in Charge, The Recommended Chemicals & its dosage shall be as per the Annexure -III				
	i) Institute Premises: Consisting of classrooms, offices, Cabins, Toilets, canteen areas, storage rooms, and surrounding premises etc .complete. All building as per Annexure IV. (Two services per month)	24	Service		
	ii) Hostel Premises : The scope of this item is as follows : Placement of bait stations and traps at suitable locations, Use of safe, approved rodenticides, Sealing of minor entry points, cracks, holes, gaps etc, complete as per the direction of Engineer in Charge, All building as per Annexure IV (Four services Per Month)	48	Service		



2	Mosquito management Services (fogging): Providing Services of thermal fogging oil based (diesel/kerosine) which produces dense white smoke (oil-based formulation using hand held portable/heavy duty thermal fogging machine. The skilled operator shall wear mask, gloves, protective clothing. etc complete. All building as per Annexure IV The Recommended Chemicals & its dosage shall be as per the Annexure -III				
	i) Institute Premises: Consisting of classrooms, offices, Cabins, Toilets, canteen areas, storage rooms, and surrounding premises etc. Complete. All building as per Annexure IV The fogging to be done in the evening after office hours between 5.30 to 6.30 pm. (Two services per month)	24	Service		
	ii) Hostel premises: Areas consisting of Students (boys & Girls) rooms, offices, all messes, Toilets, mess surrounding areas, storage rooms, Rectors Quarters/Chief Rector Bungalow and all surrounding areas of Hostel premises etc. The fogging to be done in the evening after office hours between 5.30 to 6.30 pm. All building as per Annexure IV (Four services per month)	48	Service		



3	Hostel Premises: General Disinfection Treatment: Providing application of Insecticides in common area such as dining halls, Kitchens, Staircases, corridors, toilets, store rooms and Spraying Chemicals and gel baiting for Cockroaches, ants, flies, mosquitoes, bedbugs, wall termites etc. All building as per Annexure IV The Recommended Chemicals & its dosage shall be as per the Annexure -III. (Three services per month)	36	Service		
	Total Basic cost			Rs	
	Add CGST 9 %			Rs	
	Add SGST 9%			Rs	
	Gross total cost for one year			Rs	

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Annexure - II

Steps to be followed for making online payment through

STATE BANK COLLECT

- 1) Visit <https://www.onlinesbi.sbi/>
- 2) Click on "SB Collect"
- 3) Select the category type as "Educational Institutions"
- 4) Click on 'Go'
- 5) Choose the institution name as "Veermata Jijabai Technological Institute"
- 6) Select the appropriate payment category : "EMD" or "Tender Processing Fees"
- 7) On the next screen, fill in all the required details
- 8) Proceed as instructed and click on "Next"
- 9) You will be redirected to the payment gateway
- 10) Select the preferred payment mode and complete the transaction
- 11) Upon successful payment, an online receipt will be generated, which is to be submitted along with quotation



Conditions of the Contract

Clause No.	Description
1.	Before submitting the offer, interested parties must visit the Institute for the information of various departmental buildings, its locations, areas, floors, Classrooms, cabins, offices including all hostel buildings etc. The list of which is attached herewith for reference and actual contract to be executed. The all garden area to be covered under the services.
2.	The contract period will be for one year starting from date of work order.
3.	Trimonthly bills will be paid.
4.	The contract may be discontinued at any time, if the services are found unsatisfactory.
5.	During the contract period your technician/skilled worker will attend the services with necessary chemicals, equipment's etc in all building as mentioned above.
6.	Material/chemicals required shall be shown to the competent authority before the services.
7.	Every page of the contract document is to be signed by you a token of having read and understand the conditions, clauses of contract. If found not signed the tender/quotation will be rejected.
8.	The contractor has to take Insurance for the work and labour during the time period of the work from Finance Department, VimaSanchalak, Govt. Insurance fund, Maharashtra State.
9.	Contractors has to follow all the safety norms while working at higher level by using safety belt, helmets and safety shoes etc.

Name of the Contractor

Signature of the Contractor



Requirement of the firm willing to apply for annual contract of
Mosquito Management, Rodent Control and general services.

Sr.No	Description of the requirement	Proof to be submitted
1	The firm shall have certificate of Insecticide license obtained from Govt. of Maharashtra Agriculture department & GST,PAN.	Provide Proof.
2	The firm shall have educational institute AMC experience of two to three years.	Provide valid proof of work order/Completion Certificate.
3	The firm must have minimum 4 to 5 year experienced/ technician for the knowledge of Pest control services.	Provide name and certificate.
4	The firm must have satisfactory completion record of the pest control services. from reputed organization during the last two years.	Provide satisfactory completion certificate.

Note: All above requirements are mandatory for the firm willing to apply for annual contract.

Name of the Contractor

Signature of the Contractor



List of existing Contract under the agency to be submitted along with the quotation

Sr. No.	Name of the Client	Period of contract	Amount of Contract	Name of the contact person

Name of the Contractor

Signature of the Contractor



FORM No. A

Sr. No	Name of the Firm	
1	Name of the contact person/Proprietor	
2	Registered/Contact address of supplier /vendor/Firm/Distributor	
3	Contact No (Mobile no, Telephone no)	
4	Email Address:	
5	PAN/ GIR No. (attach self attested copy)	
6	GST Reg. No. for specified item	
7	Valid trade License No.	
8	Whether rate quoted are as per format mentioned in the quotation document or not	
9	Whether rate quoted are inclusive of all taxes or not	



Annexure -III

Sr. No	Description	Recommended Chemicals and its dosage	Frequency
1	General Disinfestation Treatment: • Application of insecticides in common areas such as dining halls, kitchens, staircases, corridors, toilets, and store rooms. • Spraying and gel baiting for Cockroaches, ants, flies, mosquitoes, bedbugs, wall termites, etc.	1. Deltamethrin 2.5% WP (20-25 ml per ltr of water). 50 ml of solution per sq. meter application rate. Make: Bayer India OR 2. Propoxur 20% EC (10-15 ml per litre of water) 50 ml of spray solution per square meter. Make: Bayer India	Thrice in a month.
2	Rodent Control Measures: • Placement of bait stations, traps, and rodenticides in strategic areas to prevent rodent infestation, especially in food storage and waste disposal areas, garbage zones, kitchens, storerooms, ducts, drains, burrow openings and rodent runways.	1. Ratol Granules (2% Zinc Phosphide) (10 g Ratol granules + 100 g bait material + 1 tsp edible oil) 5-10 g of prepared bait at each bait station at an interval of 5-10 m. Make: Bayer India OR 2. 0.005% Bromadiolone cake. 20-40 g per bait point in an interval of 5-10 m. Make: Bayer India	Institute- Twice in a month Hostel- Once in a week
3	Mosquito Control (Larvicidal Treatment & Fogging): • Fogging in open spaces and surroundings of the hostel buildings, rector and chief rector bungalows, mess and the surrounding areas. • Application of larvicide in stagnant water sources, overhead tanks, stored water pots.	1. Fenthion 82.5% (Dosages of 500 ml to be diluted in 200 Litres of water covering an area of 10000 m ² .) Make: Bharat Insecticide Ltd. / Bayer India OR 2. Malathion 50% EC (1 part Malathion 50% EC + 99 parts diesel or kerosene) 50-100 ml per 100 m ³ of room volume. Make: Bharat Insecticide Ltd./ Bayer India	Institute- Twice in a month Hostel- Once in a week

Annexure IV

No.	Particulars of the Building
1	Main Building: G+1 (Part G + 3).:Dean offices, Director office, Account Section, Store section, Establishment section, Main Library, Electrical Engineering Department: Civil Engineering Department, Canteen, Computer Centre CCFI
2	Mechanical Engineering Department (G+3) & Production Engineering department.
3	Textile Engineering Department (G+1)
4	Structural Engineering Maintenance Department, Hydraulics Lab, Transportation Lab & Exam Section (G+1)
5	Electrical Engineering Department (G+1)
6	Computer Engineering Department & MCA Department (G+3)
7	Applied Chemistry Department.
8	Directors Bungalow.
9	Annex Building Housing TPO, Mathematics & Humanities Department.
10	'A' Block Hostel - Girls students (G+1) Load Bearing Structure
11	B' Block Hostel & Rectors Quarters Girls students (G+1) Load Bearing Structure
12	C' Block Hostel & Mess boys students (G+2) RCC Structure & Chief Rector Bungalow.
13	'D' Block Hostel – G+4 boys students
14	E block Hostel G+7 Structure ,Rector Quarters.
15	PG Boys Hostel G+6 Structure,Mess,Quarters
16	Servant Quarter G+1 load bearing structure
17	Sweeper Quarter