VJTI MUMBAI
वीरमाता जिजाबाई तंत्रज्ञान संस्था
Veermata Jijabai Technological Institute
(Autonomous Institute of Govt. of Maharashtra)
H. R. Mahajani Road, Matunga (East), Mumbai - 400 019
Phone:+91 22 65398100 / 101 / 102 • www.vjti.ac.in

Ref No. VJTI/ Maintenance/ Enquiry/ 4435 /2026 **Date: - 30 OCT 2026**

QUOTATION NOTICE

M/s. .....
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Subject: - Electrification of Hostel Rooms of C Block Boys Hostel at 2nd Floor (24 Rooms).

Quotation Issue Date: 29.10.2026
Due date of Submission:.05.11.2026 upto 3 pm.
Estimated Cost: Rs. 6, 86, 870.00 (Including GST)
Tender Processing Fee: Rs.500.00+ Rs.90.00 (GST @18%) = Rs.590.00 ((Rupees Five hundred ninety only) Non-Refundable.
Earnest Money Deposit: Rs. 6, 868.00 (Rupees Six Thousand Eight Hundred Sixty-Eight only)

Dear Sir,
The Institute intends to undertake the work "**Electrification of Hostel Rooms of C Block Boys Hostel at 2nd Floor (24 Rooms).**" for which sealed quotations are invited. You are requested to quote the rates/price/cost in Annexure – I (BOQ).

TERMS & CONDITIONS

1. Quotation submission

- Sealed quotation, addressed to the Director, VJTI, shall be submitted in person at the First Floor, Inward Section, VJTI, H. R. Mahajani Marg, Matunga, Mumbai – 400019, so as to reach this office on or before the due date and time.
- The sealed envelope shall be superscribed with the Reference No. mentioned in the quotation notice.
- Quotations must be submitted either on the official letterhead of the firm/vendor/company/organization or on the prescribed BOQ, with all quoted rates duly filled in, signed and stamped with the firm's seal. Quotations not complying with this requirement shall be rejected.
- **Tender Processing Fee** and **Earnest Money Deposit (EMD)** shall be paid **online through the link:** https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm (Please refer to Annexure II).

OR

- **Tender Processing Fee** and **Earnest Money Deposit (EMD)** shall be paid by **Demand Draft (DD)** issued by a nationalised/scheduled bank in favour of **"Director, VJTI"**, payable at Mumbai. Two separate Demand Drafts shall be submitted.

- The online transaction details or proof of payment shall be submitted along with the quotation/tender.
- **Refund of Earnest Money Deposit:** The EMD of the successful bidder shall be refunded after satisfactory completion of the work, subject to adjustment of any dues, if applicable. The EMD of unsuccessful bidders shall be refunded after acceptance of the Work Order by the successful bidder.
- Bidders are requested to quote their rates item-wise and not on a lump-sum basis. Quotations without item-wise rates shall be rejected.
- The bidder shall mention the GST registration number, PAN and any other relevant identification/registration numbers in the quotation.
- The bidder shall submit a valid BOCW Registration Certificate if employing 10 or more workers, wherever applicable. Otherwise, an undertaking in the attached prescribed format shall be submitted along with the quotation.
- If the due date falls on a holiday due to unforeseen circumstances, the quotation shall be accepted on the next working day, unless otherwise notified by the Institute.
- The quotation shall remain valid for a period of **60 days** from the last date of submission.
- The rates quoted shall be inclusive of all materials, labour charges, transportation, loading and unloading, installation, testing, commissioning and other incidental expenses, along with applicable taxes, as specified in the BOQ.

2. Payment: -

- Payment shall be made through bank transfer only after satisfactory completion of the work and certification by the Engineer-in-Charge.
- As per Institute policy, no advance payment shall be made.

3. Acceptance of quotation

- The Institute reserves the right to accept or reject any or all quotations without assigning any reason.
- Canvassing in any form shall lead to rejection of the quotation.
- Quotations received after the due date and time shall not be considered.
- Quotations without the authorised signature and firm's stamp/seal shall be rejected.

4. Additional Terms & Conditions: -

- The contractor should have experience in successfully completing similar types of work costing at least 60% of the estimated cost of the present work during the last three years. Relevant work orders and completion certificates shall be submitted as proof of experience.
- No extra item shall be executed without obtaining prior written approval from the Engineer-in-Charge. Any extra item carried out without such approval shall not be considered for payment. Payment for approved extra items shall be processed and released only along with the final bill.

1. General Provision:

The method of determining rates for extra or additional items shall apply uniformly to all quotations/tenders, including item-rate, percentage-rate and any other type of quotation/tender.

2. For Quotations/Tenders Quoted Below (Rebate):

The rates for extra or additional items shall be based on the applicable DSR/SSR rates, after applying the same percentage rebate (below) as quoted by the contractor in the tender.

3. For Quotations/Tenders Quoted Above (Premium):

The rates for extra or additional items shall be based on the applicable DSR/SSR rates, with the applicable percentage premium considered wherever permitted under the relevant tender conditions and approved by the competent authority.

4. If the extra items are not covered under any Government SSR/USOR/CPWD rates, the rate analysis shall be carried out by the Engineer-in-Charge based on a market survey and shall be subject to approval by the competent authority.

- The contractor shall inspect the work site on any working day during office hours before submitting the quotation. A site inspection form shall be obtained from the Maintenance Section and attached along with the quotation.
- An experienced and qualified supervisor shall be present at the work site whenever the work is in progress.
- All debris generated during execution of the work shall be removed by the contractor and disposed of outside the Institute premises in accordance with applicable Municipal Corporation rules, including all leads and lifts. No separate payment shall be made for the removal and disposal of debris.
- The work may be carried out on all days between 8:00 AM and 6:00 PM. Prior permission shall be obtained from the Institute for carrying out work beyond these hours.
- The contractor shall provide geo-tagged photographs of the site before commencement, during progress and after completion of the work.
- Duration: 30 days. The work shall be completed within 30 calendar days from the date of issue of the Work Order.
- Defect Liability Period: Two years from the date of physical completion of the work. During the Defect Liability Period, the contractor shall rectify all defects attributable to defective materials or workmanship at the contractor's own cost and risk.
- Retention Money/Amount: Retention Money at the rate of 5% shall be deducted from the Running Account (R.A.) bills, if any, and the final bill.
- Refund of Retention Money/Amount: The Retention Money shall be refunded after expiry of the Defect Liability Period, i.e., two years from the date of physical completion of the work, subject to satisfactory rectification of defects and settlement of all outstanding dues, if any.
- If the bidder quotes an amount lower than the estimated cost, the successful bidder shall be liable to deposit the Additional Security Deposit (ASD), wherever applicable, as stipulated under the prevailing PWD norms and applicable tender conditions.
- A penalty of ₹500/- per day shall be levied for delay in completion of the work beyond the stipulated period, subject to the applicable contract conditions and approval of any justified extension by the competent authority.
- Variation in quantities shall be executed only after obtaining prior written approval from the Engineer-in-Charge and the competent authority, wherever required (Dean, ID&M/Director).
- The Dean (ID&M) shall act as the Engineer-in-Charge for the work.
- During the progress of work in the monsoon season, the contractor shall, at its own cost, protect the structure from rainwater leakage through the roof by providing and fixing tarpaulin sheets over all affected areas, wherever required. No additional payment shall be made for this work.

Dean (ID & M)

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Annexure – I (BOQ)

Name of Work: Electrification of Hostel Rooms of C Block Boys Hostel at 2nd Floor (24 Rooms).

Sr. No.	Description	Final Qty	Unit	Rate	Amount
1	Point wiring for light/bell/exhaust fan in PVC trunking (casing-capping) with 1.5 sq.mm (2+1E) FRLSH grade copper wire, modular type switch, earthing and required accessories as per specification No: WG-PW/SW	96	Point		
2	Secondary point wiring for additional light/ bell point in PVC trunking (casing-capping) with 1.5 sq.mm (2+1E) FRLSH grade copper wire with required accessories as per specification No: WG-PW/SW	48	Point		
3	Point wiring for ceiling fan in PVC trunking (casing-capping) with 1.5 sq.mm (2+1E) FRLSH grade copper wire, modular type switch, earthing and required accessories as per specification No: WG-PW/SW	48	Point		
4	Point wiring for independent plug in PVC trunking (casing-capping) with 1.5 sq.mm (2+1E) FRLSH grade copper wire, modular type switch, earthing and required accessories as per specification No: WG-PW/SW	96	Point		
5	Wiring for plug on board with switch socket surface/concealed type, copper wiring and earthing and with modular accessories as per specification no. WGPW/ CW	120	Point		
6	Supplying and erecting electronic type step regulator for ceiling fan 600/ 900/ 1200/ 1400 mm. sweep, complete erected on provided switch board.	50	Each		
7	Supplying and erecting decorative pre-wired box type fitting / batten suitable for 4 feet, T8 LED tube light (excluding tube light).	120	Each		
8	Supplying & erecting 3W, 230V integral type LED Lamp suitable for B-22/E- 27 base as per specification no. FG-LP. (Night Lamp)	24	Each		

9	Supplying and erecting Energy Saving BLDC Ceiling fan 230 V A.C. 50 cycles 1400 mm, Max. Energy Consumption of 28W having service ratio (CMM/W) of Min. 8, PF>0.9, THD<10% with IR remote control, Temperature Rise of Max. 40 deg.C, having external mounted control PCB completely erected in position as per specification no. FG-FN/CF.	48	Each		
10	Supplying and erecting modular type 3 pin 6 / 16A multi socket with safety shutter, duly erected on provided plate and box with wiring connections complete.	216	Each		
11	Supplying and erecting PVC Surface modular switch box with double mounting plate for 2 module duly erected.	24	Each		
12	Supplying and erecting PVC Surface modular switch box with double mounting plate for 6 module duly erected.	96	Each		
13	Supplying and erecting PVC Surface modular switch box with double mounting plate for 12 module duly erected.	24	Each		
14	Supplying and erecting Ceiling rose / Batten holder / Slanting holder / hanging cord switch / hanging bell push / pendant holder bakelite base 6A. erected on filled polypropylene board or polished double wooden block/PVC junction box.	144	Each		
15	Supplying & fixing anchor type fastener fan hook, with 2 nos. of 10 mm dia x75 mm long with necessary materials for ceiling fan.	100	Each		
16	Supplying and erecting 6 to 32 A, 10kA, SPMCB suitable to fix in 1 module of modular switch in provided box complete & duly concealed with necessary material and connected.	24	Each		
	Basic Amount				
	Add CGST 9%				
	Add SGST 9%				
	Total Amount				

Annexure - II

Steps to be followed for making online payment through

STATE BANK COLLECT

1) Visit https://www.onlinesbi.sbi/

2) Click on "SB Collect"

3) Select the category type as "Educational Institutions"

4) Click on 'Go'

5) Choose the institution name as "Veermata Jijabai Technological Institute"

6) Select the appropriate payment category: "EMD" or "Tender Processing Fees"

7) On the next screen, fill in all the required details

8) Proceed as instructed and click on "Next"

9) You will be redirected to the payment gateway

10) Select the preferred payment mode and complete the transaction

11) Upon successful payment, an online receipt will be generated, which is to be submitted along with quotation

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SITE VISIT FORM (to be attached with quotation)

Name of Work: - Electrification of Hostel Rooms of C Block Boys Hostel at 2nd Floor (24 Rooms).

I undersigned Mr. _____ from M/s. _____ have attended the site visit on _____ to understand the scope of work in presence of institute engineer / representative.

Mr./Ms._____.

For & on behalf of _____

Seal of the contractors

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Mandatory form for NEFT / RTGS Payment to Party / Contractor

Name of the Party / Contractor As writte on Passbook.	
Address of Party / Contractor for Communication	
Party / Contractor Permanent Account N (PAN No.)	
Party / Contractor Goods and Services Tax (GST No.)	
Mobile No.	
Email ID	
Name of the Bank where NEFT / RTGS be done	
Bank Branch Name	State: PIN:
Address of the Branch	
Bank IFSC Code	
Bank Account Number	

I declare that all the information provided by me is true in all respect.

Note: Cancelled cheque (Xerox Copy) attached with this form.