VJTI MUMBAI
वीरमाता जिजाबाई तंत्रज्ञान संस्था
Veermata Jijabai Technological Institute
(Autonomous Institute of Govt. of Maharashtra)
H. R. Mahajani Road, Matunga (East), Mumbai - 400 019
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Adv. No. Estb/Hostel Mess/Recruitment/4727/2026 **Date:** 23 NOV 2026

ADVERTISEMENT

RECRUITMENT FOR THE POST OF 'HEAD CHEF, MESS MANAGER AND MESS WORKERS FOR BOYS HOSTEL MESS, VJTI, MUMBAI

Application are invited from eligible candidates for the posts of 1) Head Chef, 2) Mess Manager and 3) Mess Workers for Boys' Hostel Mess of VJTI purely on contractual basis for a period of 11 months, extendable for period of maximum 03 years based on performance review after 11 months.

The details are as follows:

Name of the Post	Head Chef for Boys' Hostel Mess
No. of Positions	1 (One)
Eligibility (Qualification & Experience)	1) Candidate should be male, of Indian origin. 2) Qualification: Diploma / Certificate in food production / catering. 3) Experience: Minimum five years of cooking experience in a hostels, boarding school, canteen, or in commercial mess, hostel etc. 4) Culinary Skills: Expertise in preparing hygienic, tasty and wholesome everyday Indian meals.
Age Criteria	Below 50 years of age.
Duration of Appointment	Initially for a period of 11 months. (Appointment may be extended further based on the performance and requirement for maximum 03 years)
Salary	₹. 40,000/- to ₹. 50,000/- (Consolidated).. Additional perks: Free bachelors accommodation on campus may be provided.
Leave Entitlements	One Leave per month
Role and Responsibilities of Head Chef for Boys' Hostel Mess	▪ Preparation of breakfast, lunch, snacks, and dinner as per the approve weekly menu. ▪ Ensuring high standards of taste, quality, and food safety practices. ▪ Managing kitchen portion control and minimizing raw food wastage. ▪ Overseeing kitchen hygiene, utensil sanitation, and waste disposal.

Name of the Post	Mess Manager for Boys' Hostel
No. of Positions	1 (One)
Eligibility (Qualification & Experience)	1) Candidate should be male, of Indian origin. 2) Qualification: Degree or Diploma in Hotel Management / Catering Technology. 3) Experience: Minimum five years of proven experience in large-scale food service, canteen, hostel, mess, etc.
Age Criteria	Below 50 years of age.
Duration of Appointment	Initially for a period of 11 months. (Appointment may be extended further based on the performance and requirement for another year)

Salary	₹. 40,000/- to ₹. 50,000/- (Consolidated) Additional perks: Free bachelors accommodation on campus may be provided.
Leave Entitlements	One Leave per month
Role and Responsibilities of Mess Manager for Boys' Hostel Mess	▪ Supervision of daily mess operations, kitchen cleanliness, and dining hall hygiene. ▪ Procurement and inventory tracking of raw food ingredients, dairy, and supplies. ▪ Managing mess staff (cooks, helpers, cleaning staff) and scheduling. ▪ Handling student feedback, mess committee interactions, and menu compliance. ▪ Monitoring daily meal counts and maintaining financial registers.

Name of the Post	Mess Workers
No. of Positions	3 (Three)
Eligibility (Qualification & Experience)	1) Must be able to read and write in Marathi. 2) Experience: 1-2 years ' experience of working in restaurant / mess is desirable.
Age Criteria	Below 50 years of age.
Duration of Appointment	Initially for a period of 11 months.(Appointment may be extended further based on the performance and requirement for another year)
Salary	₹. 16,000/- to ₹. 18,000/- (Consolidated) Additional perks: Free bachelors accommodation on campus may be provided.
Leave Entitlements	One Leave per month
Role and Responsibilities of Mess Workers	▪ To assist chef in food preparation. ▪ Serving the food to students. ▪ Cleaning and dish washing

Interested and eligible candidates are requested to submit their applications through email along with all relevant documents (school leaving certificate, degree certificate, experience certificate, detailed resume etc.) to assistantregistrar.establishment@vjti.ac.in on or before 09th December 2026.

General Instructions:

1. The candidates are required to produce original educational certificates and experience certificates at the time of interview.
2. Date of interview and List of Eligible candidate will publish later on VJTI website.
3. No TA/DA shall be paid for attending the Interview.
4. Institute reserves the right to disengage the appointment at any time without assigning any reasons thereof.
5. The engagement is purely temporary in nature, initially for a period of 11 Months. Appointment may be extended further based on the performance and requirement.
6. Candidates must bring all original certificates including self-attested photocopies of the relevant documents indicating age, qualifications, experience etc. and prescribed application form attached with this advertisement at the time of interview.

VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE MATUNGA MUMBAI - 19

REGISTRAR

Application Form

Veermata Jijabai Technological Institute (VJTI Mumbai)

Application Form for Head Chef and Mess Manager

(To be filled in by the candidate and submitted through email)

Post Applied for		Affix self-attested recent colour passport size photo here.

Sr No	Particular	Details
1	Full Name (in BLOCK letters) (as in SSC/HSC Mark sheet)	
2	Father's / Spouse Name	
3	Mother's Name	
4	Date of Birth	DD/MM/YYYY
5	Age (as on last date of application)	____Years Months
6	Category (UR/SC/ST/OBC/NT/VJ/SBC/SEBC/EWS)	
7	Nationality	
8	Gender	
9	Marital Status	
10	Address for correspondence	
	Pin Code	
	Mobile	
	e-mail address	

11. Academic Qualifications from 12th (HSC) onwards:

Sr No	Examination / Degree	Board / University	Subject / Specialization	Year of Passing	Percentage / CGPA	Class	Proof (Y / N)
1							

2							
3							
4							
5							

12. Details of employment –experience in academic institution(s) / research organization(s) / industrial or field experience – if any in Chronological order:

Sr. No.	Post held	Organization	Nature of Post (Permanent / Temporary / Probation / Visiting, etc.	Period / Duration				Last salary drawn	Consolidated pay	Proof (Y/N)
				From	To	Years	Months			
1										
2										
3										
4										
5										

13. Total Experience:

Sr No	Experience	Years	Months
1.	Total Relevant Experience (Without overlapping)		

14. Any other relevant information (Awards, Achievements, etc.):

Signature of Applicant

DECLARATION

(By the candidate)

I_____hereby declare that the information given by me in this application form is true to the best of my knowledge and belief.

If, at any time, I am found to have concealed any material / information or given any misleading or false information, my candidature / appointment may be summarily rejected / Terminated without any prior notice or compensation.

Date:

Place:

Signature of Applicant

List of Enclosures Attached:

Sr No	Name of the Enclosure
1	
2	
3	
4	
5.	
6.	
7.	
8.	
9.	
10.	

मेस कामगार पदासाठी अर्जाचा नमुना

१. अर्ज केलेले पद

२. अर्जदाराचे पूर्ण नाव

३. वडिलांचे नाव

४. जन्मतारीख (दि./महा./वर्ष)

५. प्रवर्ग

६. पत्रव्यवहाराचा पत्ता

७. मोबाईल क्रमांक

शैक्षणिक पात्रता

अ.क्र.	शैक्षणिक पात्रता (उच्चतम ते कनिष्ठ)	विशेषीकरण	विद्यापीठ / संस्थेचे नाव	उत्तीर्ण वर्ष	गुणांची टक्केवारी / CGPA	श्रेणी / वर्ग
1						
2						
3						
4						

उद्योग क्षेत्रातील अनुभव / संबंधित क्षेत्रातील अनुभव

अ.क्र.	धारण केलेले पद	संस्थेचे नाव	पासून	पर्यंत	एकूण महिने
1					
2					
3					
4					

घोषणापत्र / समज व मान्यता

या अर्जामध्ये दिलेली सर्व माहिती माझ्या माहितीनुसार व समजुतीनुसार खरी, पूर्ण व अचूक आहे, असे मी घोषित करतो/करते. मी दिलेली माहिती खोटी असल्याचे आढळल्यास किंवा माझ्याकडून कोणतेही गैरवर्तन झाल्यास माझी सेवा तत्काळ समाप्त करण्यात येईल, याची मला जाणीव आहे. तसेच, मी ज्या पदासाठी अर्ज करीत आहे ते पद जाहिरातीत नमूद केलेल्या निश्चित कालावधीसाठी (मुदतीसाठी) आहे आणि सदर कालावधी संपल्यानंतर सेवा मुदतवाढीचा कोणताही दावा मला करता येणार नाही, याची मला जाणीव आहे.

दिनांक : _____

स्थळ : मुंबई

अर्जदाराची स्वाक्षरी