**Internship/Industrial project training Policy**

Internship / industrial project training is a period of work experience offered by an employer to give students and graduates exposure to the working environment, often within a specific industry, which relates to their field of study. Internship enriched the relation between Industry and Academia. Internship / industrial project training can be as short as a week or as long as 12 months. They can be paid or voluntary; however, before you start an internship it’s important to know your rights with regards to getting paid. ‘On-the-job’ experience can be as valuable as anything learned in your studies. Internship / industrial project training can give students a real insight into the world of work, allowing you to build on the theory you learned at university and helping you to gain practical skills that will help strengthen your CV and make you more employable. Internship / industrial project training offer you the chance to test your skills in real-life situations, explore your career options and gain an insight into an organization or career path.

**On the basis of duration there can be:**

- **Short term Internship / industrial project training:** 2 Months during summer vacations or 1 month during winter vacations for all UG, PG, Diploma students

- **Long term Internship / industrial project training:** Semester long internship for B. Tech. Production and MCA

- **One Year Internship / industrial project training for PG students**

**Eligibility criterion for semester long internship/practical training:**

- A student is allowed to go for a semester long internship if he/she has minimum first class.

- When a student is going for a semester long internship / industrial project training, he/she should have completed all his/her courses.
Institute Guidelines for Semester Long Internships:

- The student can take maximum 1 offer for 2 month/Six month/semester long internship through companies coming in the college (on campus) for recruitment.

- Once the student bags one internship offers from the college, he/she shall be counted out of the internship session no matter which company is coming in the future for the same.

- If a student gets an off-campus semester long internship offer, he/she should inform the TPO about the same as soon as possible.

- If a student registers himself for an on-campus internship opportunity, then it becomes compulsory to attend all the process including PPT’s of the respective company. Failing to do the same the student will be considered a defaulter and will be debarred from the full internship session and final placement too.

- If student is offered PPO by company he is interning at and if he accepts it then he will not be allowed to seat for regular category company if PPO offering company is regular or for dream category company if PPO offering company is dream.